



## WASHINGTON MILITARY DEPARTMENT

### Audit Certification and FFATA Reporting Form

CONTACT INFORMATION	
Subrecipient Name (Agency, Local Government, or Organization):	
Subrecipient Unique Entity Identifier (UEI) Number:	
Authorized Financial Representative (Name and Title):	
Address:	
Email:	Phone Number:

**Directions:** As required by 2 CFR Part 200 Subpart F, non-federal entities that expend \$750,000 in federal awards in a fiscal year shall have a single or program-specific audit conducted for that year.

- If your entity **is not** subject to these requirements, you must complete **Section A** of this Form.
- If your entity **is** subject to these requirements, you must complete **Section B** of this form.
- **All subrecipients must complete Section C (FFATA)** of this form.

Failure to return this completed Form to [contracts.office@mil.wa.gov](mailto:contracts.office@mil.wa.gov) may result in delay of grant agreement processing, withholding of federal awards or disallowance of costs, and suspension or termination of federal awards.

<b>SECTION A: Entities NOT subject to the audit requirements of 2 CFR Part 200 Subpart F</b> (check all that apply)
<input type="checkbox"/> We did not expend \$750,000 or more of total federal awards during the preceding fiscal year.
<input type="checkbox"/> We are a for-profit organization.
<input type="checkbox"/> We are exempt for other reasons (describe):
However, by signing below, I agree that we are still subject to the audit requirements, laws, and regulations governing the program(s) in which we participate; that we are required to maintain records of federal funding and to provide access to such records by federal and state agencies and their designees; and that WMD may request and be provided access to additional information and/or documentation to ensure proper stewardship of federal funds.

<b>SECTION B: Entities that ARE subject to the audit requirements of 2 CFR Part 200 Subpart F</b> (Check the appropriate box and complete the information below)
<input type="checkbox"/> We completed our last 2 CFR Part 200 Subpart F Audit on [enter date] for fiscal year [enter date]. There were no findings related to federal awards or internal controls.
<input type="checkbox"/> We completed our last 2 CFR Part 200 Subpart F Audit on [enter date] for fiscal year [enter date] and there were findings related to federal awards and/or internal controls.
<input type="checkbox"/> Our completed 2 CFR Part 200 Subpart F Audit will be available on [enter date] for fiscal year [enter date].
<b>Provide a complete copy of the audit report electronically to <a href="mailto:contracts.office@mil.wa.gov">contracts.office@mil.wa.gov</a> or provide the state audit number [enter number].</b>

<b>SECTION C: Federal Funding Accountability and Transparency Act</b> (check the corresponding answer)
In your preceding fiscal year, did your organization receive 80% or more of its gross revenues from federal funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
In your preceding fiscal year, did your organization receive \$25,000,000 or more in federal funding? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered <i>yes</i> to the previous questions, WMD Contracts staff will request additional information to comply with FFATA reporting.

I hereby certify that I am an individual authorized by the above identified entity (subrecipient) to complete this form. Further, I certify that the above information is true and correct, and all material findings contained in the audit report/statement have been disclosed. Additionally, I understand this form is to be submitted every fiscal year for which this entity is a subrecipient of federal award funds from the Department until the grant agreement is closed.

\_\_\_\_\_  
Signature of Authorized Financial Representative:

Date: [Click or tap to enter a date.](#)