

# APRIL AC SPECIAL MEETING MINUTES

Date: April 21, 2022

Time: 9:00am

Facilitator: SECO

## SECO Update

Adam provided a state office update

[Attachment A]

## Approval of Minutes

Motion to approve the meeting minutes, dated March 17, 2022

Motion made by Vanessa Barnes / Seconded by Sheryl Mullen

**Motion Approved**

## Subcommittee Membership

Motion to approve the Subcommittee changes as presented

Motion made by Katy Myers / Seconded by Rick Anderson

**Motion Approved**

[Attachment B]

## Subcommittee Updates

[Attachment A]

☑ 911 Operations Subcommittee [Katy Myers]

☑ Tiger Team [Katy Myers]

Motion to approve the Tiger Team to establish application, run interviews, and bring Four (4) recommended candidates to the AC for placement on the Certification Board.

**Motion Approved**

Motion to appoint Brandi Peetz & Alysnn Everbeck to the Tiger Team, at their request to join.

**Motion Approved**

☑ Public Education Subcommittee [Brandy D'Intinosanto]

✓ Policy Subcommittee [Richard Kirton]

Presented 2 additional Contract Deliverables, for the next contract period, for AC approval.

① 90% of all Spatial MSAG/LVF change requests must be acknowledged within 3 business days of being notified, via email, and the remainder acknowledge within 10 business days. Acknowledgement of a change request is made by logging into the LED DBMS and making a status change, entering a comment on the CR.

② Required GIS data layers pass critical quality checks and are published, at least, quarterly; more frequent being recommended and preferred, but not required.

Motion to approve the additional Contract Deliverables, as discussed.

Motion made by Richard Kirton / Seconded by Brenda Cantu

**Motion Approved**

## Equipment Grants Update

[Attachment A]

Applications must be submitted by 1800 on the 6<sup>th</sup> day of May.”

## APCO/NENA Public & Government Affairs Committee

Nothing new to report

## APCO Forum

Richard Kirton provided information regarding the May Forum

[Attachment A]

## Comments/Questions

Vanessa Barnes reminded that State Patrol is closing their Wenatchee Center, effective July 1<sup>st</sup>. Spokane 911 calls already going to Spokane; as of the 28<sup>th</sup>, 911 calls in Kittitas County will go to the Yakima office; the Chelan, Douglas and Okanogan counties will go to the Marysville office. All appropriate PSAPs have been informed but Vanessa will send out star code to all.

## Next Meeting

The next meeting of the 911 Advisory Committee will be in-person, at the Thurston County Fair Expo Building. This meeting is scheduled for May 19<sup>th</sup> at 9am.

The next briefing of the 911 Advisory Committee is scheduled for June 16<sup>th</sup> at 9am.

## Adjournment

With their being no further items to discuss, Richard Kirton called the meeting adjourned.

# APRIL AC SPECIAL MEETING

## TALKING POINTS

### SECO UPDATE

ADAM

#### Deputy Director position

No longer “dual-titles”; filled by Sharon Wallace

#### Fiscal Year 2023 Contracts

Be on the look-out for Teresa’s virtual workshops.

#### Equipment Applications

The deadline for applications is May 6<sup>th</sup>.

#### Text-to-911

Moving along; 31/39 implemented or in final testing

#### FCC/National 911 Database

Andy will be reaching out to confirm info remains correct

#### CISA Communications Drill

CISA conducted a drill with some Oregon PSAPS

Asked if Washington would be interested; focus being on continuity and routing functions  
Andy will be reaching out – Target date of early September

#### National 911 Office Peer Assessment Program

Would like to do peer assessments in our state in September. Doesn’t directly affect the PSAPs but may reach out to help with that project going forward. More to follow.

### SUBCOMMITTEE UPDATES

SPEAKER

#### 911 Operations

Katy Myers

Subcommittee is meeting monthly; information can be found on the SharePoint calendar.

State would like all PSAPs to transition to ECRF (Emergency Call Routing Function) Kittcom is using ECRF but a small population, Pierce County has agreed to use ECRF – this will provide us with great intel, as Pierce County is more populated and has more complex routing. Working on a training related to ECRF, to be provided at the May Forum and tied to the GIS class.

The task of creating a state classification for telecommunicators has been completed.  
Next task, of focus, to establish and evolve statewide standards for the 911 system.

Under NG911 – sub-goal of ensuring 911 calls are answered and managed effectively; main goal is COOP plans for all PSAPs. Will be working this.

Another discussion, under NG911, is a statewide ALI format, determining how or should there be a statewide ALI format

Discussions also be held regarding master clocks, if getting time from satellite & satellite goes down, what is backup? Also, ESInet requires a net clock, how does this look?

#### Tiger Team

Katy Myers

Team has been meeting weekly; Tuesdays from 1:30-3pm. These meetings are also on the SharePoint Calendar.

Will establish the application & selection process. Will also run the interviews, bringing 4 candidate recommendations to be added to the Certification Board.



## Subcommittee Updates [Continued]

### Public Education

Brandy D'Intinosanto

Subcommittee is busy building curriculum for the Spring Forum

Small groups, within Subcommittee that are working on building mentorship within the community.

Excited about what the committee has prepared for Text-to-911.

Revamping social media; each agency can have statewide access to social media products.

### Policy

Richard Kirton

Next meeting is scheduled for May 16<sup>th</sup> at 1pm. This will be Richard's final meeting as chair; will be bringing a recommendation for replacement to the May 19<sup>th</sup> AC meeting.

## EQUIPMENT GRANTS

RICHARD KIRTON &  
TERESA LEWIS

### Group Scoring Applications

The Policy Subcommittee will be the group to "score" the applications.

### Applications were emailed out by Teresa Lewis.

Included a signed copy of the "Notice of Funding Opportunity"

### Notice of Funding Opportunity Policy

Contains all of the evaluation criteria, for "scoring" applications

### \$1,000,000 Available Funding

Have received 5 applications, totaling \$500,000

Any purchases made in the current biennium are eligible and can be included in your application.

Only allowed one application; no double-dipping.

Katie Myers Requests that when "scoring" applications, ensuring that new equipment is I3 Compliant.

## APCO FORUM

RICHARD KIRTON

### Registration

Registration link has been sent out. Invoices will be sent out after your registration is completed.

### Training Tracks

Two (2) training tracks will be provided/offered; a coordinator track & a pub ed track.



# SC MEMBERSHIP CHANGES

## ◆ Public Education Subcommittee

- Brittany Chamberlain ◆ Thurston County Alternate
  - Filling Vacancy
- Joshua Evald ◆ Cowlitz County Primary
  - Replacing Robert “Bob” Schaefer
- Briana Harvill ◆ Cowlitz County Alternate
  - Replacing Joshua Evald

## ◆ Training Subcommittee

- Brandy Clift ◆ Pierce County Alternate / was vacant
- Tina McMillan ◆ Pierce County Alternate / was vacant

## ◆ Tiger Team

- Kris DeVore ◆ CRESA

