

**POST ON BULLETIN BOARD
DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
248 CIVIL ENGINEER FLIGHT
DSG ANNOUNCEMENT # 16-03-003**

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
106 41st Division Way Camp Murray, WA 98430-5022	04 MAR 2016	15 APR 2016	009611020R
POSITION TITLE, GRADE, AFSC, FACILITY:			
Civil Engineer Chief Enlisted Manager, CMSgt, 3E000			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
<ol style="list-style-type: none"> 1. Must possess a 3E0XX , 3E1XX, 3E2XX, 3E3XX, 3E4XX, 3E5XX or 3E6XX AFSC. 2. Must be a SMSgt or promotable to SMSgt. 3. Must meet Air Force physical fitness standards 4. Must possess a current SECRET security clearance 			
SPECIALIZED EXPERIENCE:			
<ul style="list-style-type: none"> • This is not an entry-level position. • Epitomize the finest qualities of a military leader and mirror the Air Force Core Values. • Proven exceptional leadership qualities and interpersonal skills. • Must have the ability to advise the commander on issues relating to enlisted force management. • Strong oral and written communications skills to include counseling and documentation techniques. • Demonstrated initiative and ability to identify and solve problems independently, consistent with Commander's expectations. • Must be able to participate in worldwide mobility taskings, wing deployments and local contingencies. • Ability to manage multiple tasks while handling a large volume of work, with frequent interruptions. • Knowledge of and experience in Air National Guard and Air Force leadership and management concepts, practices, and objectives. • No disciplinary action pending. • Experience directing functions such as surveying, materials testing, drafting, GEO BASE, and contract management desirable. 			
OTHER REQUIREMENTS:			
Must be able to obtain AFIT 570 Superintendent Course prior to CMSgt promotion			
AREA OF CONSIDERATION:			
All current members of the WA ANG.			
WORKING CONDITIONS:			
The Civil Engineering Career Field is a contingency related career field. Personnel serving in this career field may participate in recovery operation as a result of natural and manmade disasters, or be subject to deployment and employment in hostile environments created by terrorism, sabotage, or chemical, biological, or conventional warfare. Individuals should have knowledge of contingency skills such as first aid procedures, field sanitation and hygiene, work party security, repair and construction methods, bed down procedures, personal weapons, chemical warfare defense, and explosive ordnance reconnaissance.			
SUMMARY OF DUTIES:			

Responsible for providing Superintendent services of CE and higher headquarters command duties. Responsible for advising the Commander and senior leaders across the command in matters of strategic direction, personnel management, professional development, training, and personnel readiness. Oversees command recognition programs, performance reporting and personnel morale and welfare.

1. Performs oversight of construction and maintenance management for theater operations. Responsible to interpret rough engineering sketches to produce construction solutions.
2. Preference is to have a good working knowledge of GIS duties. Oversee development of drawings using manual and CAD techniques. Provide guidance in architectural, structural, civil, mechanical, and electrical drawings. Provide guidance in the development of Base Comprehensive Plans (BCP) and record drawings.
3. Ability to perform site surveying of facility bed down plan. Lead the reconnaissance, site location, construction, and mapping surveys for civil engineering projects.
4. Performs contract management duties. Manage and inspect construction and maintenance contracts. Interpret plans, specifications, and other contract documents. Coordinate, evaluate, monitor, and document contract activities and progress. Prepare recommendations for contract modifications. Review material submittals for compliance with contract specifications. Conduct pre-final, acceptance, and post acceptance inspections. Manage warranty and guarantee programs.
5. Have a firm understanding of all CE AFSCs and how they support construction and maintenance activities.
6. Support contingency operations. Develop bed-down plans to house personnel, aircraft, and associated support functions during contingency operations. Evaluate existing airfield pavements, lighting, navigational aids, markings, and arresting systems. Perform recovery operations to include explosive ordinance reconnaissance, airfield damage assessment, minimum operating strip selection, rapid runway repair calculations, and airfield marking procedures.

INFORMATION

1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS

APPLICATION REQUIREMENTS:

1. Resume
2. vMPF records review
3. Current fitness test score

EMAIL RESUME TO:

ashley.n.bender7.mil@mail.mil

OR SEND TO:

248 CEF
106-41st Division Way
Camp Murray WA 98430-5022
Attn: SrA Ashley Bender

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, factor consideration, selection, and placement of applications.