

**DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
194TH INTELLIGENCE SQUADRON,
WASHINGTON AIR NATIONAL GUARD
DSG ANNOUNCEMENT #22-22**

WASHINGTON AIR NATIONAL GUARD:	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
194th Intelligence Squadron 109 Engineer Drive, Camp Murray, WA 98430	15 March 2022	3 May 2022	0087057034
AFSC, POSITION TITLE, GRADE:			
3F271, Unit Training Manager, MSgt			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
The following criteria must be met as of closeout date of this announcement to be considered:			
<ol style="list-style-type: none"> 1. Must possess, be eligible to obtain or retrain, as a 3F271 AFSC and meet World Wide deployment requirements. 2. Minimum grade for this position is E-5/SSgt 3. Must meet Air Force physical fitness standards IAW AFI 36-2905 with a score of 75 or above (<i>only applies to current members of the USAF, USAFR or ANG</i>) 4. Must possess or be able to obtain and maintain a TOP SECRET/SCI security clearance. 			
SPECIALIZED EXPERIENCE:			
This is an entry level position and is available for re-training.			
<ol style="list-style-type: none"> 1. Completion of formal AFSC Training (within 12 months). 2. Demonstrated initiative and ability to identify and solve problems independently, consistent with commander's expectations. 3. Ability to task, manage and supervise subordinate enlisted members in accordance with command directives. 4. Provides positive guidelines, opportunities for personnel career progression, and career counseling. 5. Must demonstrate excellent interpersonal and communication skills, both orally and in writing. 6. Ability to lead and work independent of direct supervision when necessary. 			
OTHER REQUIREMENTS:			
Expected to attend Regularly Scheduled Drill periods, Annual Training, and remain eligible for World Wide Deployments.			
AREA OF CONSIDERATION:			
All members of the Washington Air National Guard and those eligible to enlist.			
WORKING CONDITIONS:			
Work will be conducted indoors within office-space and facilities.			
SUMMARY OF DUTIES:			
<ol style="list-style-type: none"> 1. Manages the unit On-the-Job Training (OJT) program. Develops and implements policies and procedures to provide a uniform and effective internal OJT program. 2. Conducts meetings to familiarize trainers and supervisors with the concepts, scope, objectives, methods and procedures, which must be followed 3. Insures that all eligible personnel are entered in upgrade training (UGT) and receive applicable Career Development Courses (CDCs). Coordinates with and advises commanders on the progress of trainees and schedules supervisor and commander evaluations at required time frames. 4. Manages unit formal training program by providing duty sections with guidance on all aspects of formal training. 5. Monitors the formal training program to include technical courses, CDCs, and OJT for all sections serviced. 6. Advises Commander, section OICs, trainers and supervisors of the policies, status, progress and planning for training. 7. Manages the ancillary training program (ATP). Standardizes training procedures and techniques. Develops, tracks, and reports on unit-wide ATP using automated tools. 8. Focal point for all Computer Based Training (CBT) programs and Distance Learning (DL) programs. 9. Integrates training needs and priorities into the unit's planning and decision-making. Ensures unit has developed a training plan annually, which will include upgrade training for all assigned personnel, and indicate which type of training will be accomplished at each Unit Training Assembly (UTA). 			

10. Serves as the unit's liaison for external training opportunities and resources.
11. Performs other duties as assigned.

INFORMATION

(Do Not Make Changes to This Section)

1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS

APPLICATION REQUIREMENTS:

1. Resume
2. vMPF records review
3. Current Fitness Assessment Results

EMAIL APPLICATION TO:

CMSgt Denise Avery
denise.avery.1@us.af.mil

Subject line must read:
"194 IS 3F271MSgt Application"

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, factor consideration, selection, and placement of applications.