

Advisory Committee Briefing Notes

Advisory Committee Briefing		
November 17, 2021	9:00am	TEAMS Virtual Meeting
Meeting called by	Richard Kirton – Chair / Katy Myers – Vice-Chair	
Type of meeting	Briefing [virtual]	
Facilitator	Adam Wasserman	
Note taker	Nicci Kowalski	

SECO Update	
9:03	Adam Wasserman
State Staff	Jonathan Brock has been hired for the Deputy 911 Coordinator position; replacing Andy Leneweaver who is retiring at the end of the year.
Andy's Retirement	December 7 th at 1300 – Please join us in the SEOC, or virtually through TEAMS to bid farewell to Mr. Leneweaver
Budget	The Governor's budget for the upcoming biennium is expected to be released on the 16 th of December. 911 Budget: Expecting a similar budget as previous; standard operating cost. EMD Budget: Looking to add a few positions in the SEOC which would include some Communications positions; expecting to work closely with those.
Text-to-911	Still working towards statewide access to Text-to-911; not going to hit target date of the end of the calendar year. Hoping to reach goal by early next year; allowing to move forward with statewide advertising.
PRF	Comtech's Policy Routing Function [PRF] tool is up and running. Encouraging all to utilize; simplifies your policy routing functions with a customer based, user friendly [Kenn approved] tool.
#988	Encourage all to continue to send your stories/challenges/interactions from a 911 perspective; Adam sits on the Crisis Response Improvement Strategy (CRIS) committee & speaks regularly with 988 personnel to improve interoperability and interaction between 911 & 988.

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Governing Documents Update	
9:10	Richard Kirton
AC By-Laws	<p>Legislation has removed the “E” from E911.</p> <p>Returning this committee’s title to the 911 Advisory Committee & updating the SECO is the 911 Coordinator (rather than Enhanced 911 Coordinator)</p> <p>This is driving us to make changes in the AC By-Laws; Teresa has been working on these “housekeeping” changes and said Amended By-Laws will be distributed to the Committee prior to the December 15th meeting.</p> <p>All members are encouraged to look over said docs (once received) and also consider if you feel that this Amendment should merely be the correction of said verbiage, or if a subcommittee should be stood up to consider any additional amendments.</p> <p style="text-align: right;"><i>*By-Laws were last amended in December of 2020*</i></p>

Subcommittee Updates	
9:12am	Subcommittee Chairs
NG911 Operations <i>Katy Myers / Jonathan Brock</i>	<p>An action item within the subcommittee’s Strategic Plan is to “help establish a baseline level of service”</p> <p>Subcommittee will be making a recommendation, at the December AC meeting, that the SECO start providing monthly reports against the NENA Standards 020.1.2020 which has a standard for answering 90% of 911 calls within 15 seconds (95% withing 20 seconds); confirming provided data would initially be used for situational awareness.</p>
Public Education <i>Brandy D’Intinosanto / Eric Frank</i>	<p>New big focus on recruitment, working with the state recruitment website; ensuring all PSAPS are sharing photos, info & hiring links, and encouraging participation at statewide events.</p> <p>Will be revamping the “Know Your Location”. Working on templates for state agencies to be able to print. Potential new videos with the same theme and branding.</p> <p>Developing new theme: “What to expect when you call 911” with possible video content for web pages and social media, along with templates for flyers and posters available for print.</p> <p>Continuing to work on Mentorship, as well as Professional Development.</p> <p>Done with meeting for the year; will begin meeting again starting in January</p>
Training <i>Tracey Ollerman / Jon Adams</i>	<p>Met with State Training staff about continuing education courses that can be provided through their LMS system, once up and running.</p>

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Certification Board Update	
9:20	Richard Kirton
Alternate Appointments	<p>The Committee has approved & adopted their By-Laws which allows for Alternate Membership. Appointing three (of four) alternate positions based on the original recommendations of the Tiger Team.</p> <p>At the December AC meeting, Richard will be asking the Committee to approve the appointments along with appointing a group to solicit applications and bring appointment recommendations to the Committee.</p> <p>The candidate for the East side Telecommunicator Alternate position, that was previously recommended by the Tiger Team, has left 911; leaving this position vacant.</p>
Meeting Info	<p>Next 2-3 meetings are scheduled to be used for informational purposes; ensuring all Board Members have a baseline understanding of the current 911 system, training programs, etc.</p> <p>Meeting information can be found on their WEBSITE</p> <p>Anyone can find the latest meeting agendas (with meeting links), approved meeting minutes, member information, governing docs, etc. by going to:</p> <p>www.mil.wa.gov » Emergency Management » 911 » 911 Certification Board</p>

APCO / NENA Public & Governmental Affairs	
9:25	Wendy Hill
PSERS Retirement	<p>Draft Bill has been approved and is ready to be presented to the legislation for the 2023 Session.</p> <p>Wendy provided a brief Synopsis:</p> <p>Sets a date of June 1st, 2024.</p> <p>Those who are in PERS before said date [above] will have the option to become a “dual member” keeping previous in PERS and all going forward into PSERS. Or they can “Opt Out” of PSERS; might be beneficial to those that would not be staying long enough to reap benefits of PSERS.</p> <p>All employees hired after said date [above] will automatically go into PSERS.</p> <p>*This does not apply to those with PERS Plan 1</p>

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APCO	
9:28	Richard Kirton
Retirement	Will be holding meetings regarding retirement; one for coordinators and directors is scheduled for December 2 nd ; look for that invite. APCO/NENA working on Forum and Conference details; more to follow.

OPEN	
9:32	Comments/Questions
Rick Anderson:	Starting to see “a bunch” of ghost calls; calls showing up in RapidSOS but never presenting themselves in the CPU or ESInet. About 4 incidents: One of which was a “CPR in-progress” and another was a fatal car crash. Not sure what is happening.
Steve Belcher:	Has also been seeing this.
Steve Walsh (SECO):	Still looking into, but appears to be calls that are “dropped”, hang-ups, butt dials, etc.
Richard Kirton:	If any other PSAPs are experiencing this, please send an email to: 911technicalservices@mil.wa.gov Chat confirms that Pacific County has been experiencing this as well. * Instructed note taker to add this to the SECO Update for December.

Next Scheduled Meetings	
9:35am	Richard Kirton
Next AC Meeting	Our next scheduled meeting will be held on December 15 th at 9am.

Close of Meeting	
9:37	Richard Kirton closed the meeting.