

## ANNEX L

### TRANSITION TO RECOVERY OPERATIONS

Purpose: Establish procedures to facilitate the transition from Response to Recovery Operations during periods when the State Emergency Operations Center (EOC) is activated.

#### A. GENERAL INFORMATION

1. Recovery is defined as: The development, coordination, and execution of service- and site-restoration plans for impacted communities and the reconstitution of government operations and services through individual, private-sector, nongovernmental, and public assistance programs that: identify needs and define resources; provide housing and promote restoration; address long-term care and treatment of affected persons; implement additional measures for community restoration; incorporate mitigation measures and techniques, as feasible; and develop initiatives to mitigate the effects of future incidents. (National Response Framework - NRF)
2. Preliminary recovery activities usually begin almost as soon as the response begins and continue after the response activities cease. Recovery includes individual and public assistance programs, which provide assistance to eligible individuals and government entities to recover from the effects of a disaster, and hazard mitigation, which funds projects designed to eliminate or reduce the impact of the next disaster.
3. When an incident occurs, the initial State EOC operational focus is centered on Response activities. This effort may last from a few hours to an extended period of time (several days or longer) depending on the situation. As Response activities begin to taper off and non-life safety issues can begin to be addressed, the operational focus begins to shift from Response to Recovery. It is critical that the transition from Response to Recovery be smooth and as seamless as possible.

#### B. GENERAL CONCEPT OF OPERATIONS:

Transition from the Response Phase to the Recovery Phase of an incident will be accomplished in three steps: Step A - Recovery Coordinator assigned to the State EOC Supervisor; Step B – EOC Operational Focus Shifts to Recovery, and Step C – Recovery Moves to the Mitigation and Recovery Section or Joint Field Office (JFO) and State EOC resumes Phase I Operations.

1. **Step A: Recovery Coordinators assigned to the State EOC Supervisor:**
  - a. EMD will be prepared to provide a Recovery Coordinator to the State EOC Supervisor from the onset of Phase III operations to:
    - 1) Provide a liaison between the EOC and the Recovery activities.
    - 2) Facilitate updates on the Recovery process.
    - 3) Facilitate Requests for Information (RFI) from EOC Planning on Recovery activities.
    - 4) Support Recovery Program requests for initial damage information to determine, if damages are sufficient to justify requesting the formation of joint federal/state/local Preliminary Damage Assessment teams. Teams, if justified, will visit local jurisdictions to gather detailed damage

information necessary to support a request for a Presidential disaster declaration.

**2. Step B: Operational Focus Shifts to Recovery:**

This step will begin when the volume of Response oriented requests has or is in the process of decreasing and the volume of Recovery oriented requests have or are in the process of becoming the primary focus of EOC Operations:

NOTE: THIS STEP IS OF A VERY SHORT DURATION AND IS DESIGNED TO FACILITATE THE COMMUNICATION AND TRANSFER FROM THE EOC TO THE MITIGATION AND RECOVERY SECTION, AND/OR A JOINT FIELD OFFICE ALL INFORMATION NECESSARY TO CONDUCT RECOVERY OPERATIONS.

- a. Mitigation and Recovery Section Manager is briefed on the current situation by the EOC Supervisor.
- b. Preliminary Damage Assessment information is gathered from Local Jurisdictions while Local Jurisdiction EOCs remain open, if possible.
- c. Preliminary Damage Assessment information is gathered from State Agencies while State Agency Representatives are present in the State EOC, if possible.
- d. The Operations, Logistics, Planning, Other Support Sections and/or State Agencies will maintain representation within the State EOC as determined necessary by the Disaster Manager.

**3. Step C: Recovery Operations Move to JFO, as necessary:**

This step begins when the Mitigation and Recovery Section has received all information necessary to conduct Recovery Operations in a location to be determined outside the State EOC.

When determined appropriate by the Disaster Manager, Recovery Operations will be transferred to the JFO or to the Mitigation and Recovery Section (see Annex K, Transition from the EOC to the JFO, for specific instructions).

NOTE: THE STATE EOC MAY REMAIN AT ACTIVATED AFTER RECOVERY OPERATIONS ARE MOVED FROM THE FACILITY TO RESPOND TO ANY LATE BREAKING RESPONSE ORIENTED REQUESTS FOR ASSISTANCE AND TO MONITOR/SUPPORT ANY ONGOING MISSIONS INITIATED DURING THE RESPONSE PHASE. DURING RECOVERY OPERATIONS FROM A CATASTROPHIC INCIDENT, IT IS HIGHLY LIKELY THE EOC WILL REMAIN AT PHASE II OR IV WHILE THE JFO IS OPERATING.

- a. Information Sharing Requirements between State EOC and FEMA JFO:
  - 1) As necessary establish the requirement to exchange Situation Reports (SITREP) and other reports.
  - 2) As necessary assign representatives from the State EOC and JFO to be present at each other's briefings or critical meetings.
  - 3) As necessary provide for a liaison exchange between the State EOC and JFO.
- b. Upon establishment of the JFO, assign EMD representative(s) to the JFO Operations and Plans Sections., as necessary

c. Coordination between State EOC and JFO:

As necessary, staffing protocols for Requests for Information and/or Requests for Assistance will incorporate steps to coordinate/de-conflict actions between the State EOC and JFO.

d. Additional staffing Considerations:

- 1) EMD representative(s) will be assigned to the JFO to facilitate information flow between JFO and State EOC and to ensure state interests are addressed within this JFO function.
- 2) Military Department will assign a Human Resource Representative to JFO Human Resource Section to facilitate temporary hires in support of JFO Operations.
- 3) Military Department will assign a Finance Representative to JFO to facilitate execution of contracts, purchase orders, check disbursement to individual disaster victims and eligible agencies, and other finance related activities necessary to support Recovery Operations.

NOTE: THESE NEED TO BE COORDINATED THROUGH HRO.