

MEETING MINUTES

911 Safety Telecommunicators' Certification Board Meeting

 Location: Virtual

 Date: 06/27/24

 Time: 1:15PM

I. CALL TO ORDER 1316

- a) Meeting called to order by Katy Myers after confirmation of a quorum
- b) Previous meeting minutes approved
 - i. Motion made by Aimee Fournier-Plante
 - ii. Seconded by Tom Handy

II. OLD BUSINESS 1318

In House Program Approval Report Out

- a) Aimee Fournier-Plante presented Chapter 5 of the handbook, which will cover State Approved Training Programs
 - i. After review and collaboration, the group voted to approve the chapter as presented today
 - 1. Tom Handy motioned to approve
 - 2. Mike Worden seconded the motion
- b) Review of Developed Certification Requirements
 - i. Katy Myers presented sections 1.1-1.3, and explained that while 1.1/1.2 are still being drafted, the draft of 1.3 is ready for review
 - ii. Discussions were conducted regarding the semantics of section 1.3 to best convey the statements intentions
 - iii. It was decided that chapter 1 edits would continue, and approval will be presented in future meetings
 - iv. The verbiage of sections 2.2.1, 2.2.2, and 2.2.3 were also discussed, and will be reviewed at future meetings as well

Fast Track Timing

- c) Timing for fast-track applications and effective dates were covered in chapter 5.
- d) Discussions around fast track topics. The review panel will have to compare the final chapter 2 requirements to the certification and accreditation programs and then identify any topics that are not covered within those programs. Once identified those topics will be noted in the handbook and the agency training certification application will provide instructions for those agencies applying for fast track.

III. NEW BUSINESS 1438

June Forum Follow-Up

- a) Katy Myers provided a brief overview of the 911 June Forum in Vancouver earlier this month and asked the group if anyone wanted to recap anything covered during the forum
- b) Karl Hatton brought up the topic of recertification cycle lengths and inquired if the best option would be to have it twice a year

- i. The group discussed the topic of recertification, with a conclusion that the State will be asked to prepare comments and present them at the next meeting

Certification Board Logo

- c) Katy Myers asked the group for opinions on if the Certification Board should have their own logo, and presented an option (see attachment A)
- d) General feedback was that it would be important to note the degree of separation between SECO and the Cert Board
- e) Katy will work with a small group to come up with more ideas and present them at the next meeting

PST Certificate/Pin

- f) Katy Myers presented the idea of gifting each newly certified telecommunicator with a certificate and pin, and asked for ideas on what the pin could look like
- g) Katy presented an example of what the pin could look like (see Attachment B)
- h) Several members had the idea to include 'certified' on the pin as well
- i) Katy will work with a small group and present ideas at the next meeting

IV. PUBLIC COMMENT 1444

- a) Nothing to Report

V. GOOD OF THE ORDER 1445

- a) Nothing to Report

VI. ADJOURNMENT 1445