



Washington Air National Guard Active Guard Reserve (AGR) Announcement

JOB ANNOUNCEMENT # 15-016-ANG

BASIC INFORMATION

Position: Financial Improvement Audit Readiness (FIAR) **Grade:** MSgt
Location: 141 CPTF **AFSC:** 6F071
Fairchild AFB, WA

*****This is a temporary position. Selected applicant will be ordered to active duty until 30 September 2015 with the possibility of a 1 year extension. This is NOT a career position.**

Opening Date: 12 February 2015

Closing Date: Until Filled

WHO CAN APPLY

All current members of the Washington Air National Guard or those eligible to join.

INITIAL ELIGIBILITY CRITERIA

- Must possess the 6F0X1 AFSC as of the closeout date of this announcement
- Must meet ANG fitness standards IAW AFI 36-2905 with a score of 75 or above as of the closeout date of this announcement (*applies only to current members of the USAF, USAFR or ANG*)
- Must possess or be able to obtain a **SECRET** security clearance

SUMMARY OF DUTIES

This position is located in the Comptroller's office at an Air National Guard (ANG) flying Wing. The purpose of the position is to function as the focal point for the Wing's Financial Improvement Plan (FIP) and prepare the Financial Improvement and Audit Readiness (FIAR) Plan as well as advise the Comptroller and Wing Commander in all matters relating to FIP/FIAR. The incumbent will provide direction and leadership, under the Comptroller's authority, towards the planning, implementing and achievement of the Wing's Financial Improvement and Audit Readiness plan. This work requires knowledge and skill in the application of related laws, regulations, precedents, methods and techniques of budgeting.

ELEMENTS

The following elements are considered essential for successful performance in this position. Response to the Elements is voluntary, however written response to each of the following Elements will ensure that specialized experience is recognized.

- Element I – Experience developing procedures to implement audit processes, policies, and regulations issues by higher commands or agency headquarters
- Element II – Experience in performing in-depth, rigorous analysis and audits of financial data and processes
- Element III – Experience in applying analytical reasoning in identification and evaluation of financial problems and budget techniques



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- Element IV – Experience assessing risk, identifying weaknesses and deficiencies, creating and testing internal controls, and creating an audit-ready environment
- Element V – Experience analyzing and creating audit and budget reports, and rating audit readiness through dialogue with program officials

APPLICATION INSTRUCTIONS

Applicants may apply for this position by submitting the following:

- 1) NGB 34-1, *Application for Active Guard Reserve (AGR) position*
- 2) Current Report of Individual Person (RIP) (*only applies to current members of the USAF, USAFR or ANG*)
- 3) Point Credit Summary (PCARS) from the vMPF. Print “View All”, minus the PCARS definitions and FAQ pages (*only applies to current members of the USAFR or ANG*)
- 4) Current Report of Individual Fitness (*only applies to current members of the USAF, USAFR or ANG*)
- 5) Response to Job Elements (*not required, but highly encouraged*)
- 6) Resume cover letter and Resume (*not required but highly encouraged*)
- 7) NO BINDERS OR BOUND DOCUMENTS

Email applications to: REBEKAH.L.STROMAIN.MIL@MAIL.MIL

When emailing applications, please put the announcement number and last name in the subject line

Applications can also be mailed to:

141 FSSF/DPC
5 W. BONG STREET
FAIRCHILD AFB, WA 99011

OR

HUMAN RESOURCES OFFICE /AGR
ATTN: SMSGT ST.ROMAIN
33 41ST DIVISION WAY, BLDG 33
CAMP MURRAY, WA 98430

Applications must be received by this office by 1630 on the closing date of the announcement. **If you are sending your application via Priority Mail, Fed Ex, etc please allow an additional 3-5 days to the shipping time as they are not delivered directly to HRO.** Applications not received by HRO by the closing date will not be accepted. Applications will not be returned.

ADDITIONAL INFORMATION

- Equal Employment Opportunity: The Washington National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, national origin, gender, marital status or political affiliation.
- Tour length – Initial tours will be for one (1) to six (6) years. Follow-on tours will not exceed six years and will not be extended beyond a member’s ETS/MSD. Enlistment/Appointment in the Washington Air National Guard is a condition for retention in the AGR program.
- Potential for promotion in the position is conditional upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade. Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for



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promotion to the higher grade.

- The process of applying and being nominated does not constitute final selection for nor guarantee this position. Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by the Adjutant General of the State of Washington or designated representative.
- Applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD) for officers, age 60 for enlisted. If unable to meet this requirement a statement of understanding must be completed prior to start date.
- Military grade cannot exceed the maximum military grade authorized. A member who is overgrade must indicate, in writing, a willingness to be administratively reduced in grade when assigned.
- Point of Contact for AGR announcements:
SMSgt Rebekah St.Romain, AGR Manager for Air (253) 512-8347