

POST ON BULLETIN BOARD

**DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
141st MEDICAL GROUP, WA ANG
DSG ANNOUNCEMENT# FY-24-02-016**

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBERS:
141 ST Medical Group Fairchild AFB WA 99011	3 Feb 2024	31 Mar 2024	1142695

POSITION TITLE, GRADE, AFSC, FACILITY:

First Sergeant, MSgt, 8F000

MINIMUM REQUIREMENTS FOR CONSIDERATION:

1. Must be a Master Sergeant, or Technical Sergeant meeting all requirements for promotion to Master Sergeant.
2. Must attend First Sergeant Academy (FSA).
3. Must have a minimum physical profile of PULHES 333231 and not have an Assignment Limitation Code (ALC) of C-3.
4. Must have an 80 or above on last two Physical Fitness tests, or 90 or above on most recent test, no failure on any portion within the last 12 months or exemptions from any component and must be valid through the in-residence of the FSA.
5. Must exhibit exceptional leadership qualities and exemplify the Core Values of the Air Force and the Air Guard.
6. Must agree to serve a term of no less than 4 years from date of graduation from FSA.
7. Must have completed SNCOA or complete it within 24 months after attending FSA. Must possess a CCAF Degree or must complete it within 18 months of completing FSA.
8. Must possess 7 or 9-skill level awarded AFSC.
9. Must demonstrate the ability to speak distinctly, have strong writing skills and experience counseling personnel.
10. Must possess and maintain a SECRET security clearance or higher.

AREA OF CONSIDERATION:

Current members of the Washington Air National Guard and those eligible to enlist in the Washington Air National Guard.

WORKING CONDITIONS:

Member is expected to attend all RSDs as well as additional planning days required by the MDG Commander. Must be an active member in the First Sergeant Council.

SUMMARY OF DUTIES:

Advises the commander on a wide range of topics including the health, esprit de corps, discipline, mentoring, well-being, career progression, professional development, and recognition of all assigned enlisted members. Assists the commander in preparation information programs (e.g., commander's call). Works with fellow senior noncommissioned officers (SNCO) and supervisory personnel to ensure discipline is equitably maintained, and the health, esprit de corps, mentoring, and welfare of the enlisted force are met. Ensures training is provided on matters of leadership, customs and courtesies, dress and personal appearance, self-discipline, adherence to standards, drill and ceremony, safety, hygiene, and sanitation. Supervises administrative actions directed by the commander. Performs quality force review and ensures timely processing of awards, decorations, favorable communications, promotions, demotions, classification actions, quality control actions, and disciplinary actions. Develops and executes specific goals, plans, and objectives to address personnel issues related to enlisted members.

OTHER REQUIREMENTS:

- Ability to supervise subordinates which includes developing and administering standards, performance evaluations and training plans, and directing/prioritizing tasks.
- Knowledge in directives and procedures in the following areas: First Sergeant, Personnel, Training, and Family Programs, etc.
- Ability to read, understand, interpret, and administer Air Force Instructions (AFIs), laws, and directives.
- Ability to effectively communicate both orally and in writing with all levels of personnel, to include National Guard Bureau.
- Ability to effectively lead personnel.
- Ability to independently identify unit-level weaknesses and develop solutions that are effectively implemented with successful results.

INFORMATION

1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS**APPLICATION REQUIREMENTS:**

Resume with Cover letter explaining your desire to serve in this position

Last three Enlisted Performance Reports

AFFMS II Fitness Printout (with full history)

Copy of vMPF Record Review

Letter(s) of Recommendation

Qualified applicants will be scheduled for an interview once completed package has been received and reviewed.

EMAIL APPLICATION TO:

CMSgt Kellie Barton
kellie.d.barton.mil@army.mil

Applications must be received by the closing date.

**OR SEND
TO:**

CMSgt Kellie Barton
12 S. Grant Ave
Fairchild AFB, WA
99011

Applications must be received by the closing date.

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.