



***WA Pandemic After Action Review
Task Force Meeting #10
November 17, 2022***

10 Task Force Meetings

Task Force Member Presentations

2 Equity Planning Meetings

A → H Focus Group Meetings

Steering Committee Meetings

Upcoming Equity Gatherings

AIHC Tribal Comp Report

Agency-Specific AARs

State/Agency Equity Processes

Task Force



Equity Principles & Toolkit Questions

Principles for Effective Meetings (Charter)

REPORT RECOMMENDATIONS

Our Agenda for Today

- Welcome & General Updates (Phyllis)
- Focus Area Workgroup Updates
 - Intro (Kerstyn)
 - Brief Report-Outs (Workgroup Leaders)
- Raw Recommendations Spreadsheet: Intro (Kevin H.)
- Breakout Group Instructions (Kevin H.)
- Breakouts: Practice Converting Raw into Final Recommendations (with multiple facilitators)



Break

- Quick Full Group Debrief (Phyllis)
- Report Structure Discussion #2/General Project Timeline Update (Nate)
- Summarize and Adjourn (Kevin B./Phyllis)

Focus Area Workgroup Updates



Raw Recommendations Spreadsheet



- 390 recommendations to-date from prior Task Force meetings
- Not refined
- Primary theme coded for all; B → H designation coded for many
- Use as a tool for individual work and group discussion/refinement
- Develop refined recommendations with connected equity statements
- Useful for TF members, Focus Area leads/groups, equity gatherings, other convenings
- Will send to all TF members soon after this meeting

Recommendation Themes: TF Recommendations Update

- **Voice/Respect**
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- **Relationships/Trust**
- **Community Culture/Cultural Differences**
- **Data/Information**
- **Service Access**
- **Supply Chain**
- **Decision-Making/Processes**
- **Collaboration/Coordination/Communication**
- **Resource Gaps**
- **Organizational Processes/Structures**
- **Funding**
- **Administrative Burden/Barriers**
- **Workforce**

Themes are a starting point for organizing thoughts and discussion. Recommendations are often related to multiple themes. One primary theme has been coded to each recommendation, as a starting point to spur further discussion.

Breakout Group Instructions

Purpose: To practice refining recommendations in a group setting.

Goal: Develop sample refined recommendations (and related equity statements) that could be meaningful and actionable to legislators.

Please consider: What is the problem? What story/experience should be shared? What is an actionable recommendation that should be considered by the Legislature? How can this be crafted to be brief/succinct?

Groupings & Instructions: We'll place you into randomized groups, with a facilitator and note-taker. Please choose at least one cluster of raw recommendations to discuss and refine as a group. Feel free to go beyond the boundaries of the raw recommendations to **create a refined recommendation**. This is practice only - be creative! You'll have 50 minutes to work together on this, so please take time to discuss in depth. The discussion and process are as important as the refined recommendation drafts.

Get one volunteer to represent during the full group debrief. Each group will have only 4-5 minutes to demonstrate which recommendation set was chosen, what the refined recommendation looks like, and what discussion strengths and challenges emerged.

Breakout Groups - Choice of Raw Recommendation Clusters

Option #1:

- *Coordinate with businesses and labor when pandemic planning, so government can share ideas/previews of proposals*
- *Layer information, provide multiple means to get the same up-to-date, accurate information*
- *Create forums for assistance, provided by businesses to other businesses; link businesses via liaison/forum to improve access*
- *Make resources for small businesses easier to locate*
- *Create forums for assistance, provided by businesses to other businesses; link businesses via liaison/forum to improve access*
- *Create state assistance for business continuity resources for businesses of all sizes*

Option #2:

- *Understand the healthcare needs of volunteers*
- *Include under-represented communities to provide local resources*
- *Consider creative ways to incentivize volunteers, beyond monetary, ease of license recertification, student loan assistance, rental assistance, etc*
- *Assign a lead agency with public framework to improve WA volunteer mgmt structure; tie framework to WA's Comprehensive EM Plan*
- *Create centralized information to ensure info is appropriate, applicable, equity-focused, rural and tribal sensitive to ensure volunteer equity*

Breakout Groups - Choice of Raw Recommendation Clusters

Option #3:

- *Build relationships between gov'm't and CBOs/Non-Profits*
- *Bring communities to the 'table' earlier, share and discuss data earlier*
- *Implement state planning that gets people/agencies engaged.*
- *Black seniors were isolated, and missed out on services; strengthen communications that are dependent on trusted community resources*
- *Update systems to make information equitable in all counties*
- *Need to create community-informed funding decision methods*
- *Design a metrics system with communities for reporting and accountability*

Breakout Groups

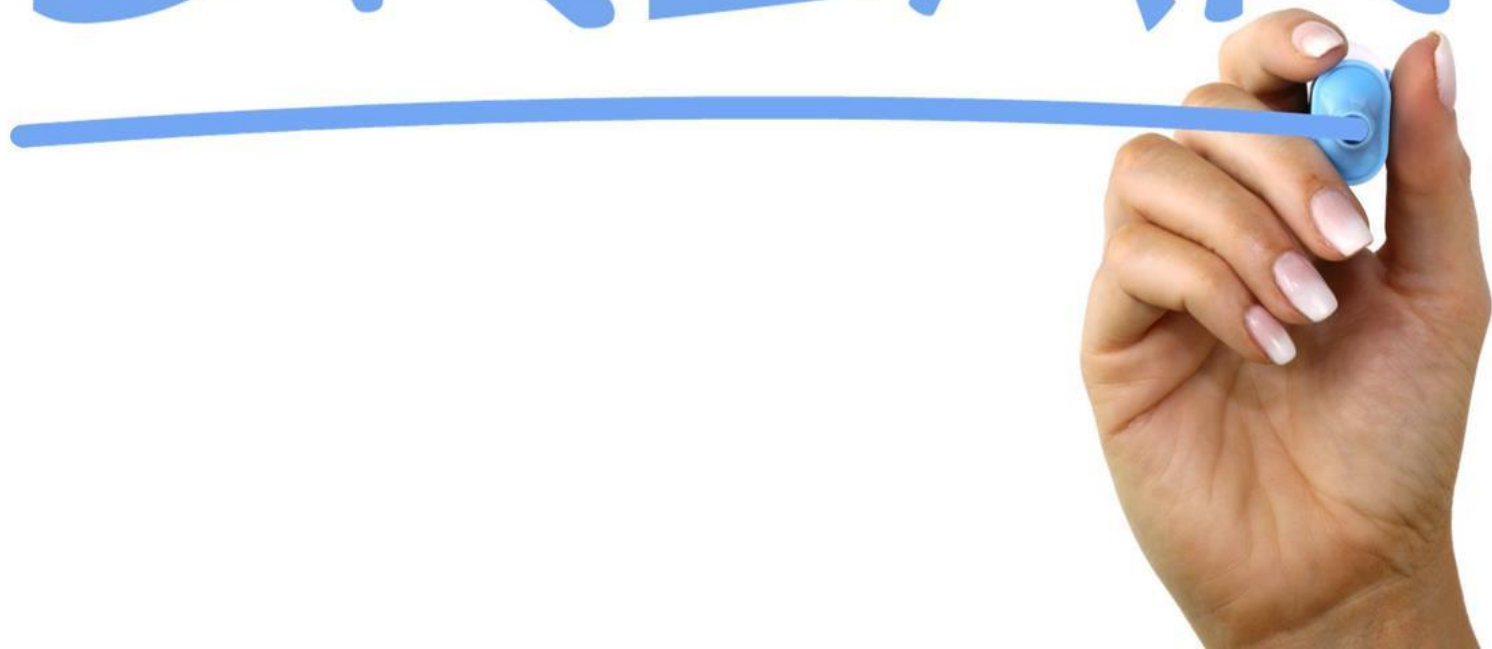
Group A Facilitator/Note-Taker: Kevin B./Carla

Group B Facilitator/Note-Taker: Nate/Kerstyn

Group C Facilitator/Note-Taker: Kevin H./Kevin H.

Group D Facilitator/Note-Taker: Phyllis/Phyllis

BREAK

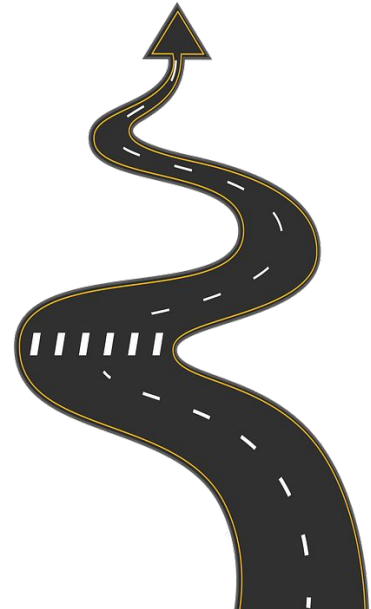


Full Group Debrief



Brief and concise: Please limit to 3-4 minutes max; include your refined recommendation(s) in CHAT

State AAR Report Structure: Discussion #2 & Project Timeline Update



Thank You...

...for learning and sharing with us today.

- Next Meeting: **December 15th:** 9:00 AM to 12:00 PM

Link to AAR Website: <https://mil.wa.gov/pandemic-after-action-report-task-force>

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