

911 Advisory Committee Meeting

I. Call to Order

Katy Myers, as Acting Chair, confirmed quorum and called the meeting to order at 9:02am

III. Approval of Previous Meeting Minutes

♦ Advisory Committee Meeting February 15, 2024 meeting minutes.

All in Favor to approve minutes as submitted?

All in Favor

Minutes Approved

IV. Old Business

♦ Adam Wasserman made a 2nd call for AC Chair nominations; no more nominations were made.

♦ Approval to appoint Katy Myers as the AC Chair as nominated.

All in Favor to appoint Katy Myers as AC Chair?

All in Favor

Katy Myers is Appointed

V. 911 State Office Updates

Adam Wasserman provided the 911 State Office update.

[Attachment A]

VI. SUBCOMMITTEE REPORTS

a. Subcommittee Membership Changes

There were NO requested changes to Subcommittee Memberships.

b. 911 Operations Subcommittee / GIS

Per Katy Myers, nothing to report.

c. 911 Authorities Subcommittee

Per Jason Fritz, nothing to report.

d. 911 Funding Tiger Team

Per Jason Fritz, nothing to report.

e. Public Education Subcommittee

Brandy D’Intinosanto provided a subcommittee report.

[Attachment A]

f. Training Subcommittee

Per Justin Rasmussen, nothing to report.

g. Policy Subcommittee

Dave Fuller provided a subcommittee report.

[Attachment B]

h. ESI Net Authority Ad hoc subcommittee

Subcommittee in abeyance.

VII. New Business

- ◆ Appointment of Vice-Chair.

Katy Myers appointed Mike Worden to the AC Vice-Chair position; position is up for election in January of 2025.

VIII. For the Good of the Order

1. Karl Hatton provided the APCO/NENA Governmental Affairs report.

[Attachment A]

2. Jason Frist provided an APCO informational update.

[Attachment A]

3. TJ Nedrow, WSFFA, informed the committee of the Care Coin related to PTSD; message on back states: *Silence is not an option.*

4. Next Meeting Information

The next AC Meeting is scheduled for April 18th at 9am.

[AN AC BRIEFING IS SCHEDULED FOR MAY 18TH AT 9AM.]

IX. Adjourn Meeting

With no further business to discuss, Katy Myers adjourned the meeting.

Meeting adjourned at 9:53am.

ATTACHMENT A

911 AC Meeting Talking Points

March 5, 2024

SECO Update

Adam Wasserman

✦ SECO Staffing

- ★ This will be last meeting for the AA3, Nicci Kowalski; relocating.
 - ☆ Although Nicci did not say much about her departure, she wants everyone to know that she has enjoyed her time here and greatly respects all the work and dedication that each of you display every day.
- ★ 911-Goes-to-Washington[DC]
 - ☆ 10 Washington state delegates attended; met with 5 legislative staff, including the Senate Commerce Committee staff who are key in 911 funding issues.
 - ☆ Also met with Patty Murray's staff; Murray is 3rd in line for the presidency.
 - ☆ Would like to follow Alabama's lead for next year. Alabama had 45 delegates and held a breakfast for their legislators; looking to do something similar next year.
- ★ 911 Saves Act; classifying telecommunicators' as first responders federally.
 - ☆ Showing no opposition and good indication of passing.
- ★ 911 Funding
 - ☆ Current legislation up to receive \$15million nationwide.
 - ☆ Also looking at funding that would come from FCC's Spectrum Auction; not expecting it to pass this legislation, hopefully in the near future.
- ★ 911-Goes-to-Olympia
 - ☆ Great first run; will be tweaking some things for next year's event.
- ★ 911 AC Strategic Plan
 - ☆ Current one is for 2019 through 2025; time to start updating.
 - ☆ New one will combine the AC strategic plan with the NG911 plan; combining the three (3) entities (Advisory Committee, APCO/NENA, and state office) and making one (1) 911 Washington Community Strategic Plan.

911 AC MEETING TALKING POINTS

March 5, 2024

- ★ FIFA World Cup 2026
 - ☆ Multiple meetings being held on, both, the emergency communication side and emergency management side.
 - ☆ Table-top exercises will be conducted, that all of you will be invited to attend.
 - ☆ Also looking at any possible language barriers and how to get people to the right language; especially languages uncommon in this area.
- ★ Hear Me WA
 - ☆ Teen tip line built by the Attorney General's office; soft opening in next few months.
 - ☆ Provide youth with the ability to report concerns (i.e. guns at school) without having to speak with the police.
 - ☆ Sandy Hook Promises Crisis Center will act as their hub.
 - ☆ Have a meeting today to ensure that PSAPs will not be receiving these calls.
- ★ Statewide Peer Support Program
 - ☆ This is still a big focus, as work continues on development.

Subcommittee Reports

- ⊛ Public Education Subcommittee [Brandy D'Intinosanto]
 - ★ Small group continues work on the recommendation for the statewide Text-to-911 campaign.
 - ★ Updating Television Manual that is used by many of our viewer's educators to aid in program development.
 - ★ Will be sending out a survey, using a previously utilized method, regarding accidental dials; will need your support in providing some very comprehensive data.
 - ☆ Expected to run the last two (2) weeks of March
 - ☆ Will be recommending agencies are posting, at least, twice per month about accidental dial stopping.
 - ☆ Will "wrap-up" next year with another survey (on accidental dials) with hopes of getting good data back on whether any impact was made.

For the Good of the Order

- ★ APCO/NENA Public & Governmental Affairs Report [Karl Hatton]
 - ★ 911-Goes-to-Washington[DC] was good; would like more to get involved and participate next year.
 - ★ 911-Goes-to-Olympia was successful; already trying to “lock-in” dates for next year.
 - ★ House Bill 2311 passed and is on it way to the Governor’s desk.
 - ★ Senate Bill 5808 passed and on it’s way to the Governor’s desk.
 - ★ House Bill 1947 passed and is on it’s way to the Governor’s desk.
- ★ APCO Informational Update [Jason Fritz]
 - ★ 911-Goes-to-Olympia was successful; room is reserved for next year.
 - ★ June Forum is coming up on the 11th-13th; still looking for a location.
 - ★ October 15th-18th (tentatively); still determining a location.
 - ★ Need for assistance on the awards committee continues.
 - ★ Public Safety Telecommunicators Week is coming; please make sure to find a way to thank your Telecommunicators.

ATTACHMENT C

STATEMENT OF WORK
SECO COUNTY BSO & CPD CONTRACT – SFY2025
July 1, 2024 – June 30, 2025

CPD1/S4 County Coordinator Salary

1. Coordinate 911 within the county, act as a designated point of contact for the SECO, monitor the 911 systems, and report 911 outages to the SECO.
2. 911 Coordinator or pre-approved/designated alternate to attend 75% of Advisory Committee (AC) meetings held per contract period.
3. 911 Coordinator or pre-approved/designated alternate to participate in 50% of Advisory Committee (AC) briefings held per contract period.
4. 911 Coordinator or pre-approved/designated alternate to attend all of the Coordinator Forums held per contract period. If forum is virtual, 911 coordinator or pre-approved/designated alternate will participate in at least the coordinator/director roundtable meeting and one training session.
5. Cooperate with and freely participate in monitoring or evaluation activities by the SECO and State Auditor.
6. Provide a detailed copy of the County 911 Continuity of Operations Plan (911 COOP) by (date) that at a minimum, addresses the following:
 - a. 911 call routing during periods of system failure or PSAP abandonment.
 - Identify call routing when the ESInet cannot deliver calls to the PSAP
 - Identify call routing when the local telephone network cannot deliver 911 calls to the ESInet
 - Identify call routing when the PSAP call handling equipment is not functional
 - Identify call routing during PSAP abandonment. (Alternate County PSAP, local backup, other)
 - b. Identify if the PSAP's COOP plan addresses how to continue radio/dispatch operations CAD operations and other critical functions necessary to maintain emergency communications center operations during an event.
 - i. Retain all contract records for six (6) years after contract closure.

CPD4/S5 MSAG/Mapping/GIS Coordinators

1. Maintain, deliver, and improve GIS data (Road Centerlines and Address Points) for location validation (LVF).
 - a. Site Structure Address Points (SSAP) data MUST be submitted as part of the GIS dataset.
 - b. The minimum number of address points should be greater than or equal to 10% of the ALI records for the jurisdiction, as measured on or before September 30, 2024.
2. ALI discrepancy reports (DR) shall be submitted using the Comtech ALI DBMS.
3. Required GIS data layers must be uploaded and pass critical quality checks at least quarterly or provide notification to SECO in writing that no substantial changes were made to the previous data layers.
4. Participate in 50% of any scheduled GIS Workgroup meetings held during the contract period. Participation can be in-person, virtual, or on a project.

CPD4/S6 IT Coordinator

1. Participate in the selection, installation, and/or maintenance of 911 equipment/software (IE: CPE/CHE, CAD, network, network security, etc...).
2. All equipment/software purchases that touch the WA State ESInet, must be tested and proven to be compatible with the ESInet, and approved by the SECO. The cost of compatibility falls on the vendor and/or the county. The SECO will not be financially or technically responsible for ensuring compatibility with the ESInet.
3. Submit certification that the county has provided a minimum of 16 hours of training for their IT personnel related to security and maintenance of equipment that touches the ESInet, during the current contract period.

CPD5/S7/B6 Call Receiver Salary/Benefits & Training

1. Submit certification that all telecommunicators/call receivers have received a minimum of 24-hours of continuing education, during the current contract period.

CPD3/S8 Public Ed Coordinator

1. Attend a 911 Coordinator forum or a public education class (in person or virtual) to enhance job skills.
2. Participate in 50% of any scheduled 911 Public Education Subcommittee meetings held during the contract period. Participation can be in-person, virtual, or participation on a work group/project.
3. Submit an annual report that outlines the agency's public education activities and highlights any changes the agency has made to the program during the contract period.
4. Utilize messaging consistent with content created by the 911 Public Education Subcommittee.

CPD2/CPD5/S9 Training Coordinator

1. Attend a 911 Training Coordinator Forum or a training class (in person or virtual) to enhance job skills.
2. Participate in 50% of any scheduled 911 Training Subcommittee meetings. Participation can be in-person, virtual, or participation on a work group/project.