

**DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
194TH WING, WA ANG
DSG ANNOUNCEMENT # 25-11**

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
101 41st Division Way Camp Murray, WA 98430	20250404	20250830	0102960234
POSITION TITLE, GRADE, AFSC, FACILITY:			
Materiel Management CEM (CMSgt), 2S000, Building 101, Camp Murray, WA			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
The following criteria must be met as of closeout date of this announcement to be considered:			
<ol style="list-style-type: none"> 1. Must hold the 2S091 AFSC. 2. Minimum grade for this position is E-8/SMSgt promotable to CMSgt. 3. Must meet Air Force physical fitness standards IAW AFI 36-2905 with a score of 75 or above (<i>only applies to current members of the USAF, USAFR or ANG</i>) 4. Must possess or be able to obtain and maintain a SECRET security clearance. 			
OTHER REQUIRMENTS:			
<ul style="list-style-type: none"> • Must agree to serve a term of no less than four years from assignment. • Must be able to demonstrate strong senior leadership qualities with Airmen, both internal and Wing level. • Must have exceptional verbal and written communication skills. • Must demonstrate excellent communication skills, both orally and in writing at all levels. • Ability to demonstrate strong tactical, technical, and administrative problem-solving skills. • Possess or be able to obtain at minimum SECRET security clearance. Upgradable to TOP SECRET. • Must be world-wide deployment eligible. 			
AREA OF CONSIDERATION:			
This advertisement is open to all members eligible to enlist in the Washington Air National Guard (WAANG) and to members currently serving in the WA ANG.			
SUMMARY OF DUTIES:			
<p>Manages materiel management activities and systems involved in requirements determination, inventory control, storage and issues of supplies and equipment. Computes requirement, determines allowance, and researches and identifies materiel requirements. Performs operations involved in storage inspection, and identification of property. Performs inventories and ensures timely correction of discrepancies. Inspects and evaluates inventory management activities. Inspects and identifies property. Determines condition of property received. Performs shelf-life inspections of stock. Develops methods and improves procedures for storing property. Plans use of storage facilities. Stores, issues, ships, and transfers property. Controls issue of classified, sensitive, pilferable, and controlled items. Coordinates with maintenance activities on repairable component actions. Controls and issues bench stock property. Obtains material required for equipment modification, periodic component exchange and bills of material in support of maintenance. Accounts for all items contained in mobility readiness spares packages. Provides materiel management expertise to combat support, enabler organizations and responsible officers for the proper accounting and control of specified classes of supply. Reviews and validates requirements. When required, initiates follow-up actions on materiel requirements. Coordinates equipment transfer and deployment actions with the accountable officer. Plans and schedules materiel storage and distribution activities. Processes information retrievals using materiel management system databases. Manages materiel management related systems and hardware. Performs operator maintenance on materiel management related systems and hardware. Applies system security policy and procedures to prevent unauthorized changes to information. Distributes materiel management computer products. Acts as a subject matter expert to the commander on the operation of materiel management systems and operations. Monitors Defense Data Network traffic through use of the Materiel Management Interface System. Ensures database integrity and makes necessary corrections. Controls and operates the Remote Processing Station (RPS). Monitors systems processing and corrects processing errors. Monitors materiel management traffic through use of the Materiel Management Interface System and takes corrective action. Maintains liaison with the Standard Systems Group, MAJCOMs, and the servicing Defense Mega centers, to identify and correct problems. Develops database retrieval scripts for materiel management support analyses. Operates motor vehicles and assorted materiel handling equipment.</p>			
INSTRUCTIONS TO APPLICANTS			

APPLICATION REQUIREMENTS:

Applicants will be scheduled for interview once completed package have been received and reviewed. All packages will be considered for all vacancy announcements. Package must be received by the closing date.

Please submit:

Resume cover letter (*not required, but highly encouraged*)

Resume

Current Report of Individual Person (RIP) from the vMPF, under Self-Service Actions, Personal Data, Record Review, print all pages (*only applies to current members of the USAF, USAFR or ANG*)

Point Credit Summary (PCARS) from the vMPF, under Self-Service Actions, Personal Data, PCARS. Print "View All", minus the PCARS definitions and FAQ pages (*only applies to current members of the USAFR or ANG*)

Current "Fitness Tracker" Report from AFFMS II (*only applies to current members of the USAF, USAFR or ANG*)

Last two (2) Enlisted Performance Briefs

Letter(s) of Recommendation (optional)

Application packages must be received by the closing date. Submit complete package to:

194th LRS/CC

Attn: Maj Leroi Edwards

Bldg 101 41st Division Way

Camp Murray, WA 98430-5012

Phone #: COMM (253) 512-2021/ DSN 370-2021

Or email package to: leroi.edwards.2@us.af.mil

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.