

Certification Board

Meeting Minutes of the 911 Certification Board Bi-Monthly Meeting July 13, 2023

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5 I. Opening of Meeting

6 a) With a confirmation of quorum, Richard Kirton called the meeting to order at 1:15pm.

7 II. Approval of Minutes

8 a) Motion to approve the June 22nd Certification Board Meeting Minutes, as corrected.

9 **Motioned by: Tom Handy**
10 **All in Favor**

Seconded by: Erin Gauthier
Motion Passed

11 III. Committee Reports

12 a) Jon Adams, Chair for the 911 Advisory Committee's Training Subcommittee, presented a report
13 to the Board regarding curriculum standards. [\[See Attachment A\]](#)

14 i) Richard Kirton requested that the Training Subcommittee take a "deeper dive" into
15 "curriculum standards" to identify more detailed recommendations (i.e. number of CE hours,
16 course topics) based on what other professional associations are currently requiring, as well
17 as what other states have decided on.

18 b) Richard Kirton has received a drafted report back from the 911 Advisory Committee's
19 911 Authorities Subcommittee; will be sent out to the Board shortly.

20 c) Karl Hatton informed the Board that the report regarding Community Colleges is still
21 being worked on.

22 IV. Work/Planning Discussion

23 a) The Board agreed to take the information reported back from the Training
24 Subcommittee and hold any discussions and/or actions until the next scheduled
25 meeting [August 10th].

26 b) The Board agreed to cancel the following meetings: July 27th & August 24th.



27 **V. New Business**

28 a) There was no new business to discuss.

29 **VI. Public Comment**

30 a) There were no comments from the public.

31 **VII. Adjournment**

32 a) With no further business to discuss, Richard Kirton adjourned the meeting at 2:16pm.

