

**DRILL STATUS GUARDSMAN
VACANCY ANNOUNCEMENT
WESTERN AIR DEFENSE SECTOR
225th AIR DEFENSE GROUP
DSG ANNOUNCEMENT # _____ 22-36 _____**

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION #
852 Lincoln Blvd, McChord AFB, Washington, 98438	4 Jun 2022	Until Filled	074879834
POSITION TITLE, GRADE, AFSC:			
Unit Education & Training Manager, MSgt, 3F271			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
<ol style="list-style-type: none"> 1. Must be a current 5-level in any AFSC 2. Must possess or be able to obtain the 3F2X1 AFSC 3. Must be a Staff Sergeant/E5 or above 4. Must have a minimum score of 75 on a current Physical Fitness Assessment 5. Must be able to acquire or possess a SECRET security clearance 			
SUMMARY OF DUTIES: Unit Training Manager			
<ol style="list-style-type: none"> 1. Ability to analyze and evaluate raw data in order to provide finished reports and guidance. 2. Demonstrated initiative and ability to identify and solve problems independently, consistent with Commander's expectations. 3. Provide positive guidelines, opportunities for personnel career progression, and career counseling. 4. Knowledge of the Air Force On-The-Job Training policies, functions, and governing regulations. 5. Ability to lead, prioritize taskings, and work independently of direct supervision when necessary. 6. Ability to assist leadership, supervisors, trainers, and trainees to identify training issues and advise corrective solutions. 7. Ability to formulate policies in writing, develop, manage, and conduct training and give presentations and briefings. 8. Skills in interpreting, applying, clarifying, and explaining rules and regulations. 9. Knowledge of operating a variety of computer software packages including ARCNet, myTraining, MS Windows and Office Suite. 10. Must demonstrate excellent interpersonal and communication skills, both in writing and orally, with the ability to speak distinctly. 11. Must demonstrate exceptional integrity, leadership qualities, and interpersonal skills. 12. Ability to manage Air Force Training Program IAW AFI36-2670 is <i>mandatory</i>. 			
FORMS REQUIRED IN APPLICATION PACKAGE:			
<ol style="list-style-type: none"> 1. Resume 2. Cover letter stating desire to become a Unit Education and Training Manager at WADS 3. Current military members must provide the following additional documents: --RIP --Fitness Result Assessment detailing current and past fitness results --Copies of last 3 Enlisted Performance Reports 4. Letters of Recommendation will be accepted, but not required 			
ALL SELECTIONS MUST BE APPROVED BY THE NATIONAL GUARD BUREAU			
INSTRUCTIONS TO APPLICANTS			
<p>Use DoD SAFE (https://safe.apps.mil/) TO SEND A SINGLE CONSOLIDATED PDF TO: Mr. Richard Gonzales; richard.gonzales.20@us.af.mil For Questions (application process), contact Mr. Gonzales; richard.gonzales.20@us.af.mil or call (253) 982-4789 (DSN 382) or MSgt Tracey Thurston (3F2x1 requirements); tracev.thurston@us.af.mil or call (253)-982-4877 (DSN 382)</p>			