

# CERTIFICATION BOARD AGENDA

Location: Microsoft TEAMS [virtual]

Date: February 9, 2023

Time: 1:00pm

Facilitator: WA SECO

## Agenda Items

1300-1302	Opening/Confirmation of Quorum	Richard Kirton
1302-1304	Approval of Previous Minutes	Richard Kirton
1304-1425	Discussion: Certification of Current PST Considerations from tiger team: 1) An exemption for telecommunicators employed before a certain date. 2) All telecommunicators must take an initial certification test to establish date of certification. 3) Exemption if agency provides PSTs training records that support they have met defined requirements a) Criteria for certification course(s) and in-house training programs will be based on identified and documented industry standards. b) Tenured/ experienced/previously employed Telecommunicators (definition to be determined by the certification board) who have previously completed T1 (and/or T2) and who have extensive experience and have successfully completed an in-house agency training programs are eligible to take the certification test bypassing the need to complete a certification training course. c) Agencies may submit their in-house training programs for a review of determined criteria for equivalency to an equivalency course (i.e., T1 or other identified certification course). If agency training program meets equivalency to certification course, telecommunicators are eligible to take the certification test bypassing the need for a separate certification course. d) Telecommunicators who have completed a T1 course (if T1 is determined to be a certification course) since 2014 and have successfully passed agency training program	OPEN

which either has or has not met equivalency are eligible to take the certification test.

- e) If T1 was taken prior to 2014, the telecommunicator must have documentation of completion of any additional identified and required competency topics contained on the checklist (i.e. completed 8 hour CIT training or other identified topic)

#### Timeline for Certification

##### Considerations from Tiger Team:

Establish timeline that an employee hired as a PST gets certified and include when can have an exception, such as, FMLA, Military leave or any extended leave during that period in which they must get certified.

- 1) Within 1 year of employment or 2,080 hours, whichever comes last (that would cover FMLA, Military leave or extended leave)
- 2) Prior to working independently
- 3) Prior to completing agency training
- 4) Consideration for if an agency can't get them certified in the timeline (like covid times)

1425-1450	New Business/Next Steps/Action Items	Richard Kirton
1450-1455	Public Comment (Limited to 2 Minutes per speaker)	OPEN to Public
1455-1500	Good of the Order	OPEN
1500	Adjournment	Richard Kirton

#### Meeting Link & Call-in Information:

[TEAM Meeting Link](#)

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