



## Washington Air National Guard Extended Active Duty (EAD) Statutory Tour (3-year tour with possible 1-year extension)

### POSITION INFORMATION

<b>Position:</b>	Bilateral Affairs Officer	<b>Grade:</b>	O4/Maj – O5/Lt Col
<b>Duty Location:</b>	US Embassy, Kuala Lumpur, Malaysia <b>**3 yr tour w/ possible 1 yr extension**</b>	<b>AFSC:</b>	ANY
<b>Opening Date:</b>	6 Jan 2023	<b>Closing Date:</b>	6 Feb 2023

### WHO CAN APPLY

All current members of the Washington Air National Guard. Member must be nominated through his/her Wing Commander or Equivalent.

### INITIAL ELIGIBILITY CRITERIA

The following criteria must be met as of closeout date of this announcement to be considered:

- Must be fully qualified in any AFSC
- Must be in the grade of Major/O4 or Lt Col/O5. Majors are not eligible for position vacancy promotion while serving in this position. Lt Cols will be appointed only on approval of NGB overgrade waiver.
- Meet ANG fitness standards IAW DAFMAN 36-2905 with a score of 75 or above
- Possess or be able to obtain a **Secret** security clearance

### SUMMARY OF DUTIES

This position is for a National Guard State Partnership Program (SPP) Bilateral Affairs Officer (BAO) to serve as the Operations Officer under the Chief, Office of Defense Cooperation (ODC), Kuala Lumpur, Malaysia. The Operations Officer is responsible for the synchronization and implementation of security cooperation activities carried out by the ODC in accordance with the Chief of Mission's Integrated Country Strategy (ICS), USINDOPACOM's Theater Campaign Plan, and the Country Security Cooperation Plan (CSCP). Specific BAO duties and responsibilities include but are not limited to: Serves as the National Guard representative on the United States Embassy Country team. Coordinates, supports, and monitors SPP activities with the country team, as well as relevant interagency partners, in order to advance military-to-military, military-to-civilian, and civilian-to-civilian security cooperation objectives. Plans, coordinates and executes a comprehensive program of regional and bilateral operations, actions, and activities, such as military exercises, engagements, and conferences; Assists the ODC Chief in designing and executing Security Assistance (SA), Foreign Military Sales (FMS), Foreign Military Financing (FMF), International Military Education and Training (IMET), Section 333 Building Partner Capacity, Combating Terrorism Fellowship (CTFP), Overseas Humanitarian, Disaster, and Civic Aid (OHDACA), Maritime Security Initiative (MSI), Global Peacekeeping Operations Initiative (GPOI), End Use Monitoring (EUM), Asia-Pacific Regional Initiative (APRI), and other programs in direct support of U.S. foreign policy and



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USINDOPACOM objectives; Prepares and manages Military to Military (M2M) familiarization events, to include development of a M2M and State Partnership Program (SPP) annual work plan annex for the CSCP in close cooperation with the country team. Serves as the representative of The Adjutant General, State of Washington, for all in country planning meetings and briefings. The SPP BAO is necessary for the ODC to operate effectively and efficiently in support of Chief of Mission, The Adjutant General, and USINDOPACOM security cooperation objectives in order to advance U.S. national interests. Provides administrative and logistical support for the M2M and SPP traveling Contact Teams. Accompanies host nation personnel, when necessary, on out of area visits or visits to the United States installations or agencies for familiarization events. Coordinates Leahy vetting for events as required. Assists with USINDOPACOM and J45 Security Cooperation Division administrative requirements and additional duties as required. Serves as Acting Chief in the absence of the Chief and Deputy Chief, ODC.

### ELEMENTS

The following elements are considered essential for successful performance in this position. Response to the Elements is voluntary, however written response to each of the following Elements will ensure that specialized experience is recognized.

- Describe your understanding of the WA ANG and WA ARNG force structures
- Describe your understanding of the WANG Joint Enterprise
- How will you represent both Army and Air equities as the BAO to Malaysia?
- Describe the make-up of the Malaysian armed forces
- What opportunities exist for Malaysian/WANG engagement?

### APPLICATION INSTRUCTIONS

Applicants may apply for this position by submitting the following:

- 1) Memorandum of Nomination (*must have Wing Commander or equivalent endorsement*)
- 2) Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties.)
- 3) Last 5 OPRs
- 4) Current Report of Individual Person (RIP) from the vMPF
- 5) Point Credit Summary (PCARS) from the vMPF. Print "View All", minus the PCARS definitions and FAQ pages
- 6) Current Report of Individual Fitness
- 7) Response to Job Elements (*not required, but highly encouraged*)
- 8) NO BINDERS OR BOUND DOCUMENTS

Email applications to: Col Brian Bergren, [brian.bergren@us.af.mil](mailto:brian.bergren@us.af.mil)

***When emailing applications, submit nomination in one PDF file.***

Nomination must be received by 1630 on the closing date of the announcement. Nominations not received by the closing date will not be accepted.



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### **ADDITIONAL INFORMATION**

- **Equal Employment Opportunity:** The Washington National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, national origin, gender, marital status or political affiliation.
- **Position Vacancy promotion** while serving in this position is not authorized. If member is eligible for promotion, the promotion nomination will be delayed until the member ends the Stat Tour or NGB overgrade waiver is approved for mandatory promotion. Officers currently in the grade of Lt Col are eligible to apply and may be hired on condition of an approved NGB overgrade waiver.
- The process of being nominated does not constitute final selection for this position. Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by The Adjutant General of the State of Washington or designated representative.

Point of Contact for questions regarding this position:

Col Brian Bergren at (253) 512-3353, DSN: 370-3353 or by email: [brian.bergren@us.af.mil](mailto:brian.bergren@us.af.mil)