



DEPARTMENT OF THE ARMY
OSM, HQ, RECRUITING AND RETENTION BATTALION
BUILDING 33, MILITIA DRIVE
CAMP MURRAY, TACOMA, WASHINGTON 98430

NGWA-RRB-OS

16 October 2023

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Washington Army National Guard - Officer Branching Boards

1. Purpose. The Washington Army National Guard will conduct ad hoc branching boards to support officer accessions. The branching and assignment boards will evaluate and issue letters of acceptance to Officers (without a branch), Cadets and Officer Candidates following the criteria put forth in this memorandum.

a. Branches Available. Functional areas and non-entry level branches such as Special Forces, Psychological Operations, Civil Affairs and Information Operations will not be considered in the branching boards. All personnel wanting Aviation, Cyber or the EOD training pipeline must have a predetermination memo approving the branch/training pipeline.

(1). Aviation. Aviation selection boards are conducted on a quarterly basis and coordinated by the OSM team. Aviation slots for officer applicants are highly competitive and personnel who are not located within commuting distance to the aviation units will likely not be selected. Packet requirements and dates for boards are updated on the OSM website: <https://mil.wa.gov/officer-warrant-officer-programs>.

(2). Cyber. Service members seeking Cyber Branch will have to receive Cyber Proponent approval before the WAARNG can issue this branch. The interview process for this branch is dependent upon the commissioning source. Contact the OSM team for more guidance on the predetermination process.

(3). EOD. Service members seeking EOD training will have to receive approval for EOD training from the 319th EOD CO. Interested Soldiers should send an email request to MAJ McClendon at james.g.mcclendon.mil@army.mil and ng.wa.waarng.list.rrb-osm-basic@army.mil to schedule an interview.

(4). Medical. All ROTC Cadets are eligible to select Medical Services Corps (70B) in their branching and assignment request form. All other areas of concentration (AOC) will require AMEDD approval through a selection board. All Officer Candidates seeking a Medical Branch assignment will need to work with specialty branch and submit an AMEDD packet. Personnel can inquire about specialized positions with Specialty Branch, OSM at ng.wa.waarng.rrb-osm-specialty@army.mil.

b. Applicants. All ROTC Cadets who have completed Advanced Camp and have tentative graduation and commissioning dates in FY24 may submit their assignment and branching request packet. Officer Candidates are allowed to submit their packets with the approval of the OCS Commander or Officer Strength Manager. Officers who have commissioned but have not yet received a branch may submit their packet to the OSM team via ng.wa.waarng.list.rrb-osm-basic@army.mil following the packet format of their commissioning cohort.

c. Branching Board Packet Requirements:

- (1). Military Form 604 (required for all)
- (2). Branch Predetermination Memos (required for AV, CY, EOD)
- (3). ROTC CDT CMD Form 67-9-1, AMS Sheet (required for ROTC)
- (4). Contact info for the Professor of Military Science (required for ROTC)
- (5). Contact information for the OCS Commander (required for OCS)
- (6). Letters of Recommendation (optional)

2. Branching Results. The results of the branching and assignment board will be issued in the following formats.

a. ROTC. Letters of acceptance from the G1 of the WAARNG will be forwarded to the Professor of Military Science by the OSM team. The OSM team will notify Cadets of their results one week after the notification has been sent to the PMS unless the PMS has requested a delay.

b. OCS. Letters of acceptance from the G1 of the WAARNG will be forwarded to the Commander of the OCS school by the OSM team. The OSM team will notify Officer Candidates of their results one week after the notification has been sent to the OCS Commander unless the OCS Commander has requested a delay.

c. Officers. Letters of acceptance from the G1 of the WAARNG will be forwarded to the Service Member by the OSM team.

3. Branch Acceptance. All personnel will notify the OSM team of their intent to commission into the WAARNG as soon as possible after receiving their issued letter of acceptance via email to ng.wa.waarng.list.rrb-osm-basic@army.mil or directly to any member of the OSM team.

a. Packet Processing. Commissioning Service Members will receive guidance with administrative requirements to support their onboarding with the WAARNG.

b. Initial Reporting.

(1). Current WAARNG Service Members. Commissioned Service Members will receive reporting guidance from the OSM team for their new unit assignments.

(2). New WAARNG Service Members. Commissioned Service Members will receive reporting guidance for Rainier Reception, an in-processing event for all new Service Members to the WAARNG which is conducted monthly on Camp Murray, Washington. At the conclusion of Rainier Reception, unit sponsors will meet with each Service Member to provide unit reporting instructions and support the integration of the new Service Member at the unit level.

4. The POC for memorandum is the undersigned who can be reached at: 253-468-3712 or by email at adam.c.quinn.mil@army.mil.

ADAM C. QUINN
CPT, MI, WAARNG
Officer Strength Manager