

**Washington State E911 Advisory Committee
GIS Subcommittee Meeting**

March 5, 2015
10:00 am – 12:15 pm
Moses Lake, WA

Members Attending in Person:

Ivar Husa, SECOMM (Benton County)
Gerrit Klein, MACC (Grant County, Host)
Craig Larsen, Chair (Lewis County)
Robert Muller (Snohomish County)
Lynn Palmer, RiverCom (Chelan/Douglas)
Mike Shannon, Spokane County
Ian Von Essen, Spokane County

Members Attending by Conference Bridge:

Gary Brooks (PENCOM)
Chuck Buzzard (Pierce County)
Jason Guthrie, TCOM (Thurston County)
Matt Hyatt (Lewis County)
Eadie Kaltenbacher (Kitsap County)
Khalid Khan, King County
Alice Johnson (ICOM)
Melissa Liebert (Wahkiakum County)
Andy Malchert, Grays Harbor County
Cori McKean, KITTCOM (Kittitas County)
Michael Morgan, Franklin County
Chic Stout, JEFKOM (Jefferson County)
Milla Zinski, King County

State Office in Person:

Ziggy Dahl
Dan Miller
Bill Peters

Introductions: There were ten in attendance in person and 13 on the phone bridge.

Approval of Minutes: The meeting minutes for the November, December and January meetings were approved.

OLD BUSINESS:

RFI Response – what's next? (Dan)

- Because WA State is a Home Rule State the WA State 911 Office stated that any GIS RFP for bringing up a given PSAP's GIS data to NENA NG911 standard will be up to each county.
- It was decided and agreed to that a Generic RFP should be drafted by the GIS Subcommittee that individual counties could use.

- The RFP would be based on the existing RFI and previously existing RFP's that had already been issued by King, Snohomish, and others Counties for similar work in bringing PSAP GIS data up to NG911 standards.
- Volunteers were solicited to write the generic GIS RFP.

County GIS Status (Dan)

- Dan Miller of the WA State Office initiated an informal email survey to determine what had changed since the last formal survey was done a year and a half ago.
- Dan is working on a summary of his findings.
- It was discussed that milestone timelines should be set up to for individual PSAP's (Counties) for NG911 GIS data readiness.

It was also discussed that these milestones would be only advisory because there would not be a way the WA State 911 Office could enforce them especially for non-contract counties.

REPORTS:

a. **Advisory Committee (Craig)** – Nothing significant to report, although Craig continues to get questions about the timeline to complete the necessary GIS work for NG911. The RFI responses frequently mentioned 16-24 months to do GAP Analysis and fix whatever errors exist. That may as if they were doing it statewide, where individual counties may take considerable less time. Ian recommended creating an RFP template that the counties could use, if they so choose.

b. Policy Subcommittee (Craig & Dan)

- Asked about status of GIS 9-1-1 datasets statewide.
- Asked about a recommended minimum GIS software platform (ArcGIS Desktop Advanced & ArcGIS Standard plus the Data Reviewer extension).
- See Policy Subcommittee minutes (1/16/2015).

c. Next Generation Subcommittee (Dan)

- GeoComm did SIF presentation at Jan 14th meeting. - No other GIS-related discussion.

NEW BUSINESS:

a. Spring Forum Presentation (Chuck, Craig & Dan)

- The GIS Subcommittee was asked to present (train) for one hour at the Spring Forum (ALI/GIS/MSAG synchronizing, GAP Analysis, NG911 Transitioning, etc.)
- The draft presentation has been placed on the One Drive under the GIS Subcommittee > Presentations (GIS-2-911-Coordinationators_v2_2015-02-27).

b. NG911 GIS Workflow Document (Chuck)

- The GIS Subcommittee discussed creating a workflow document for NG911 GIS Data Preparation.

c. GIS Budget and Funds Planning

- Cathy Udenberg (Columbia County) wants to create a working group for contract counties in order to make funding requests for NG911 GIS Data Preparation.

d. Establish GIS Software Standard

- State E911 Coordinating Office (SECO) asked the GIS Subcommittee to make a recommendation for a minimum GIS software standard for all counties (PSAPs). This was also asked during the last Policy Subcommittee meeting in January.
 - Discussion determined that the State Office recommend that all counties (PSAPs) GIS Software Standard should be ESRI **ArcGIS for Desktop Advanced** or its functional GIS software equivalent.
 - A motion was made by Chuck and Gerrit and a second by Mike with unanimous approval by the GIS Subcommittee.
 - Bill Peters also asked if an Enterprise License Agreement (ELA) has been considered. Ian mentioned that they (the Spokane region) have an ELA. Several counties also have ELAs as do larger state agencies.
- e. GIS (Data Consolidation) Lab in State Office (Dan, Bill)**
- SECO is looking at setting up WA State 911 **GIS Lab** (Preliminary SIF) SIF = Spatial Information function.
 - Ziggy Dahl of the WA State E911 Office (SECO) informed the GIS Subcommittee that they had some funds left at the end of this biennial budget that he wanted to use to set up a WA State 911 GIS Lab.
 - Ziggy stated that having a statewide GIS based PSAP, ESN Boundaries, and other GIS layers in place would allow the SECO to move towards terminating the vendor contract potentially saving the state millions of dollars.
 - Ziggy requested that GIS Subcommittee make a motion to support the State Office's request.
 - Motion was made "for the State Office to purchase the hardware, software and maintenance to establish and support a GIS (Data Consolidation Environment) Lab in support of Next Generation 9-1-1 to be hosted by the state or other party". Motion made by "inaudible" and seconded by Michael with a unanimous approval by GIS Subcommittee.

General Discussion with State E911 Office Personnel:

Bill and Ziggy talked about the Next Generation ESInet RFP status, the hiring of a special Attorney General (SAG) to look into the specifics of the RFP and any subsequent contract negotiations. Craig also gave them a chance to ask the subcommittee questions. First question, how soon can the geospatial routing piece be ready to go, i.e. all the NG911 GIS data layers ready? For many it might only be a matter of months, connecting the street centerline with neighboring counties taking the most time. Lynn said that our biggest challenge is teaching geography and geocoding to dispatchers since you can't geocode with an X-Y coordinate.

Ziggy mentioned that the state office might query the counties about the number of "pocket dials" from cell phones and the accuracy information the call takers see.

GOOD OF THE ORDER:

- State E911 Coordinating Office (SECO) will be going to a 4-10 Work Week starting March 17th. (No Mondays).
- Summer Forum – All day presentations by Kathy Liljequist/GeoComm; "taking what we did the last 3 years and putting together for a training track that takes us to the next level." There was no request for input from the 9-1-1 GIS Community.
- WA State OCIO is exploring the acquisition of statewide imagery (enhanced NAIP), 12" resolution dependent upon state agency and county funding.
- Ziggy (SECO) reported that it was going to connect with the WA State OCIO to discuss its participation in the WA State OCIO NE County Data Aggregation Pilot Project.

- Joy Paulus (OCIO) is starting a pilot project with five Northeast counties (Ferry, Lincoln, Pend Oreille, Spokane and Stevens) to collect and share their GIS data. The eventual plan is to create statewide data layers for several datasets.

Meeting adjourned just before 1:52 PM.

Next Meeting in Renton, April 16th (10:00 – 14:00). [King County RCECC, 3511 NE 2nd Street, Renton, WA 98056-4192].