

# DIVERSITY AND INCLUSION CHECKLIST

## State Joint Diversity Council (SJDC) Implementation

### The Adjutant General (TAG) Checklist

1. \_\_\_\_ Does your state have a strategic plan for your diversity initiative(s) that is aligned with the NG Diversity and Inclusion Strategic Plan? (Goals #1, #2)
2. \_\_\_\_ Does your state have a State Joint Diversity Council (SJDC) and a charter that describes membership? (Goals #2, #3)
3. \_\_\_\_ Does your state have a career development initiative or mentoring program that is designed to craft tailored individual development plans for your military and civilian employees? (Goals #4)
4. \_\_\_\_ Does the TAG (or SJDC) website content include the state's current diversity and inclusion strategic plan, the SJDC meeting minutes, the state guard demographics, and the Annual MD-715 report? (Goals #1, #2, #3)
5. \_\_\_\_ Does your state conduct or participate in annual diversity training or programs (in addition to required EO/EEO/SHARP training)? (Goals #3, #4)
6. \_\_\_\_ Does your state conduct community outreach that targets underrepresented demographic groups? (Goal #3)
7. \_\_\_\_ Do you as the TAG meet at least bi-annually with your SJDC to review how your state is progressing on its execution of the state diversity and inclusion strategic plan? (Goals #1, #2, #3, #4)
8. \_\_\_\_ Does your state complete and submit quarterly updates to the Regional Joint Diversity Executive Council (JDEC) and the NGB Office of Equity and Inclusion (NGB-EI) for use during quarterly updates to CNGB? (Goals #1, #2, #3, #4)
9. \_\_\_\_ Does your state have a GO who is actively serving on the Regional JDEC?

\*NOTE: The term "state" includes Guam, Puerto Rico, the U.S. Virgin Islands, the District of Columbia and the 50 States.