Washington Air National Guard
Active Guard Reserve (AGR) Announcement

JOB ANNOUNCEMENT # 24-045-ANG
Updated 24 July 2024

POSITION INFORMATION

Position:	Security Forces Apprentice	**Grade:**	E-5/SSgt
Location:	194th Security Forces Squadron Camp Murray, WA	**AFSC:**	3P051

Opening Date: 12 July 2024 **Closing Date: 5 August 2024**

WHO CAN APPLY

All current members of the Washington Air National Guard.

INITIAL ELIGIBILITY CRITERIA

The following criteria must be met as of closeout date of this announcement, (unless otherwise noted), to be considered:

- Applicant must possess, at minimum, a 3P031 AFSC and able to obtain 3P051 within 1 year.
- Applicant must meet ANG fitness standards IAW DAFMAN 36-2905 with a score of 75 or above (*applies only to current members of the USAF, USAFR or ANG*).
- Applicant must possess or be able to obtain a **SECRET** security clearance.

SUMMARY OF DUTIES

Performs base defense functions supporting the force protection mission. Defends personnel, equipment, and resources throughout the base security zone. Provides armed response and controls entry to installations and protection level resources. Detects and reports presence of unauthorized personnel and activities and implements security reporting and alerting system. Directs vehicle and pedestrian traffic; investigates motor vehicle accidents, minor crimes, and incidents. Secures crime and incident scenes; apprehends suspects; searches persons and property; and collects, seizes, and preserves evidence. Conducts interviews of witnesses and suspects and obtains statements. Performs pass and registration activities and supervises and trains Security Forces personnel on access control measures. Controls and safeguards arms, ammunition, and equipment and assists in weapons qualification training. Operates communications equipment, vehicles, intrusion detection equipment, individual and crew-served weapons, and other special equipment. Applies self-aid buddy care and life saving procedures as first responders to accident and disaster scenes.

Plans, organizes, and schedules Security Forces training and exercise activities. Provides oversight, guidance, and assistance to commanders with the application of physical security and force protection measures. Enforces standards of conduct, discipline, and adherence to laws and directives.

Works in various field environments, performs mounted and dismounted individual and team patrol movements, tactical drills, battle procedures, antiterrorism duties, and other duties as required. Responds to disaster and relief operations and participates in contingency operations.

ELEMENTS

The following elements are considered essential for successful performance in this position. Response to the Elements is voluntary, however written response to each of the following Elements will ensure that specialized experience is recognized.

- Knowledge of Integrated Defense concepts outlined in DAFI 31-101.
- Knowledge of Troop Leading Procedures outlined in AFTTP 3-4.1.
- Knowledge of the Mission Command Philosophy outlined in AFDP 1-1

APPLICATION INSTRUCTIONS

Applicants may apply for this position by submitting the following:

1) Resume cover letter (*required, but highly encouraged*).
2) NGB 34-1, *Application for Active Guard Reserve (AGR) position,* version dated 20131111
3) Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
4) Current Report of Individual Person (RIP) from the vMPF, under Self-Service Actions, Personal Data, Record Review, print all pages. A CDB, Career Data Brief, is **NOT** a substitute.
5) Point Credit Summary (PCARS) from the vMPF under Self-Service Actions, Personal Data, PCARS. Print "View All", minus the PCARS definitions and FAQ pages (*only applies to current members of the USAFR or ANG*)
6) Current Report of Individual Fitness from MyFITNESS (*only applies to current members of the USAF, USAFR or ANG*)
7) Response to Job Elements *(not required, but highly encouraged)*

Submission of application:

Email applications to: WAANGHQ.AGR.JOBS@us.af.mil or through DoD Safe

All application documents must be consolidated into a single .pdf file if at all possible or use PDF Portfolio format.

When emailing applications, please put the announcement number and last name in the subject line. Also, name your .pdf file with the announcement number and last name. (Ex. 23-015-ANG Moore)

If you do not receive an email "confirmation of receipt" within 5 duty days of emailing your application, please contact SMSgt April Melton at 253-512-8347

Complete applications must be received by this office by 1630 (Pacific Time) on the closing date of the announcement. Complete applications not received by HRO by the closing date/time will not be accepted. Applications will not be returned.

ADDITIONAL INFORMATION

- New AGR's will be placed on a 3-4 year probationary tour. Continuation orders will be issued through a tour renewal request or an AGR Continuation Board as applicable.
- Equal Employment Opportunity: The Washington National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, national origin, gender, marital status or political affiliation.
- Enlistment/Appointment in the Washington Air National Guard is a condition for retention in the AGR program.
- Potential for promotion in the position is conditional upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade. Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.
- The process of applying and being nominated does not constitute final selection for nor guarantee this position. Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by the Adjutant General of the State of Washington or designated representative.
- Applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD) for officers, age 60 for enlisted. If unable to meet this requirement a statement of understanding must be completed prior to start date.
- Military grade cannot exceed the maximum military grade authorized. A member who is overgrade must indicate, in writing, a willingness to be administratively reduced in grade when assigned.
- Point of Contact at Unit: CMSgt Michael Pate, michael.pate.16@us.af.mil, 253-861-5788
  Point of Contact for general AGR announcements: SMSgt April Melton, AGR Manager for Air (253) 512-8347, april.melton@us.af.mil