

POST ON BULLETIN BOARD
DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
141st MISSION SUPPORT GROUP
WASHINGTON AIR NATIONAL GUARD
DSG ANNOUNCEMENT # FY-22-10-002

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
141st Civil Engineer Squadron 1415 W El Paso Ave Fairchild AFB WA 99011	10 Oct 2021	12 Nov 2021	0105635
POSITION TITLE, GRADE, AFSC, FACILITY:			
Operations Craftsman, MSgt, 3E671			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
Prior qualification in any Civil Engineer AFSC at the 3-skill level or higher. ASVAB General score 44 minimum: Must be willing to attend 8 week in-residence Operations Craftsman school at Sheppard AFB, TX for award of 3E6X1 AFSC if cross-training from another career field. Must have knowledge of: principles, policies, and procedures of Air Force Civil Engineer programs; scheduling, planning and estimating skills; proficient in interviewing and counseling techniques; conducting assistance visits and meetings; application of communicative interpersonal skills; proficient with AFTR; familiar with MS Office products. Member must be E-7 or promotable within one year of selection. Must maintain a SECRET security clearance or higher			
AREA OF CONSIDERATION:			
All members of the Washington Air National Guard and those eligible to enlist.			
WORKING CONDITIONS:			
Members must be able to meet the travel requirements of this position, as well as performing additional planning days required by the Commander. Member is expected to attend all UTAs, group Staff functions and Annual Field Training.			
SUMMARY OF DUTIES:			
<ol style="list-style-type: none"> 1) Member will work for the Operations Superintendent and is responsible for assisting management of the Operations Flight. 2) Member will work closely with the Unit Training Manager to monitor individual training status. 3) Member will advise and assist Shop Superintendents in developing and executing their training plans. 4) Member will schedule and program work that provides training opportunities to members in upgrade training. 5) Member will coordinate activities between different Civil Engineer functions and outside agencies. 6) Member will coordinate with Traditional and Full Time staff to insure materials is on hand to complete projects. 7) Member will provide counseling and guidance to individuals in training. 8) Member involvement in the Search & Extraction element of Homeland Response Force is required. 			
OTHER REQUIREMENTS			
<ul style="list-style-type: none"> • Must have or be able to acquire/maintain a SECRET security clearance. • Ability to speak directly and comfortably in front of large groups 			

INFORMATION

1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS

APPLICATION REQUIREMENTS:

1. Resume cover letter
2. Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
3. Current Report of Individual Person (RIP)
4. Point Credit Summary (PCARS) from vMPF.
5. Current Report of Individual Fitness
6. Letters of Recommendation

EMAIL RESUME TO:

Jeffrey.barton.1@us.af.mil

OR SEND TO:

SMSgt Jeffrey Barton
1415 W El Paso Ave
FAIRCHILD AFB WA 99011
Applications must be received NLT 1200 on closing date.

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.