


MEETING MINUTES

911 Safety Telecommunicators' Certification Board Meeting

 Location: Virtual

 Date: 08/08/24

 Time: 1:15PM

I. CALL TO ORDER 1318

- a) Meeting called to order by Katy Myers after confirmation of a quorum.
- b) Previous meeting minutes approved.
 - i. Motion made by Aimee Fournier-Plante.
 - ii. Seconded by Erin Gauthier.

II. OLD BUSINESS 1320

Fast_Track.Review.Requirements

- a) Katrina Rahier and Jodi Gaylord reported on the workgroup progress made on the protocol to fast-track agencies that are already P33, ACE or CALEA accredited.
 - i. Katrina and Jodi reviewed the changes and discussed next meeting's discussion items, listed below:
 1. Instructor qualifications
 2. Appropriate notification for notifying the Certification Board when an accreditation is revoked
 3. Requirements for CTO certification or training
- b) Katy Myers will be incorporating this document into the PST Handbook, most likely in section 5.6, and will send it out to the group for subsequent review.
- c) Katrina and Jodi will continue to meet and work on the fast-track program, specifically regarding individual accreditation programs.

Handbook.Items.for.Review.™ .Approval

- a) Katy Myers reminded the group on already reviewed portions of section 2 and introduced sections 2.2.9 and 2.2.10.
- b) The group collaborated on wordage and structure of the outcomes and knowledge sections of 2.2.9 (Behavioral Health and Crisis Events), 2.2.10 (Missing Persons and Related Events) and 2.5 (Health and Wellness).
 - i. Section 2.2.9 was deemed complete.
 - ii. Section 2.2.10 and the topic of different types of alerts will be reviewed offline and brought back to the group at the next meeting.
 - iii. Section 2.5 will be worked on offline, with the goal of combining 2.5.1 – 2.5.3.

III. NEW BUSINESS 1425

Handbook.Items.for.Discussion.™ .Input

- a) Katy Myers introduced the newest versions of Chapter 3, which covers the PST Certification Process and Chapter 4, which covers the PST Recertification Process
 - i. A more in-depth review of both sections will be performed at the next meeting.

IV. PUBLIC COMMENT 1437

- a) Nothing to Report.

V. GOOD OF THE ORDER 1438

- a) Katy Myers spoke to the group about the APCO International Conference, which took place last weekend. Katy talked about an APCO program that is exploring the idea of conducting public safety telecommunicator training at community colleges
- b) Katy asked if the board would be interested in inviting an APCO representative to come speak about the program.
 - i. The board agreed that it would be good to discuss, and Katy M. will reach out to APCO.
- c) Katy Gilbert reminded the group that the State Fair is coming up and to sign up for the recruitment and education booths.
 - i. Link to sign-up: [911 Public Education: State Fair 2024 \(signupgenius.com\)](https://signupgenius.com)

VI. ADJOURNMENT 1439
