

# TRADITIONAL GUARD POSITION VACANCY ANNOUNCEMENT

HQ WAANG

## TG ANNOUNCEMENT #23-16

<b>WASHINGTON AIR NATIONAL GUARD</b>	<b>OPENING DATE:</b>	<b>CLOSING DATE:</b>	<b>POSITION NUMBER:</b>
118 Infantry Drive, Camp Murray, WA 98430	02 DEC 2023	02 DEC 2024	070492134
<b>POSITION TITLE, AFSC, GRADE, FACILITY:</b>			
JOINT OPERATIONS CENTER (JOC) WATCHDESK NCO, Any AFSC (preferred AFSs listed below), SSgt to TSgt, Building 118			
<b>MINIMUM REQUIREMENTS FOR CONSIDERATION:</b>			
1. Preferred AFSCs: 1C371, 1C571, 1Z371, 3D071, 3E971, 3P071 2. Must have 7-level certification in one of the preferred AFSCs. 3. Must meet Air Force physical fitness standards IAW DAFMAN 36-2905 with a score of 75 or above ( <i>only applies to current members of the USAF, USAFR or ANG</i> ) 4. Must possess or be able to obtain and maintain a <b>SECRET</b> security clearance.			
*Experience working in a Joint Force environment in either home station or TDY location preferred but not mandatory			
<b>SPECIALIZED EXPERIENCE:</b>			
Potential candidate should have proven leadership qualities and interpersonal skills. Must be able to participate in worldwide mobility taskings, state & federal deployments and local contingencies. Knowledge of and experience in National Guard (both Army and Air Force) leadership & management concepts, practices and objectives is highly desirable. Wide-range of civilian emergency management training and experiences (especially through NG DOMOPS) desired. Successful candidate must demonstrate clear potential for success as a leader in the Washington Air National Guard.			
<b>OTHER REQUIREMENTS:</b>			
Member is expected to attend all Regularly Scheduled Drills (RSDs), Annual Training (AT), and remain eligible for world-wide deployments. Completion of Professional Military Education according to grade required.			
<b>AREA OF CONSIDERATION:</b>			
All members of the Washington Air National Guard and those eligible to enlist in the Washington Air National Guard.			
<b>WORKING CONDITIONS:</b>			
Will work within the J3 Operations Directorate at the JOC to receive information, assist in response coordination and send messages to leaders in support of Joint Force Headquarters, WA National Guard State and Federal missions. This is a mobility position; the successful candidate will maintain personal readiness and comply with all mobility training and other requirements. Though normal duties occur in an office environment, occasional duties may be performed in the field or in an industrial or recreational setting. Selectee's primary duty is on the JFHQ JOC Staff and will perform duty in the WA Joint Operations Center working with partners from the WA Army National Guard and WA Emergency Management Division. Member will participate with the joint planning staff amongst both seasoned Air Guard and Army Guard Field Grade Officers. Member may be required to work rotating shifts (i.e. - days, evenings or overnights)			
<b>SUMMARY OF DUTIES:</b>			
Assists in the management and daily operations of the Joint Operations Center. Takes calls from federal, state and public sources. Receives and exchanges information and records all pertinent data. Examines, analyzes and interprets data from a variety of resources to detect conditions of the operating environment. Briefs key staff members on significant emergency situations. Serves as a member of the JOC emergency response team to provide support to federal, state and/or other public operations. Controls COMSEC information, material, and devices and is responsible for receipt, inventory, storage, issue, protection and destruction. Performs administrative services and other duties as assigned.			
<b>INSTRUCTIONS TO APPLICANTS</b>			
<b>APPLICATION REQUIREMENTS:</b>			
Applicants will be scheduled for interview once completed package has been received and reviewed. All packages will be considered for all vacancy announcements. A complete package must include the following: <ul style="list-style-type: none"><li>- Cover letter (<i>not required, but highly encouraged</i>)</li><li>- Resume</li><li>- Current Report of Individual Person (RIP) from the vMPF, under Self-Service Actions, Personal Data, Record Review, print all pages (<i>only applies to current members of the USAF, USAFR or ANG</i>)</li><li>- Point Credit Summary (PCARS) from the vMPF, under Self-Service Actions, Personal Data, PCARS. Print "View All", minus the PCARS definitions and FAQ pages (<i>only applies to current members of the USAFR or ANG</i>)</li><li>- Current Fitness Report from myFSS (<i>only applies to current members of the USAF, USAFR or ANG</i>)</li><li>- Letter(s) of Recommendation (optional)</li></ul>			

Submit complete application package to:

**HQ WA ANG/A1**

**Attn: SMSgt Bryna Kelm**

**118 Infantry Drive**

**Camp Murray WA 98430-5012**

**Phone #: COMM (253) 512-3364 / DSN 370-3364**

**Or email package to: [bryna.kelm@us.af.mil](mailto:bryna.kelm@us.af.mil)**

**EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.