

Catastrophic Incident Annex (CIA)

Appendix 2-1: UCG and Policy Group Checklist

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Appendix 2: Executive Summary

Attachment 1: Unified Coordination Group and Policy Group Checklist

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Unified Coordination Group and Policy Group Checklist

Immediate Actions and Establishing Situational Awareness

Following the occurrence of a Cascadia Subduction Zone earthquake and tsunami it will be essential to accomplish several key tasks as quickly as possible to enable decision making to continue and expand at the operational and tactical levels of the State Emergency Operations Center and field operations. It is highly likely, that even though these tasks are listed as “immediate” they may take hours to days to fully accomplish in an environment where communications and physical access has been severely limited, degraded, or destroyed. Therefore, it is advised for those in positions within the Unified Coordination Group (UCG) and Policy Group progress through these items by completing the tasks that they can and moving on. As communications and transportation access is enabled, items can be revisited to encompass those who may have unique responsibilities in their execution.

- Establish contact with the Washington National Guard
 - Washington National Guard makes contact with the National Guard Bureau
- Establish contact with the Governor’s Office
- Establish contact with WSDOT HQ
 - If unable to establish contact with WSDOT HQ, establish contact with WSDOT Regional Offices
- Establish contact with FEMA Region 10
 - If unable to establish contact with FEMA Region 10, establish contact with FEMA HQ
- Establish contact with remaining UCG and Policy Group members
- Dispatch disaster proclamation to Governor’s Office
- Activate the EMD Continuity of Operations Plan (COOP)
 - Identify relevant tasks and responsibilities from the Washington State Continuity of Government (COG) Plan
 - Evaluate lines of succession and authorities
 - Identify if devolution and reconstitution of EMD and the State Emergency Operations Center (SEOC) is needed
- Activate all Emergency Support Functions (ESFs)
- Activate a Joint Information Center (JIC)
 - Initiate public messaging across all platforms
- Identify state priority routes for assessment and repair
- Identify resource needs to establish access along the WSDOT Seismic Lifeline

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- Identify those portions of the transportation system that will require significant or special resources to repair or restore
- Identify those portions of the transportation system that will require considerable time to repair or restore
- Support communications capabilities for:
 - Local jurisdictions
 - Tribal partners
 - State agencies and departments involved in the response
- Assess the viability and requirements for establishing minimal operations
- Establish unique information requirements and reporting needed for decision making (not already included in EEIs)
- Identify Emergency Authorities, Directives, and Orders (Emergency Powers) needed to save and sustain lives
- UCG outlines response goals based on conditions, damage, and available resources on-hand

MOVE TO NEXT SECTION EVEN IF TASKS ARE INCOMPLETE

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Employment of Resources

As the situational assessment continues to develop with impact and damage reports, resource availability, and capabilities assessments, those in the UCG and Policy Group will need to begin to divide limited resources to areas that they can access and provide the greatest benefit. Until federal resources begin to enter the impacted areas in sufficient quantities, quick but thoughtful decision making will be needed to deploy and repurpose resource types to meet the immediate needs to save and sustain lives.

- Establish a Joint Field Office
- Approve the implementation of regional operations through HLS regions, to include the integrated operations of:
 - SEOC Field Representatives
 - WNG Ground Task Forces
 - FEMA Divisions
 - Local jurisdictions and Tribal partners
- Approve the implementation of the Fire Mobilization Plan for response personnel sharing
- Develop prioritization methodology for scarce and limited resources for:
 - Critical Transportation
 - Mass Care Services
 - Infrastructure Systems
 - Public Health, Healthcare, and EMS
 - Fatality Management Services
 - Operational Communications
 - Logistics and Supply Chain Management
 - Safety and Security
- Evaluate resource conditions outside of the impact areas (eastern Washington)
- Develop a time-based plan to restore operation of lifeline routes, or alternate routes if the lifeline routes are severely damaged, and ports of entry
- Coordinate with WSDOT for use of available ferries and airports to support objectives
- Coordinate with private sector maritime and rail partners for reestablishment of transportation corridors
- Approve the acquisition of land vehicles, watercraft, and aircraft which can be used to facilitate state, local and Tribal response
- Support communication needs for WSDOT assessment and repair teams
- Identify agencies with personnel that can be used to assist with state and local mass care operations, to include:

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- Sheltering
- Feeding and hydration
- Medical support (i.e., first aid)
- Service animals and pets
- Public information and warning
- Establish the priority route sequence of assessments
- Support cross jurisdictional evacuation from uninhabitable or dangerous locations
 - Identify agencies and departments that can support evacuation transportation needs
 - Support communications needs for evacuations
- Approve the establishment of SSAs
 - Provide SSAs with staffing support from available state employees
- Determine if communications support should be provided to:
 - Private airports
 - Maritime
 - Rail partners
 - Local Staging Areas and CPODs
- Evaluate sheltering capabilities outside of impact areas (eastern Washington)
- Determine if state resources can be used to support local, tribal, and private sector infrastructure necessary to meet incident objectives
- Consider waiving certification requirements for select personnel with expired(ing) credentials in order to address resource gaps or the inability to recertify
- Monitor for national supply chain disruptions
- Support debris clearance requests which support life safety and sustainment objectives
- UCG updates response goals based on conditions, damage, and available resources on-hand
 - Identify Community Lifeline stabilization goals
- Identify and resolve regulatory issues that may obstruct response efforts aimed at life safety and sustainment
 - Implement waivers for driver restrictions, weight limits and oversize vehicles on public roadways to support emergency transportation effort

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Transition to Recovery

When the Community Lifelines have stabilized (stabilized, but still damaged), decisions will need to be made to transition the work away from typical incident response and begin to transition into a long-term recovery posture. This will likely result in the transitioning away from the CIA to the more multi-purpose Comprehensive Emergency Management Plan (CEMP), or the recovery-specific Washington Restoration Framework (WRF). The actions below can serve as indicators that it may be an appropriate time to begin transitioning to more appropriate plans.

- Identify conditions for safe re-entry into heavily impacted and affected areas
- Re-assess equipment and personnel losses and the impact on state government continuity
- Transition response activities from ESFs to RSFs
- Transition response from the CIA to WRF
 - Approve conditional requirements for long-term response solutions and for transition to recovery
 - Approve assistance programs which provide ongoing recovery
- Support the capabilities to communicate with:
 - Recovery personnel
 - Field operations
 - Local jurisdictions
 - Tribal partners
- Maintain existing logistics operations and expand or contract to meet continued requirements
- Assess ongoing resource requirements to support responders/survivors and establish sustainable supply chain.
- Demobilize resources as they are no longer required
- Close out State Staging Areas
- Establish recovery objectives