NOTICE TO BIDDERS

WASHINGTON STATE MILITARY DEPARTMENT –
STATE PROJECT NUMBER 2021-613
WMD MOSES LAKE GENERATOR INSTALL

WMD Moses Lake Generator Install – Moses Lake, WA

This Addendum is hereby made a part of the Contract Documents pertaining to the above project and shall be binding upon each contractor submitting bids. Bid submitted shall be for the full and complete cost of incorporating these changes into the contract, no further claims shall be allowed for work associated with this addendum. It shall further be the responsibility of each Contractor to notify his subcontractors concerning the contents of this addendum as they specifically apply to them. The following changes hereby become a part of the Contract Documents. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

Incorporate the following revisions to the Project Manual and Contract Drawings

CHANGES TO SPECIFICATIONS:

Add attached Pre-Bid Agenda

Add attached Pre-Bid Walk Sign-in Sheet

QUESTIONS:

1.01 What are the working hours for the facility?

Response: The facility’s work schedule is Tuesday through Friday from 6:00am to 4:30pm. Contractors are able to work on Mondays and if access is needed inside the facility on Mondays than they need to be coordinated with the Military Department.

1.02 The IDF equipment circuits will require downtime when recircuiting them, can this cut over occur on a Monday with no one in the facility?

Response: Yes, existing circuit and lighting panel cutover may occur on a Monday. Coordination is required with the Military Department to ensure the cut over day will work with the facility.
1.03 Is this project required to be Buy American Act compliant?

Response: Yes, this project is Buy American Act.

1.04 Is there access above the hard lid ceiling in the main electrical room and corridors?

Response: Yes, access to above the hard lid ceiling can be made through the drop ceiling in Admin 114.

1.05 For the conduit run in Drill Hall 109, can we support from structure?

Response: Yes, conduit in Drill Hall 109 can be supported from structure.

1.06 Do we need to paint the conduit?

Response: No, the conduit is not required to be painted.

1.07 Is supervision required when we access Vault Room 109?

Response: Yes, any work done in Vault Room 109 will require a Washington Military Department escort during the entire time a contractor is in there. Coordination is required with the Military Department for access to the room.

1.08 Will the contractor be required to move the boxes where the new panels and transformer will be located?

Response: No, the Military Department will move the boxes at the new location of the panels and transformer prior to the start of construction.

1.09 Can we mount the conduit below the ductwork in Drill Hall 109?

Response: No, conduit in Drill Hall 109 to be mounted at structure.

1.10 Does the generator require an equipment pad?

Response: Yes, an equipment pad is required for the generator. See sheets C-300 and C-702 for generator pad requirements.

1.11 Can someone come on site to do a locate for the trench work?

Response: Yes, a locate can be performed onsite. Coordination is required with the Military Department for access to the site.
1.12 There is a storage shed where the new generator will be located. Is the contractor required to move the shed?

Response: No, the Military Department will move the storage shed prior to the start of construction.

Refer to the following Attachments for descriptions of additional addendum items that pertain to this project.

Pre-Bid Agenda, Pre-Bid Walk Sign-in Sheet

END OF ADDENDUM NO. 3
Washington State Military Department
Agenda for Pre-Bid Walk-Through

Date 8/30/22

Project Number: 2021-613
Project Name: Moses Lake Generator Install
Location: Moses Lake, WA
Project Manager: Sachin Saldanha
PM Phone & Email: 253-512-8404; Email: Sachin.Saldanha@mil.wa.gov

MODIFY THIS DOCUMENT TO SUIT THE PROJECT

1. Route a sign-in sheet to all attendees

2. Walk-Through Procedure:
   A. All questions asked during this introductory period, during the walk-through and any time after the meeting while on site will be answered through Addendum.

3. Project Manager Introduces Project Team Members
   A. Military Department: Sachin Saldanha (PM), Lonnie VanWormer (State Maintenance)
   B. On-site Representative: SSG Lukas Maltsberger
   C. Hargis Project Manager: Jon Beade
   D. Other members

Note: During the pre-bid walk-through meeting, all conversations are considered informal and are not contractually binding unless stated in the contract manual, drawings, or modified by a written addendum. The order of precedence is written addendum, project manual, and lastly contract drawings.

4. The Engineer Presents the General Description of Scope
   A. Review scope of work for Site
      1) New Generator and sub base fuel tank installation
      2) New ATS and Panelboard installation
      3) Revise circuiting of existing receptacles
      4) Replace existing parking lot light fixture heads with new

5. Construction Site Access and Lay-Down Area

6. Discussion of Security Requirements necessary on this Project (Presented by facility security officer – Refer to Specifications Section – the facility may have their own checklist to use in addition.)
   A. Personal Behavior
1) Depending on the project, security clearances and ID badges may be required. Like working on Dept of Health Labs where badges may be required.
   a) The badge must be worn at all times
   b) The badge must be clearly visible at all times

2) Items: tobacco, currency, cell phones, cameras, etc.
   a) State facilities are tobacco free areas
   b) Phones and cameras are addressed by the GC’s or Division 1.

3) COVID-19 Policy
   a) All consultants and contractors who provide goods and services or perform public works with
      a Washington state agency are to ensure that all their personnel (including subconsultants and
      subcontractors) who perform contract activities on-site comply with the COVID-19
      vaccination requirements, unless exempted as prescribed by the Governor’s Proclamation.

4) Respectful conduct
   b) At all times
   c) Sexual harassment of any kind is cause for removal from the job

5) Work Hours
   a) Established there may be limited work hours for access to a facility because sometimes all
      work is done at night.
   b) Advance arrangements required for staying late or coming in early
   c) Institutional holidays

6) Work Operations
   a) Only company vehicles are allowed on construction site
   b) Parking areas for workers are usually established to avoid conflict with faculty, staff and
      students or occupants
   c) Requirements for company vehicles on site (keys, locking gas caps, etc.)
   d) Specific equipment not allowed remaining overnight in specified areas.
   e) Procedures for delivery vehicles
      a. Impact on earth-moving operations
      b. Ladders
      c. Special equipment
   f) Tool inventory/storage requirements if needed.
   g) Dumpster requirements
   h) Utility outage
   i) Interception of materials
Washington State Military Department  
Agenda for Pre-Bid Walk-Through

j) Flammable materials
k) Medical emergencies – the contractor’s site specific safety plan should address this.

7. Other Projects Currently Occurring on Site

8. Project Manager Outlines Project Schedule, Bid Submittal Process, Contracts, etc.
   A. Bids to be received prior to **2:00pm Thursday, September 8, 2022** at Building #36 in Camp Murray, WA, as advertised. Please thoroughly review the Advertisement for details for mailing or hand delivering (see Advertisement for requirements to access to Camp Murray for dropping off bids in person). In response to the COVID-19 global pandemic all contractors who attend the pre-bid walk-through and the bid opening are required to be vaccinated.
   B. Public Bid Opening will commence at approximately 2:05pm on Thursday, September 8, 2022 at the same location.
   C. Addenda – Bidders must acknowledge receipt of all addenda by using space provided on the Bid Proposal Form.
   D. Diverse Business Participation is encouraged. Reference Request for Bids.
   E. Do not include any Washington State Sales Tax in any amounts on the Bid Proposal.
   F. Liquidated Damages: $200 for each consecutive calendar day this project is in default after the Contract Time.
   G. Thoroughly read and understand the Supplemental General Conditions regarding COVID-19 Job Site Requirements. The contractor must submit their COVID Safety Plan prior to construction.
   H. Construction Schedule Review:
      1. Anticipated NTP September 23, 2022
      2. Base Bid Substantial Completion within (530) calendar days after NTP.

9. Site Walk

10. Questions and Answers

*Note that Pre-bid Conference notes and sign-in sheet will be included in an addendum. Questions asked in Pre-bid Conference do not change the contract requirements. All changes resulting from questions asked during Pre-bid Conference will be issued in addendums.*
## Sign-in Sheet

**Project:** State of Washington Military Department  
Moses Lake Generator Install | 2021-613  
Pre-Bid Walk  

**Date:** 8/30/2022  

**Contact:** Jon Beade

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