

**POST ON BULLETIN BOARD**  
**DRILL STATUS GUARDSMAN**  
**POSITION VACANCY ANNOUNCEMENT**  
**141ST SECURITY FORCES SQUADRON**  
**WASHINGTON AIR NATIONAL GUARD**  
**DSG ANNOUNCEMENT # FY-23-11-009**

<b>WASHINGTON AIR NATIONAL GUARD</b>	<b>OPENING DATE:</b>	<b>CLOSING DATE:</b>	<b>POSITION NUMBER:</b>
141st Security Forces Squadron 1320 Wainwright Blvd Fairchild AFB WA 99011	17 Nov 2022	09 Dec 2022	114271234
<b>POSITION TITLE, GRADE, AFSC, FACILITY:</b>			
First Sergeant, MSgt, 8F000			
<b>MINIMUM REQUIREMENTS FOR CONSIDERATION:</b>			
<ul style="list-style-type: none"> <li>• Must be a Master Sergeant, or Technical Sergeant meeting all requirements for promotion to Master Sergeant.</li> <li>• Must complete USAF First Sergeant Academy (FSA) within 12 months of assignment.</li> <li>• Must complete SNCOA (unless previously completed) within eighteen months of appointment.</li> <li>• Must have been awarded a CCAF or degree from a nationally or regionally accredited academic institution</li> <li>• Per AFI 36-2113, Must have an 80 or above on last two Physical Fitness Assessments (or a 90 or above on last Physical Fitness Assessment), and no exemptions from any component (except deployment and/or pregnancy) for their most recent assessment.</li> <li>• Must agree to serve a term of no less than 3 years from date of graduation from the USAF FSA and maintain retainability.</li> <li>• Must exhibit exceptional integrity and leadership qualities, while exemplifying the Core Values of the Air Force and the Air National Guard.</li> <li>• Must demonstrate the ability to speak distinctly, have strong writing skills and experience counseling personnel.</li> <li>• Must possess and maintain a SECRET security clearance or higher.</li> </ul>			
<b>OTHER REQUIREMENTS:</b>			
<ul style="list-style-type: none"> <li>• Ability to supervise subordinates which includes: developing and administering standards, performance evaluations and training plans, and directing/prioritizing tasks.</li> <li>• Knowledge in directives and procedures in the following areas: First Sergeant, Personnel, Training, Awards and Decorations, Evaluations, and Family Programs.</li> <li>• Ability to read, understand, interpret and administer Air Force Instructions (AFIs), laws, and directives.</li> <li>• Ability to effectively communicate both orally and in writing with all levels of personnel to include National Guard Bureau.</li> <li>• Ability to effectively lead personnel.</li> <li>• Ability to independently identify unit-level weaknesses and develop solutions that are effectively implemented with successful results.</li> </ul>			
<b>AREA OF CONSIDERATION:</b>			
Current members of the Washington Air National Guard.			

**WORKING CONDITIONS:**

Must be able to meet the travel and mission requirements of the 141 SFS and this position, as well as performing additional planning days required by the SFS Commander. Member is expected to attend all UTA's and SFS Annual Training to include potential wing deployment commitments.

**SUMMARY OF DUTIES:**

Advises the commander on a wide range of topics including the health, esprit de corps, discipline, mentoring, well-being, career progression, professional development, and recognition of all assigned enlisted members. Assists the commander in preparation information programs (e.g., commander's call). Works with fellow Senior Non-Commissioned Officers (SNCO) and supervisory personnel to ensure discipline is equitably maintained, and the health, esprit de corps, mentoring, and welfare of the enlisted force are met. Ensures training is provided on matters of leadership, customs and courtesies, dress and personal appearance, self-discipline, adherence to standards, drill and ceremony, safety, hygiene, and sanitation. Supervises administrative actions directed by the commander. Performs quality force review and ensures timely processing of awards, decorations, favorable communications, promotions, demotions, classification actions, quality control actions, and disciplinary actions. Develops and executes specific goals, plans, and objectives to address personnel issues related to enlisted members.

**SPECIALIZED EXPERIENCE:**

Eligibility will be in compliance with State, Wing, and Group hiring requirements for E-7 and above.

**INFORMATION**

1. If selectee is currently an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

**INSTRUCTIONS TO APPLICANTS****APPLICATION REQUIREMENTS:**

1. Cover Letter (AF Tongue and Quill)
2. Air Force Biography (AF Tongue and Quill)
3. AF FM 1206 (AF Tongue and Quill) With these as the headers
  - Leadership and Job Performance in Primary Duty
  - Significant Self Improvement
  - Base of Community Involvement
4. Current Report of Individual Fitness.
5. Current Report of Individual Person (RIP)
6. Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)

**EMAIL APPLICATION REQUIREMENTS TO:**

SMSgt Eric Gustafson  
eric.gustafson@us.af.mil

Applications must be received NLT 1200 on closing date.

**OR SEND TO:**

SMSgt Eric Gustafson  
141 SFS  
1320 W WAINWRIGHT BLVD  
FAIRCHILD AFB WA 99011  
Applications must be received NLT 1200 on closing date.

**EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.