

911 Advisory Committee Meeting

I. Call to Order

1 Richard Kirton confirmed quorum and called the meeting to order at 9:05am

II. Opening Remarks from Chair

2 Richard Kirton provided some information regarding meeting processes:

- 3 1. When a subcommittee report includes a recommended action, the associating Chair will conclude the report with
4 a motion that encompasses said action. Although some subcommittee chairs are not a member of the AC, said
5 motion will be considered “in order”, as subcommittee reports will be viewed as “actionable,” particularly when
6 meeting virtually.

III. Approval of Previous Meeting Minutes

7 Motion to approve the January 20th, 2022 Advisory Committee meeting minutes as submitted

8 Motion was made by Deanna Wells

Secinded by Ray Maycumber

All in Favor

Motion Passed

IV. Old Business

10 Appointment of Vice-Chair, due to vacancy created by appointment of Chair.

- 11 1. In compliance with the AC Bylaws, Article 5 – Section 2, Richard Kirton appointed Katy Myers as Vice-chair,
12 to fill the remainder of the term.
- 13 2. Acknowledging that the Chair and Vice-chair both represent APCO; in accordance with the AC Bylaws, Article
14 7, Katie will be the voting representative of APCO during all AC meetings that she is present for.

15 Meeting schedule changes.

- 16 1. 2022 (schedule for the remainder of the calendar year)
- 17 2. 2023

[Attachment C]

[Attachment D]

V. 911 State Office Updates

18 Adam Wasserman provided the 911 State Office update.

[Attachment A]

19 July 16, 2022 - 988 goes live; this changes nothing. When someone dials 9-8-8, they
20 will be directed to the National Suicide Prevention Line [1-800-273-8255].

VIII. For the Good of the Order

- 46 1. Karl Hatton provided the APCO/NENA Governmental Affairs report. [Attachment A]
- 47 2. Richard Kirton provided an APCO informational update. [Attachment A]
- 48 3. Hails & Farewells [none]

X. Next Quarterly In-Person Meeting

- 49 The next AC Briefing is scheduled for April 21st at 9am.
- 50 The next AC Meeting & Mini-Forum is scheduled for May 19th. *Meeting adjourned at 9:57*


Report Notes

Key talking points from AC meeting reports:

- V. SECO Update:** Senate & House Bill updates [SB5555](#) & [HB1703](#) both passed the House and have been delivered to the Governor for signature. Richard Kirton will discuss the standing up of the Certification Board (see "[New Business](#)")
- Return to the office: Welcoming employees back into the building, beginning next week.
- Visiting SECO: New procedures have been implemented, regarding visiting EMD/SECO. Visitors must now reach out to staff ahead of time and schedule any future visits, as you will need to receive a "visitor pass" for entrance at the gate to Camp Murray.
- EMD/SEOC Update: Adam continues his dual titles, as the Deputy Director position remains open.
- Due to the recent events overseas, we are being extra vigilant on the cyber front, with extra eyes on critical infrastructure. If you see something, say something. Some are seeing "spoofed" emails that appear like they are coming from the Military Department, when they were not generated, nor was the person's email hacked. So, if you received an email that doesn't look right, feel free to reach out to our office prior to opening any questionable emails. Remain extra cautious.
- Text-to-911 Update: 28 Counties are currently operating text-to-911; 3 counties in testing, 2 counties with dates set to go, and 6 counties still waiting. Continuing to move forward, with summer as the continued goal of being 100%.
- Professors Hendrika Meischke & Dave Lou, from the University of Washington, are conducting a burnout study on telecommunicators (have done prior studies around nursing and other similar fields). We will be reaching out with surveys, we welcome your support.
- 988: Remain intimately engaged with 988 roll-out, offering 911's experience and expertise. Upcoming meeting between telecommunicators, HMA [development consultant], DOH, ACA, and NSPL [National Suicide Prevention Line], to discuss process mapping, call handling & triage and how it interlocks.



Attachment A

<p>VII. New Business: <u>SB5555</u>:</p>	<p>Telecommunicator Certification Board will be the decision-making board, for the certification program. Program Administration will be through the SECO. The bill calls for the AC to provide advice and assistance, to both the SECO and the certification board in their various roles.</p> <p>Telecommunicator Certification Board is a 10-member board, with a number of appointments that the AC will make to that board: WSP, Fire Chiefs Association, the Counties Association, each have an appointment on the board.</p> <p>Adam Wasserman informed that the Bill is enacted 90 days after signature; in preparations the State office has begun preparations on the administrative code.</p>
<p>VII. Gov. Affairs [APCO/NENA]:</p>	<p>Karl Hatton extended a "Thank You" from APCO & the Governmental Affairs Committee to all of the people who have historically been working on this SB555 for the last 18, or so, years and feels lucky to be a part of the process at the finish line. This is a historic event for the state and one step closer to being recognized as First Responders on a federal level.</p> <p>Karl Hatton provided a list of Bills awaiting signature:</p> <ul style="list-style-type: none">SB5555HB1703HB2037 [delivered to Gov on 3/10/22]HB5644 [delivered to Gov on 3/11/22] <p>Karl Hatton stated they are keeping an eye on HB1735, which was signed into law on March 4th.</p> <p>A local community college has expressed interest in offering a 1-3 credit course, regarding telecommunicator certification; looking at APCO/NENA standards for T1, and the T1 course offered through the state, creating a communications-based course.</p>
<p>APCO Update</p>	<p><u>May AC Meeting & Mini-Forum:</u> Advisory Committee meeting in May will be held in-person, along with a mini-forum. Training tracks will not offer a virtual option. The AC meeting will; expect interaction to be extremely limited. Finalizing details on venue. More to come.</p> <p><u>October Conference:</u> October conference will be a full conference with multiple training tracks, vendor floor, etc.; week of October 3rd. More to follow, including host hotel information.</p> 

Attachment A

?

Questions: V. 911 State Office Updates

Deanna Wells stated that she received a request for call handling data, regarding mental health.

Adam stated that any received requests can be directed to the 911 Office; the message being that there is a larger effort being made to this regard.

A question regarding equipment contracts was raised via chat.

Adam informed all that once the equipment contracts are signed, they will be retroactive, to cover this biennium, as long as they follow the process of the equipment policy.



Attachment B

Membership Changes

TRAINING SUBCOMMITTEE

Chester House, Klickitat County – Primary
Replacing Filiberto Ontiveros

Wendy Berrett, Whitman County – Primary
Switching with Jamie Keller – now the Alternate

Renee VanBuskirk, Chelan County – Primary
Replacing Molly Elliot

Dennis Laboy, Clallam County – Alternate
Filling a vacancy

Jamie Moseley, Pacific County – Primary
Replacing Vanessa Samplawski

PUBLIC EDUCATION SC

Pamela Schilling, Klickitat County – Primary
Replacing Hannah Walter

Jaydin Parchen, Adams County – Alternate
Replacing Bobbi Hunt

Kyra Garnich, Kittitas County – Alternate
Replacing Valerie Smith

Samantha “Sammy” Keller, Snohomish County – Primary
Replacing Nathaniel Davidson

Krystal Larson, Kittitas County – Primary
Replacing Gisselle Reed (removed at the January AC Meeting)



Attachment C

2022 Meetings Advisory Committee

APRIL 2022						
Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

AC Briefing
Virtual

MAY 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

17th & 18th
Mini-Forum
19th AC In-Person

JUNE 2022						
Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

AC Briefing
Virtual

JULY 2022						
Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

AC Meeting
Virtual

AUGUST 2022						
Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

AC Briefing
Virtual

SEPTEMBER 2022						
Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

AC Briefing
Virtual

AC In-Person
Meeting & Forum

OCTOBER 2022						
Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

NOVEMBER 2022						
Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

AC Briefing
Virtual

DECEMBER 2022						
Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AC Meeting
Virtual



Attachment D

2023 AC Meeting Schedule

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

19th:
AC Briefing
[Virtual]

16th:
AC Meeting
[Virtual]

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

16th:
AC Briefing
[Virtual]

18th & 19th:
Spring Forum
20th:
AC Meeting
[In-Person]

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18th:
AC Briefing
[Virtual]

15th:
AC Meeting
[In-Person]

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20th:
AC Briefing
[Virtual]

17th:
AC Meeting
[Virtual]

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

21st:
AC Briefing
[Virtual]

17th:
AC Meeting
[In-Person]
18th & 19th:
Fall Conference

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

16th:
AC Briefing
[Virtual]

21st:
AC Meeting
[Virtual]

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



Attachment E

Policy Subcommittee Report (*DRAFT* GIS Deliverables)

The policy subcommittee is still working through draft GIS Deliverable 3 and 4. We may ask for a special meeting in conjunction with the April briefing to present the final versions.

Deliverable 3 – 90% of all “Spatial MSAG” (LVF) change requests (CR) MUST be acknowledged within 3 business days of being notified via email, and the remainder acknowledged within 10 business days. Acknowledgement of CRs is made by logging into the ALI DBMS and making a status change or entering a comment on the CR.

Deliverable 4 - Required GIS data layers pass critical quality checks and are published at least quarterly. More frequently is recommended and preferred, but not required.

We've completed our work on the remaining GIS deliverables. The final drafts are below.

Deliverable 1- Maintain, deliver, and improve GIS data (Road Centerlines and Address Points) for location validation (LVF). a. Site Structure Address Points (SSAP) data MUST be submitted. By the end of the contract period (June 30), SSAPs published must at least be equal to 10% of the total number of ALI records. b. To check the total SSAP required, no later than August 31 of the contract period, the GIS Coordinator will report to the SECO GIS Manager the number of ALI records they have.

Deliverable 2- ALI discrepancy reports (DR) WILL be submitted via Comtech's ALI DBMS.

Deliverable 5 - A representative participate in at least 66% of the GIS Workgroup meetings held during the contract period.

Requested AC Action: Move to recommend SECO adopt GIS Deliverable 1, 2 and 5 as presented.

PEEP THE AGENDA

- [Call To Order](#)
- [Roll Call](#)
- [Approval of Minutes](#)
- [Old Business](#)
- [State Office](#)
- [Subcommittees](#)
- [New Business](#)
- [Good of the Order](#)
- [Adjournment](#)



To prepare for the enactment of SSB5555. Develop a process for the AC appointments, gather information, and develop recommendations for the Certification Board.

Attachment F

Certification Tiger Team

Mission: To prepare for the appointment of the Certification Board by developing a process for the AC Appointments, gathering information, and developing recommendations for the Board.

Proposed Members:

Chairs and Vice Chairs of:

Operations – Katy Myers & Johnathan Brock
Training – Tracey Ollerman & Jon Adams
Authorities – Jason Fritz & Kim Arredondo
APCO/NENA PGAG - Karl Hatton & Wendy Hill
Richard Kirton, Executive Director – Kitsap 911
Adam Wasserman, State 911 Coordinator
Katrina Rahier, 911 Training Program Manager

Volunteer Members:

Jeralee Anderson - Washington Cities East
Vanessa Barnes – WSP

