

POST ON BULLETIN BOARD
DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
242D COMBAT COMMUNICATIONS SQUADRON
WASHINGTON AIR NATIONAL GUARD
DSG ANNOUNCEMENT #FY-26-02-033

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBERS:
242d Combat Communications Squadron Fairchild AFB WA 99011	24 Feb 2026	30 Apr 2026	0087077134
POSITION TITLE, GRADE, AFSC, FACILITY:			
Heating, Ventilation, Air Conditioning and Refrigeration (HVAC/R), SSgt - TSgt, 3E1X1			
REQUIREMENTS FOR CONSIDERATION:			
Technical Sergeant or promotable Staff Sergeant and hold the 3E1X1 AFSC. Applicants must meet time in grade and time in service requirements by close of bid OR: Motivated and Eager E5 - E6 willing to cross train.			
AREA OF CONSIDERATION:			
All members of the Washington Air National Guard and those eligible for enlistment in the Washington Air National Guard.			
WORKING CONDITIONS:			
Will work both inside and outside, and possibly in inclement weather or austere conditions. Subject to hazards of electrical voltages and currents. Will participate in deployed communications exercises in field conditions. This is a worldwide mobility position. Unit is stationed on Fairchild AFB.			
SUMMARY OF DUTIES:			
Assigned to the Plans and Resource Flight, Heating, Ventilation, Air Conditioning and Refrigeration (HVAC/R) work center (CTCR). Installs, inspects, troubleshoot, maintains, repairs, operates, test various types of HVAC/R systems and equipment. Performs preventive and scheduled maintenance inspections on equipment. Uses drawings and schematics to analyze and isolate system malfunctions. Ensures compliance with safety and environmental regulations for fuels, refrigerants, and hazardous materials. Schedule training for Regularly Scheduled Drill (RSD) weekends for all assigned Guardsmen. Supervises and trains a team of Traditional Guardsmen. Trains, certifies task qualification for HVAC/R in Training Business Area (TBA) 2.0 and oversees the career development and overall readiness of assigned traditional guardsmen. Will be responsible for mentoring, writing Enlisted Performance Briefs (EPBs), and accomplishing the Airman Comprehensive Assessment (ACA) for the assigned Airmen.			
OTHER REQUIREMENTS:			
<ul style="list-style-type: none"> -Security Clearance: Must possess a Secret security clearance. -Familiarity with Combat Communications Squadron processes and procedures along with leadership, management and organizational skills are preferred. -Member must have a passing Air Force Physical Fitness Test. 			

SPECIALIZED EXPERIENCE:

The successful candidate will possess demonstrated leadership qualities and have character of the highest integrity. This has the potential of a leadership position. Potential and/or ability to serve as Noncommissioned Officer in Charge (NCOIC) and control the workflow within the shop. Progressively mentor and hold accountable the Airmen/NCOs under your charge to maximize their leadership abilities and potential. Plan, develop and conduct training for military personnel who install, operate and maintain (HVAC/R) Systems and associated equipment. Member must have the ability to communicate effectively, both orally and in writing and to interact effectively with personnel at all levels of command.

INFORMATION

1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS**APPLICATION SUBMISSION REQUIREMENTS:**

1. Resume cover letter
2. Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
3. Current Report of Individual Person (RIP from vMPF)
4. Point Credit Summary (PCARS) from vMPF
5. Current Report on Individual Fitness
6. Letter(s) of Recommendation (Optional)

EMAIL RESUME TO:

TSgt Junelee D. Peak
junelee.peak@us.af.mil

Applications must be received NLT 1200 on closing date.

OR SEND TO:

NOT ACCEPTING PHYSICAL MAIL

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.