



## COVID-19 After Action Review Task Force Meeting Summary

December 15, 2022 | 9:00 AM – 12:00 PM | Virtual

Attendees are included in Attachment A.

### Opening Remarks & Review of Agenda:

Kevin Harris and Nathan Weed welcomed the participants to the meeting. Phyllis Shulman reviewed the meeting's agenda and the general timeline.

### Focus Area Workgroup Updates:

The Focus Area Workgroup Leads shared the following updates:

- **Workgroup B:** Draft recommendations have been submitted to the Military Department's Emergency Management Division.
- **Workgroup C:** Draft recommendations have been submitted to the Military Department's Emergency Management Division.
- **Workgroup D:** The Ruckelshaus Center has organized a survey and spoken with the Emergency Management Advisory Group. The Center is currently holding interviews with emergency management folks. Patterns are starting to emerge from the information gathered during the interviews.
- **Workgroup E:** Regional interviews have been conducted. Information gathered during the interviews is currently being synthesized. Additionally, the survey has been reopened and will close on December 20<sup>th</sup>. Recommendations are being finalized.
- **Workgroup G:** Interviews and focus groups are being conducted. Recommendations are being paired with the "raw recommendations" and will be refined by January 26<sup>th</sup>.
- **Workgroup H:** Meetings are being held with members of the education community. Draft recommendations will be completed by February.

### Themes Breakout Groups:

Kevin Harris reviewed the primary themes. He invited the participants to discuss the themes in breakout groups. Instructions for the breakout groups can be viewed on Slides 6 – 11. Notes from the breakout groups can be viewed on Slides 12 – 18.



### **Themes Debrief:**

The breakout groups shared their thoughts. The participants held a discussion around the primary themes. Notes from the discussion can be viewed on Slides 20 – 22.

### **Report Structure & Project Timeline:**

- Nathan Weed: The report will include an introductory section, a process section, and a B-H section that addresses each topic. The B-H section could include themes and stories. The report will end with a conclusion, several appendices, and contact information. We are trying to describe the “why.” We will follow the “why” with recommendations. We don’t know the length of the report. We will soon start seeing more solidity. By April, the report should be ready for the review process.
- Rosalinda Turk: Will we have themes under the B-H section? The themes aren’t reflective of Focus Area G.
- Nathan Weed: There themes are only a starting place. We’re not stuck with the themes. Today’s conversation will help us create a better report.
- Fernando Martinez: How will you weave in risks? We have to acknowledge the risks.
- Nathan Weed: We can use stories to discuss risks. We can talk about the disproportionate risks that communities faced during the pandemic. In the recommendations, we have another opportunity to discuss risks.

### **Closing Remarks:**

Kevin Baker and Kevin Harris thanked the participants for attending the meeting.



## Attachment A: Attendees

<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>
Allen	Tristan	Washington State Department of Commerce
Bacon	Melanie	Island County
Bunn	Carla	Kevin Baker Consulting
Corry	Chris	Washington State Legislature
Dolack	Kerstyn	Washington State Military Department
Dym	Stacy	The Arc of Washington State
Elsenboss	Carina	Seattle & King County Public Health
Evans	Rayanna	Washington State Office of Financial Management
Ezelle	Robert	Washington State Military Department
Fox	Chandra	Spokane County Emergency Management
Heshmati	Nariman	Everett Clinic
Hinojos	Angie	Centro Cultural Mexicano
Hollins Hauge	Winona	Central Area Senior Center
Linares-Hengen	Travis	Washington State Department of Health
Martinez	Fernando	Northwest Mountain Minority Supplier Development Council
Mueller	Martin	Washington State Office of Superintendent of Public Instruction
Nichols	Travis	Washington State Department of Health
Oberoi	Sudhir	Washington State Department of Licensing
Ockerlander	Amy	City of Duvall
Peaks	Nomi	Washington State Department of Health
Probasco	Brianne	Washington Association for Community Health
Turk	Rosalinda	Washington State Department of Health
Wasserman	Adam	Washington State Military Department
Weaver	Ron	Washington State Department of Health
Weed	Nathan	Washington State Department of Health
Wilburn	Hazel	The William D. Ruckelshaus Center

### **Facilitators:**

Kevin Baker, Kevin Baker Consulting  
Kevin Harris, The William D. Ruckelshaus Center  
Phyllis Shulman, The William D. Ruckelshaus Center