POST ON BULLETIN BOARD

DRILL STATUS GUARDSMAN

POSITION VACANCY ANNOUNCEMENT

141st MISSION SUPPORT GROUP
WASHINGTON AIR NATIONAL GUARD
DSG ANNOUNCEMENT # FY-21-01-028

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<tr>
<th>WASHINGTON AIR NATIONAL GUARD</th>
<th>OPENING DATE:</th>
<th>CLOSING DATE:</th>
<th>POSITION NUMBER:</th>
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<tr>
<td>141st Mission Support Group</td>
<td>10 Jan 2021</td>
<td>Until Filled</td>
<td>0884640</td>
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<td>5 West Bong St, Room 163</td>
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<td>Fairchild AFB WA 99011</td>
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POSITION TITLE, GRADE, AFSC, FACILITY:
Commander Support Staff, MSgt, 3F071

MINIMUM REQUIREMENTS FOR CONSIDERATION:
Current MSgt or promotable TSgt that meets time in service (TIS), time in grade (TIG), PME requirements and meets Air Force fitness standards. Must agree to serve a term of no less than 3 years from date of selection and maintain retention capability. Must have a CCAF degree or obtain a CCAF waiver to be promoted.

AREA OF CONSIDERATION:
Current members of the 141st Mission Support Group

WORKING CONDITIONS:
The UTA working conditions are typically within the 141st Mission Support Group at Fairchild AFB, WA. TDYs and deployments as required to support the mission.

SUMMARY OF DUTIES:
This position provides leadership and management in organizing, equipping and training assigned personnel to support Federal and WA State missions. Manages and directs Air Force personnel resource activities and functions. Advises on career progression. Updates military personnel system (PDS) records. Assists personnel in making career decisions and advises on benefit programs to Drill Status Guard/Military personnel and family members. Interprets and enforces policies and applicable directives. Establishes management control procedures to meet mission goals and standards. Recommends or initiates actions to improve organizational operations efficiencies. Resolves issues between subordinates, other groups, wing staff, and outside agencies.

OTHER REQUIREMENTS:
- Ability to read, understand, interpret and administer Air Force Instructions (AFIs), laws, and directives.
- Ability to effectively lead personnel and support them through mentoring.
- Ability to evaluate, rate and prepare reports on effectiveness of resource usage, systems performance, customer service, supplies, scheduling, processing, and administrative activities.
- Ability to plan, program and develop budget inputs to ensure resource availability for operational requirements.
- Ability to effectively communicate both orally and in writing with all levels of personnel to include National Guard Bureau.

WA ANG Form 60, Revised 1 Feb 2011 (Supersedes previous editions)
SPECIALIZED EXPERIENCE:
Working knowledge of AFISO21 and/or LEAN process management.

INFORMATION
1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS
APPLICATION REQUIREMENTS:
1. Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
2. Current Report of Individual Person (RIP)
3. Current Report of Individual Fitness

EMAIL RESUME TO:
CMSgt Shane Sweeney
shane.sweeney.2@us.af.mil
141 MSG/CCC
5 WEST BONG ST, Suite 201
FAIRCHILD AFB WA 99011
Applications must be received NLT 1200 on closing date.

OR SEND TO:
TSgt Leticia A. Blevins
leticia.blevins.1@us.af.mil
141 MSG/CSS
5 WEST BONG ST, Suite 200
FAIRCHILD AFB WA 99011
Applications must be received NLT 1200 on closing date.

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.