

POST ON BULLETIN BOARD
DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
141st MISSION SUPPORT GROUP
WASHINGTON AIR NATIONAL GUARD
DSG ANNOUNCEMENT # FY-21-01-037

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
141st Aircraft Maintenance Squadron 611 S. Hansel Rd. Fairchild AFB WA 99011	29 Jan 2021	7 Mar 2021	0977119
POSITION TITLE, GRADE, AFSC, FACILITY:			
First Sergeant, MSgt, 8F000			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
Airman must be a Master Sergeant, or Technical Sergeant meeting all requirements for promotion to Master Sergeant. Must attend First Sergeant Academy (FSA). Must have a minimum physical profile of PULHES 333231 and not have an Assignment Limitation Code (ALC) of C-3. Must have an 80 or above on last two Physical Fitness tests, or 90 or above on most recent test, no failure on any portion within the last 12 months or exemptions from any component, and must be valid through the in-residence of the FSA. Must exhibit exceptional leadership qualities, and exemplify the Core Values of the Air Force and the Air Guard. Must agree to serve a term of no less than 3 years from date of graduation from FSA and maintain 36 months of retainability. Must have completed complete SNCOA, or complete it within 12 months after attending FSA. Must possess a CCAF Degree, or must complete it within 18 months of completing FSA. Must possess 7 or 9-skill level awarded AFSC. Must demonstrate the ability to speak distinctly, have strong writing skills and experience counseling personnel. Must possess and maintain a SECRET security clearance or higher.			
AREA OF CONSIDERATION:			
Current members of the Washington Air National Guard.			
WORKING CONDITIONS:			
Must be able to meet the travel and mission requirements of the 141 AMXS and this position, as well as performing additional planning days required by the AMXS Commander. Member is expected to attend all UTAs and AMXS Annual Training to include potential wing deployment commitments. Must be active member in the First Sergeant Council.			
SUMMARY OF DUTIES:			
<p>Advises the commander on a wide range of topics including the health, esprit de corps, discipline, mentoring, well-being, career progression, professional development, and recognition of all assigned enlisted members. Assists the commander in preparation information programs (e.g., commander's call). Works with fellow senior noncommissioned officers (SNCO) and supervisory personnel to ensure discipline is equitably maintained, and the health, esprit de corps, mentoring, and welfare of the enlisted force are met. Ensures training is provided on matters of leadership, customs and courtesies, dress and personal appearance, self-discipline, adherence to standards, drill and ceremony, safety, hygiene, and sanitation. Supervises administrative actions directed by the commander.</p> <p>Performs quality force review and ensures timely processing of awards, decorations, favorable communications, promotions, demotions, classification actions, quality control actions, and disciplinary actions. Develops and executes specific goals, plans, and objectives to address personnel issues related to enlisted members.</p>			

OTHER REQUIREMENTS:

- Ability to supervise subordinates which includes: developing and administering standards, performance evaluations and training plans, and directing/prioritizing tasks.
- Knowledge in directives and procedures in the following areas: First Sergeant, Personnel, Training, and Family Programs, etc.
- Ability to read, understands, interpret and administer Air Force Instructions (AFIs), laws, and directives.
- Ability to effectively communicate both orally and in writing with all levels of personnel to include National Guard Bureau.
- Ability to effectively lead personnel.
- Ability to independently identify unit-level weaknesses and develop solutions that are effectively implemented with successful results.

SPECIALIZED EXPERIENCE:

Eligibility will be in compliance with State, and Group hiring requirements for E-7 and above.

INFORMATION

1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS**APPLICATION REQUIREMENTS:**

1. Resume cover letter explaining your desire to serve in this position
2. Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
3. Current Report of Individual Person (RIP) from vMPF
5. Current Report of Individual Fitness
6. Letter(s) of Recommendation

Qualified applicants will be scheduled for an interview once completed package has been received and reviewed.

EMAIL RESUME TO:

Lt Col Rona Ritchie
Rona.ritchie.1@us.af.mil

Or
CMSgt Thomas Devlin
Thomas.devlin.1@us.af.mil

Applications must be received NLT 1200 on closing date.

OR SEND TO:

141 AMXS
611 S. Hansel Rd
FAIRCHILD AFB WA 99011
Applications must be received NLT 1200 on closing date.

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.