

# **Emergency Management Council Minutes**

December 7, 2023

## **Attendees**

Please see pages 2, 3, and 4.

## **Call to Order**

The Emergency Management Council meeting was held on December 7, via Microsoft Teams. It began at 9:00 a.m. and was presided over by Chandra Fox, EMC Chair. Anna Sutherland recorded the minutes.

## **Approval of Minutes**

A motion to approve the October 10, 2023, meeting minutes was made by Quyen Thai and seconded by Chuck Torelli. The motion carried.

## **Approval of 2024 EMC Meeting Calendar**

A motion to approve the 2024 EMC meeting calendar was made by Arel Solie and seconded by Mike Harris. The motion carried.

## **Opening Comments**

Opening comments were presented by Brigadier General Bret Daugherty, WMD, Robert Ezelle, Emergency Management Director, and Barbara Serrano, Senior Policy Advisor, Office of the Governor.

## **Regional Issues Impacting Washington**

Scott Zaffram, FEMA Director of National Preparedness, provided an overview of regional issues impacting Washington.

## **Open Public Forum**

No further motions brought forward.

## **Reports**

EMD operational updates were presented by Kevin Wickersham.  
A legislative update was presented by Robert Ezelle.

## **Work Session**

Emergency Management Council Cybersecurity Advisory Committee updates and advisement on the committee's local government representation were presented by Tristan Allen, EMD.

A Fusion Center report was presented by Julie Fisher, WSFC.

## **Approval of Cybersecurity Advisory Committee Charter**

A motion to approve the EMC Cybersecurity Advisory Committee Charter was made by Kirk Holmes and seconded by Chuck Torelli. The motion carried.

### Work Session

Chandra Fox, EMC Chair, led a discussion to decide on EMC Annual Report topics.  
Chandra Fox, EMC Chair, led a discussion to develop a task force membership/report authors.  
Chandra Fox, EMC Chair, opened the floor for the EMC Vice-Chair Election.

### Main Motions

A motion to elect John Unfred to Vice Chair was made by Arel Solie and seconded by Quyen Thai. The motion carried.

### EMC Adjournment

Chandra Fox adjourned the meeting at 10:26 a.m.

### Convene SAC Meeting

The SAC meeting was convened on December 7, 2023, via Microsoft Teams. It began at 10:27 a.m. and was presided over by Chandra Fox.  
A FEMA Grants Overview was presented by Sierra Wardell, EMD.  
A County Emergency Preparedness Assessment (CEPA) update was presented by Katheryn Zetzer, EMD.

### SAC Adjournment

Chandra Fox adjourned the meeting at 10:40 a.m.

### EMC Member Attendance

Position	Name	Dec-7
Pos 1 Pri	Fredrick Brink	A
Pos 1 Alt	Chuck Torelli	P
Pos 2 Pri	Gene Strong	P
Pos 2 Alt	Mark Ozias	A
Pos 3 Pri	Chief Scott Engle	P
Pos 3 Alt	Chief Peter Fisher	A
Pos 4 Pri	Chief John Batiste	A
Pos 4 Alt	Arel Solie	P
Pos 5 Pri	Robert Ezelle	P
Pos 5 Alt	Sharon Wallace	P
Pos 6 Pri	Jim Pendowski	A

Pos 6 Alt	Jacob Rain	P
Pos 7 Pri	Chief Chad Cross	P
Pos 7 Alt	Melissa Gannie	P
Pos 8 Pri	Chief Michael Harris	P
Pos 8 Alt	Chief Brian Schaeffer	A
Pos 9 Pri	Hilary S. Franz	A
Pos 9 Alt	Casey Hanell	P
Pos 10 Pri	Chandra Fox	P
Pos 10 Alt	Kyle Bustad	P
Pos 11 Pri	JoAnn Boggs	P
Pos 11 Alt	John Unfred	P
Pos 12 Pri	Bill Gillespie	P
Pos 12 Alt	John O'Rourke	A
Pos 13 Pri	Nathan Weed	A
Pos 13 Alt	Ron Weaver	P
Pos 14 Pri	Quyen Thai	P
Pos 14 Alt	Ryan Mumma	P
Pos 15 Pri	Greg Welch	P
Pos 15 Alt	Dru Garson	P
Pos 16 Pri	John Himmel	P
Pos 16 Alt	VACANT	A
Pos 17 Pri	Kirk Holmes	P

Pos 17 Alt	Jennifer Bailey	A
Pos 18 Pri	Anna Marie Dufault	A
Pos 18 Alt	Amber Wynn	P
Pos 19 Pri	Nick Henderson	A
Pos 19 Alt	Dr. Nicole Yarid	P
Pos 20 Pri	Sabrina Desautel	A
Pos 20 Alt	Elizabeth Sanchey	A
Pos 21 Pri	Cherrie May	P
Pos 21 Alt	Jeff Choke	P

**EMC Guest Attendance**

Allen Avery  
 Amy Gillespie  
 Jason Biermann  
 Leonard Johnson

Mike Yakima  
 Barbara Serrano  
 Sean Thompson  
 Deborah Witmer  
 Scott Zaffram

Julie Fisher  
 Nick Bacon

**EMD Support**

Stacey McClain

Kathryn Zetzer

Stephanie Haertling

James Baumgart

Casey Broom

Bret Daugherty

Peter Drance

Anna Sutherland

Sierra Wardell

Kevin Wickersham

Tristan Allen