

TRADITIONAL GUARD POSITION VACANCY ANNOUNCEMENT

Headquarters Washington Air National Guard

TG ANNOUNCEMENT #22-05

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
118 Infantry Drive, Camp Murray, WA 98430	07 JAN 2022	Open Until Filled	70492434
POSITION TITLE, GRADE, AFSC, FACILITY:			
Public Affairs Craftsman; Grade: MSgt; AFSC: 3N076			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
1. Must possess 3N076. 2. Applicants must be eligible for promotion to MSgt. 3. Must meet the Air Force physical fitness standards. 4. Must possess a current SECRET security clearance.			
SPECIALIZED EXPERIENCE:			
This is not an entry-level position.			
OTHER REQUIREMENTS:			
1. Expected to attend all RSDs, Annual Field Training, and remain eligible for World Wide Deployments.			
AREA OF CONSIDERATION:			
All members of the Washington Air National Guard and those eligible to enlist in the Washington Air National Guard.			
WORKING CONDITIONS:			
This is a mobility position and the successful candidate will maintain personal readiness and comply with all mobility training and other requirements. Though normal duties will be performed in an office environment, occasional duties may be performed on the flightline or in an industrial or recreational setting.			
SUMMARY OF DUTIES:			
1. Responsible for coordinating the planning and development of complex, high-level public affairs assignments. 2. Research, draft, coordinate, produce and review public affairs products to reach a target audience with a specific message. 3. Maintain effective working relationships with officials of various senior wing leadership, civic, news media, community groups, as well as local, state and national government officials, and the general public. 4. Advises unit-level public affairs leadership on training, enlisted issues and public affairs policy; provides public affairs support as needed. 5. Other duties as assigned.			
INSTRUCTIONS TO APPLICANTS			
APPLICATION REQUIREMENTS:			
Applicant will be scheduled for interview once completed package has been received and reviewed. All packages will be considered for all vacancy announcements. Please submit: <ul style="list-style-type: none">- Cover letter (<i>not required, but highly encouraged</i>)- Resume- Current Report of Individual Person (RIP) from the vMPF, under Self-Service Actions, Personal Data, Record Review, print all pages (<i>only applies to current members of the USAF, USAFR or ANG</i>)- Point Credit Summary (PCARS) from the vMPF, under Self-Service Actions, Personal Data, PCARS. Print "View All", minus the PCARS definitions and FAQ pages (<i>only applies to current members of the USAFR or ANG</i>)- Current "Fitness Tracker" Report from myFitness (<i>only applies to current members of the USAF, USAFR or ANG</i>) Letter(s) of Recommendation (optional)			
Submit <u>complete/accurate</u> application package and any Letters of Recommendation to:			
HQ WA ANG/A1		Phone # 253-512-3360	
Attn: CMSgt Darllene Boydston			
118 Infantry Drive			
Camp Murray, WA 98430-5016		Or email package to: darllene.boydston.1@us.af.mil	

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.