

POST ON BULLETIN BOARD
DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
194TH WING STAFF, WA ANG
DSG ANNOUNCEMENT # 21-42

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION #
194th Wing Staff Camp Murray, WA	5 Nov 2021	5 Dec 2021	083322234
POSITION TITLE, GRADE, AFSC:			
- First Sergeant, Senior Master Sergeant (SMSgt), 8F000			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
<ul style="list-style-type: none"> • Must be a Master Sergeant meeting all requirements for promotion to SMSgt or a promoted SMSgt. • Must have completed the USAF First Sergeant Academy (FSA). • Must have completed CCAF/equivalent degree and SNCOA. • Must have an 80 or above on last two physical fitness assessments (or a 90 or above on last assessment), and no exemptions from any component (except for deployment and/or pregnancy related) for their most recent fitness assessment. • Must agree to serve a term of no less than two years from assignment. 			
OTHER REQUIREMENTS:			
<ul style="list-style-type: none"> • Must exhibit exceptional integrity and leadership qualities, while exemplifying the core values of the Air Force and Air National Guard. • Must demonstrate the ability to speak distinctly, having strong writing skills and experience counseling personnel. • Knowledge with First Sergeant duties/responsibilities, personnel, training, awards/decorations, evaluations, family programs and other administrative items/issues. • Ability to understand, interpret and administer Air Force Instructions (AFI), laws, and directives. • Ability to effectively communicate both verbally and in writing with all levels of personnel. • Ability to effectively lead and manage personnel. • Must be willing to support fellow First Sergeants and associated units. 			
AREA OF CONSIDERATION:			
All members of the Air National Guard and those eligible for enlistment in the Washington Air National Guard.			
WORKING CONDITIONS:			
Member is expected to attend all RSDs, annual training and other official events. Some travel is required to visit geographically separated units.			

SUMMARY OF DUTIES:	
<p>- Advises the Wing Commander and Wing Command Chief on a wide range of topics including the health, esprit de corps, discipline, and well-being for all wing personnel. In addition, advises on career progression, professional development, mentoring and recognition of all assigned enlisted members on the Wing Staff. Assists in the preparation and execution of unit training and information programs (i.e. commander's call). Works with fellow senior noncommissioned officers and supervisory personnel to ensure discipline is equitably maintained and the health, esprit de corps, discipline, mentoring, and welfare of the enlisted force are met. Ensures training is provided on matters of leadership, customs and courtesies, dress and appearance, self-discipline, adherence to standards and drill and ceremonies. Supports and promotes professional military education activities. Manages administrative actions directed by the commander. Performs quality force reviews and ensures timely processing of performance reports, awards, decorations, promotions, demotions, and other administrative actions. Assist supervisors with developing and executing specific goals, plans, and objectives to address issues related to enlisted members.</p>	
INFORMATION	
INSTRUCTIONS TO APPLICANTS	
<p>APPLICATION REQUIREMENTS:</p> <ol style="list-style-type: none">1. Resume with cover letter.2. Current VMPF records review.3. Copy of fitness tracker report from MyFitness.4. Last two EPR's.5. Letters of Recommendation (optional – no more than three).	
EMAIL RESUME TO: Allan.lawson@us.af.mil	

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, factor consideration, selection, and placement of applications.