


MEETING MINUTES

911 Safety Telecommunicators' Certification Board Meeting

 Location: Virtual

 Date: 07/11/24

 Time: 1:15PM

I. CALL TO ORDER 1318

- a) Meeting called to order by Katy Myers after confirmation of a quorum.
- b) Previous meeting minutes approved.
 - i. Motion made by Tom Handy.
 - ii. Seconded by Jodi Gaylord.

II. OLD BUSINESS 1319

Recertification Cycle Lengths

- a) Katy Myers recapped the previous discussion from last meeting, noting the idea of having one or two recertification cohorts.
- b) Katy Gilbert noted that batching the recertification is helpful for SECO from a processing standpoint, but utilizing two cohorts may not be necessary.
 - i. She noted that many people have had questions about recertification and how it aligns with contract requirements. Otherwise, SECO is open to adjusting based on the needs of the PSAPs.
- c) Katy Myers opened the floor for comment, none received.
- d) Katy Myers notes that for now, the current cohort process will stay as-is, but that it will remain open for the Board to make a motion to change it or discuss further.

Handbook Items for Review & Approval

- a) This item was moved to the 'new business' section, please see below.

III. NEW BUSINESS 1347

Fast Track Review Requirements

- a) Katy Myers requested a work group to look at the best way to fast-track agencies that are P33, ACE or CALEA accredited.
 - i. Jody Gaylord and Katrine Rahier volunteered to work on this.

Handbook Items for Discussion & Input

- a) Aimee Fournier-Plante and Katrina Rahier volunteered to draft language for Chapter 3 of the handbook.
 - i. Chapter 3 will cover the PST Certification Process.

Handbook Items for Review & Approval

- a) The board reviewed sections 2.2.4-2.2.8 and 2.2.9.1 of the WA State PST Certification Handbook.

IV. PUBLIC COMMENT 1457

- a) Nothing to Report.

V. GOOD OF THE ORDER 1457

a) Nothing to Report.

VI. ADJOURNMENT 1458

a) Motion made by Tom Handy.

b) Seconded by Aimee Fournier-Plante.
