



WASHINGTON STATE MILITARY DEPARTMENT, EMERGENCY MANAGEMENT DIVISION

Meeting Minutes

March 4, 2015, 10:00am – 12:00pm

Building 20B, Earthquake Conference Room

Camp Murray

MEMBERS PRESENT:

Chief Bill Whealan, Chair

Mike Harris, Vice-Chair

John Butler, Department of Ecology (ECY), Primary

John Himmel, Department of Transportation (DOT), Primary

Sean Davis, Local Emergency Planning Committee (LEPC), Eastside, Primary

John Wheeler, Local Emergency Planning Committee (LEPC), Westside, Primary

Brian Felczak, Local Emergency Planning Committee (LEPC), Westside, Alternate

Chris Utzinger, Military Department (MIL), Primary

Bill Slosson, Washington State Patrol (WSP), Alternate

CONFERENCE BRIDGE:

John Geppert, Department of Labor and Industries (L&I), Primary

SUPPORT STAFF PRESENT:

Sadie Whitener, ECY

Ron Bowen, WSP

Dan Banks, MIL

Susan Forsyth, MIL

Lorri Gifford, MIL

Charma Anderson, MIL

Tirzah Kincheloe, MIL

Tabitha Laird, MIL

GUESTS PRESENT:

Suanne Powers, EPA

Kathleen LeGreid, EPA

Chuck LeBlanc, WSP

Timothy Doyle, King County LEPC

Scott Ouchi, Port of Vancouver

John Ufford, MIL

Call to Order

Bill Whealan, Chair, called the meeting to order at 10:00am and welcomed those in attendance.

The Chairman amended the agenda to allow John Ufford to present information on Substitute House Bill 1449 first to accommodate his schedule needs.

New Business

Substitute House Bill 1449, Section 21 – John Ufford, MIL

- A Marine and Rail Oil Transportation Study was chartered by the Washington State Legislature in April 2014.
- Ecology completed the study, submitted it to the governor, and published it on March 1, 2015.
 - The study can be found on Ecology’s website:
<https://fortress.wa.gov/ecy/publications/publications/1508010.pdf>
- The study includes recommendations to improve public safety and protect the environment and economy. It also includes recommendations for legislative, regulatory, and voluntary action.
- There has been a great increase in transportation of crude oil by rail and pipeline in the state over the past few years.
- Oil transport by rail promotes increased risks and hazards across Washington.
- There are multiple “asks” to resolve deficiencies within the state: FTEs for Ecology, UTC, EMD, and the State Fire Marshal’s Office; fund enhancement and maintenance for spill response; funds to modify statutory authority and regulations; and funding to analyze the continued need for HazMat response teams.
- We need a solid plan to effectively and efficiently improve planning across the state.
- In order to ensure consistency across the state we need planning resources in the local jurisdictions to help LEPCs complete what they need to according to SARA Title III. Place one emergency planner in each of the nine HLS Regions to assist LEPCs with their work. The planner will be located within the confines of the region they’re assisting.
- Governor sponsored legislation:
 - SHB 1449 has passed both committees and should be coming up for a vote.
 - SB 5087 (which is in competition with SB 5057).
- Predominant flow of oil through the state: The crude oil enters through Spokane County and travels along the Columbia River, some is discharged in the port of Vancouver, the rest continues up the I-5 corridor before ending in the refineries in Whatcom and Skagit Counties.
- Yakima County has met all 9 of the planning elements and will change their tracking in the next review.
- Proposed changes to RCW 38.52-040: Plans must be submitted every five years; plans will be reviewed annually by the LEPC for changing conditions, and requirements to meet nine specific requirements (minimum federal requirements from SARA Title III).
- WAC 118-40 will have to undergo significant revisions to meet the proposed changes to the RCW.
- The Seattle plan is in development and they have applied to become an LEPC.
- Study has shown that the Hazard Profile for Washington has significantly changed in the past two years.
- We hope to have all LEPC Plans updated within the next 3-4 years after enactment of the Governor sponsored legislation.
- Equipment and resources for local jurisdictions are in the Governor’s budget.
- We expect to support tribes through distributed planners within the region they’re located.
- The governor’s proposed budget is the lynchpin as to what stays and what goes away within these proposals. House Budget and Senate Ways and Means will be released at the end of this month.



- The nine minimum requirements are focused on “fixed” facilities, and do not include transportation, EPCRA does not support the transportation of materials
- Experts in the field can help us standardize across the state.
- Geographic Response Plans (GRPs) are focused on tactical aspects. They are predesignated oil spill strategies for protection and collection. They identify sensitive resources at risk and develop strategies around them. The purpose of GRPs is to enable contractors and/or others to prioritize those strategies first. GRPs have good integration with locals and responders.

Review/Approval Meeting Minutes

- November 7, 2014 meeting minutes were reviewed and approved with 1 correction: Strikethrough sentence on page 2 referencing Chief Don Bivins, who is now retired.

Standing Reports

- Emergency Management Council (EMC) – Bill Whealan, SERC Chair
 - Dave DeHaan was voted in as the new chair with a two-year term. The EMC is focusing on completing and submitting an annual report to the governor. The EMC tasked the Emergency Management Advisory Group to study the regional construct of the HLS regions and define coordinator responsibilities. The EMC is also looking at membership additions to meet the federal requirements of Senior Advisory Committee.
- HazMat Training – Ron Bowen, WSP
 - The Annual HazMat Workshop will be held at the HAMMER Training Center on April 17-19. If there are any questions regarding the training, contact Susan Forsythe, EMD. There are currently around 135 people registered.
 - There are courses scheduled for HazMat On-Scene Incident Command; HazMat-MCI Planning and Response; Oil Train Awareness; HazMat Transportation Awareness; Hydrogen Awareness; Biological Incidents Awareness; and Homemade Explosives Awareness.
 - LEPC-Tribal Conference will be held in Chelan in May. The curriculum is 90% complete.
 - We are putting together a series of HazMat IQ classes in the next couple of months.
 - HazMat Digest Newsletter is being published periodically instead of weekly.
 - Ron was elected as vice-chair to the Citizens Committee on Pipeline Safety whose first meeting was August 2014.
- EPCRA Compliance – Sadie Whitener, ECY
 - Last year over 4,300 facilities submitted Tier Two reports to the SERC.
 - This year, over 3,600 Tier Two reports were submitted via the Tier Two Online application, representing over 80% of the expected reports.
 - 118 new businesses reported.
 - 47 businesses submitted Exemption Notifications indicating they have moved or no longer store reportable chemicals.
 - Sadie expects to provide EPA with a list of delinquent reporters in early April.
 - Redesign and upgrade of the EPCRA software applications is on track and the project will be completed on time.
 - We may be able to show the mobile app at the LEPC/Tribal conference.
- Budget Report – Lorri Gifford, MIL

- Presented budget report for State Fiscal Year (SFY) 2015 with projections of what we think we're going to spend. We currently have a positive variance and are working towards a \$0 variance at the end of the SFY.
- HMEP Grant Status – Lorri Gifford, MIL
 - We have closed the 13HMEP grants, which was a unique year in that LEPCs were unable to complete projects, due to landslide and wildfires etc.
 - 15HMEP Application Timeline: Final Application is due to DOT/PHMSA on April 3
 - So far, we've received 3 draft applications from LEPC and/or Tribes for an informal review
- LEPC Planning Status – Dan Banks, MIL
 - 3 plans undergoing review: One was from Skagit county; one didn't meet any of the requirements and EMD will have to re-look at their plan; the last one went through the process, was found deficient, and now EMD working with them to improve their plan.
 - EMD is willing to work with locals *before* their plan is submitted.
 - Some training and exercise schedules can be used to meet parts of the requirements.
 - EMD will give a short presentation at the May conference on what the review criteria is for plans and the requirements given by federal law.
 - Only a low percentage of submissions have met the requirements to site-specific evacuation plans and training and exercise plans.
- Action Items – Bill Whealan, Chair
 - EPCRA data management system - project will remain open until the system is completed, add "on-going" to ensure people know progress is being made.
 - Not all members have completed their Open Public Records Meeting Act training. We may be presented at the next meeting to those that have not yet completed their training, to make ensure we are in compliance.
 - Lorri will email the link for online training to all members after this meeting.

Old Business

- Strategic Plan update – Bill Whealan, Chair
 - There will be a discussion following the SERC meeting to gather further details needed to complete a contract with consultant

New Business

- Military Department, EMD Updates – Charma Anderson, MIL
 - Charma explained, as Section Supervisor, she oversees all the Department of Homeland Security Grants, EMPG, NSGP, OPSG, SHSP, SLIGP, and UASI
 - November 2014, EMD implemented an organizational changes, which included the relocation of the SERC/LEPC/HazMat Program position, and the US DOT HMEP Grant
 - Early February, the Homeland Security Section officially became EMD's Preparedness Grants Section
 - Charma's Goal is to standardize grant administration process across all emergency preparedness programs

Round Table Discussion – SERC Membership

- WSP - Bill Slosson introduced Chuck LeBlanc, as the new Assistant State Fire Marshal.
- ECY - "Emergency Management Day at the Capitol" will be held on March 24th from 11-2 in the Washington Room in the Pritchard Building.



- GUESTS - Timothy Doyle will be on vacation in Virginia and would be willing to ask any questions regarding the Bakken oil explosion (contact Timothy at timothy.doyle@kingcounty.gov).
- Dan Banks - Union Railroad has developed a tool they are offering to State EOCs where you can see what is on their line at any one time.
 - It's not real-time, delayed by a few hours
 - It's a "pull system" versus "push system"
 - To be useful most would want real time and for it to be a push system
 - There are concerns surrounding the proprietary information and our state law with regards to public records.
 - Rail carriers do not want this information shared with their competitors

Adjournment

Bill Whealan, Chair, adjourned the meeting at 11:56 a.m.