



# WASHINGTON ARMY NATIONAL GUARD

J1-Human Resources Office  
Active Guard Reserve (AGR) Announcement  
Job Announcement # **21-091**

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**OPEN TO CURRENT MEMBERS OF THE WASHINGTON ARMY NATIONAL GUARD OR APPLICANTS WHO ARE ELIGIBLE FOR IMMEDIATE ENLISTMENT/APPOINTMENT IN THE WASHINGTON ARMY NATIONAL GUARD.**

**OPENING DATE:** 25 November 2020

**CLOSING DATE:** 25 December 2020

**VACANCY ANNOUNCEMENT:** Nationwide

All applicants **MUST** be worldwide deployable.

**GRADE REQUIREMENT:** SPC: \$2507.10 – \$2746.50 to to SSG: \$3095.10 - \$4172.10 depending on years of service, plus allowances for rations, uniforms, and housing.

**POSITION:** Supply NCO (92Y)

**UNIT:** B Troop, 1-303 CAV

**DUTY LOCATION:** Pasco, WA 99301

**SECURITY CLEARANCE:** Secret

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**BRIEF DESCRIPTION OF DUTIES:**

Accomplish the Commander's plans and programs by attaining logistical and mobilization readiness objectives. Provide supply support by requisitioning, storing, safeguarding, issuing and turning in supplies, equipment and materials contained in authorization documents. Must have knowledge of and ability to maintain property books, document registers, and supporting document files. Maintain sub-hand receipt files and related component listings. Assure that Class I rations are available to support unit operations to include requesting and procuring rations as well as submitting required reports. Conduct sensitive items inventories and other inventories as required or directed by the Commander, Property Book Officer (PBO) or Operations NCO. Perform additional unit duties such as Unit Environmental Compliance Officer (UECO), Unit Prevention Leader (UPL), and Safety Officer. Perform all duties as required by the Commander, First Sergeant or Operations NCO. Perform additional duties as assigned.

**MINIMUM QUALIFICATIONS:**

Open to all Soldiers enlisted in grade of rank **SGT** to **SSG** (AGR & Traditional). Applicants **MUST** be qualified in MOS **92Y** or be eligible to become qualified within 12 months of hire date. All applicants in the rank of **SSG** not MOS qualified must accept an administrative reduction to **SGT** and be eligible to become MOS qualified within 12 months in accordance with AR 135-18.

Promotion will not exceed maximum grade authorized of SSG/E6.

## **AGR Vacancy Announcement 21-091**

**The following are some of the mandatory qualifications for entry into this MOS per DA PAM 611-21:**

*Physical demands rating and qualifications for the initial award of MOS.*

- (1) A physical demands rating of moderate (Gold).
- (2) A physical profile of **222222**.
- (3) Qualifying scores (**92Y**).
  - a. A minimum score of 95 in aptitude area CL in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - b. A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.
  - c. A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.
- (4) Normal color vision.
- (5) Mandatory formal training.

### **CONDITIONS OF EMPLOYMENT:**

1. Applicants must meet medical fitness standards established in AR 40-501, Chap 2, 3, 4, or 5 as applicable and must meet body composition standards prescribed in AR 600-9.
2. Applicants must have a current Army Physical Fitness Test (APFT) and meet the Army body composition standards per AR 600-9 upon selection, for entry into the AGR Program.
3. Must be able to complete a 3-year initial tour of active duty before one of the following:
  - (a) Reaching the applicable date for Retention Control Points based on grade.
  - (b) Reaching the date of mandatory removal from an active status based on age or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
4. Applicants meeting any condition listed in Table 2-3, AR 135-18 will be determined ineligible to enter the AGR program.
5. Applicants are encouraged to refer to detailed qualifications in Chapter 2, AR 135-18.
6. Individual selected must have at a minimum an Interim Secret Clearance to enter into the AGR program. All Soldiers in an AGR status are required to maintain at least a SECRET security clearance regardless of the Soldier's primary military occupational specialty (PMOS). See NGWAHRO, Security Clearance Policy dated 5 November 2013 for further guidance.
7. All applicants must possess a valid civilian motor vehicle operator's license and become licensed to operate military vehicles organic to the unit.

## AGR Vacancy Announcement 21-091

### Additional Information:

- Acceptance of an AGR position will terminate eligibility for all bonuses and student loan repayments effective on the date of entry into AGR status. This does not affect Montgomery GI Bill eligibility.
- If applicable, Promotion will not exceed maximum grade authorized for the position occupied.
- All Active Duty Orders must be terminated prior to AGR Appointment. Technicians must be placed in an absent or separated for Uniformed Service status upon AGR appointment.
- Individual selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f) in Washington State. Subsequent tours are at the discretion of The Adjutant General.
- Individuals entering the AGR program are required to enroll in the Army Sure-Pay Program (direct deposit).
- Individual selected will be stabilized in the position for the first 18 months of initial tour or 12 months if on subsequent tour. An exception to the 18 month rule requires prior approval from NGB. (NGR 600-5, paragraph 2-6f)
- Applicants must satisfy requirements outlined in Chapter 2, NGR 600-5, AR 135-18, NGR 600-200, NGR 601-1(ch 2-7), and DA Pam 611-21.

**APPLICATION PROCEDURE:** Please see VACANCY ANNOUNCEMENT CHECKLIST included with the announcement for required documents to submit with your application. All applications must be received at HRO-AGR, NLT COB 1630 hrs on the closing date.

*Forward applications to:* The Adjutant General, State of Washington  
ATTN: HRO-AGR Services, Building 33  
Camp Murray, Tacoma, WA 98430-5110

*E-mail applications:* HRO-AGR Applications Distro List  
[ng.wa.waarng.list.hro-agr-applications@mail.mil](mailto:ng.wa.waarng.list.hro-agr-applications@mail.mil)

Note: E-mailed application packets will be printed only in black and white.

**POSITION FILL:** *Applications received are reviewed for eligibility. Complete and accurate data is essential to ensure fair evaluation of candidates. **Application packets missing vital data will not be considered and will be determined UNQUALIFIED.*** It is the applicant's responsibility to ensure the NGB 34-1 and all supporting documents are accurate and complete.

**EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, gender, religion, national origin, or political affiliation.

## **AGR Vacancy Announcement 21-091**

This announcement will be posted on the HRO bulletin board in Bldg. 33, Camp Murray, WA and the websites below:

Washington Military Department website at <http://mil.wa.gov/jobs/agr.shtml>

Guard Knowledge Online (GKO) Jobs page at <https://gkoportal.ng.mil/jobs/SitePages/Home.aspx>  
Please note that you must have a GKO account to view the Vacancy Announcements on GKO.

You can reach the HRO-AGR office at (253) 512-8874 or 8396.

## **AGR Vacancy Announcement 21-091**

FOR THE ADJUTANT GENERAL:

//S//  
KRYSTIAN DERDA  
LTC, IN, USA  
AGR Manager

DISTRIBUTION: A

## APPLICATION PACKET PREPARATION

### How to Apply:

**All applicants must submit a complete application packet to HRO-AGR Services to be considered for an AGR position.**

The documents listed on the checklist may be located on iPERMS, AKO, or through your Readiness NCO/Battalion S1. It is highly recommended that all applicants use these sources to put a packet together. Follow the checklist to assist in packet preparation.

- NGB Form 34-1 [http://www.ngbpdc.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm) (Application for AGR Position) dated Nov 2013 **(must be signed and dated)**; **if applicable attach a sheet explaining any “yes” answers to section IV.**
- Make all entries legible and complete. **Job Announcement Number and Position Title are required for all applications. Please include contact information (i.e. phone numbers, complete address, and an e-mail address).**
- Submit copies of supporting documents that are up to date.
- Make sure copies are clearly legible throughout.
- Additional supporting documents (letters of recommendation, certificates, diplomas, etc) will be placed at the end of the packet.
- Arrange your packet in the order listed on the checklist. A simple binder clip will hold your packet together. Special ring binders, portfolios, report covers, and document protectors are discouraged. Ornate covers and organizers have no bearing on the selection process or outcome, and are a wasted expense. HRO-AGR will forward only the application documents to the selection board. ***Please do not use staples.***

**The applicant is responsible for ensuring the application is complete and all required documents are correct and included. If an incomplete packet leads to the inability to determine eligibility a letter will be sent to the individual indicating the reason for disqualification. All application packets submitted become the property of the HRO-AGR Office and will not be returned.**

TITLE 32 AGR APPLICATION CHECKLIST (*Enlisted*)

\*\*\*INCOMPLETE APPLICATION MAY NOT BE ACCEPTED\*\*\*

LAST NAME \_\_\_\_\_ RANK \_\_\_\_\_ SSN \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**CURRENT STATUS: M-DAY / FTNGD-OS / AGR / TECH / AC / USAR (Circle One)**

**PACKET SEQUENCE AND DOCUMENT REQUIREMENTS** (*Packets not containing all documentation IAW guidance below may not be considered*).

1. \_\_\_\_\_ NGB Form 34-1 dated Nov 2013 (Application for AGR Position: hyperlink [http://www.ngbpdcc.ngb.army.mil/forms/ngbf34\\_1.htm](http://www.ngbpdcc.ngb.army.mil/forms/ngbf34_1.htm) must be complete with original signature).
2. \_\_\_\_\_ ERB containing ASVAB scores (Certified Copy) NGR (AR) 600-5. If your ASVAB scores are not reflected on the ERB, then a copy of one of the following is required: DD 1966, or PRIOR SERV RCRDS (REDD Report) for ASVAB scores. **Include copy of Armed Forces Classification (AFCT) Results Memorandum if most current and accurate ASVAB scores are not reflected on requested documentation.**
3. \_\_\_\_\_ Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. \* It is important that you print the report, not the webpage screen. **(Log into AKO, My Medical Readiness Status, View Detailed Information, IMR Record).**
4. \_\_\_\_\_ Copies of all DD Form 214's/NGB 22's showing all prior service.
5. \_\_\_\_\_ NGB Form 23-B (Retirement Points History Statement - If current member of the National Guard).
6. \_\_\_\_\_ DA Form 1506 (Statement of Service) if DD 214 or NGB Form 23-B is not available.
7. \_\_\_\_\_ Official DA photograph, See AR 640-30 paragraph 6 for frequency of DA Photo (E5 and below-digital photo is acceptable).
8. \_\_\_\_\_ DA Form 705 (APFT) May 2010 current within 6 months if AGR and FTNGD-OS, or within one (1) year if M-day in accordance with AR 350-1, Para 1-24. Submit a statement of **current** (within 6 months) height and weight Memo, **Must be separate from DA 705**. If applicable, submit body fat measurement on DA Form 5500-R (Males) or 5501-R (Females). All must be **signed by either a unit Readiness NCO, First Sergeant, or Commander**.
9. \_\_\_\_\_ Copy of last five DA 2166-8 (NCO-ER's), all pages, front and back. If new E-5 or below, it is suggested to include a letter of recommendation.
10. \_\_\_\_\_ Current AGR Soldiers applying need a memorandum from the full time chain of command endorsing your application.
11. \_\_\_\_\_ Memorandum of explanation for missing documentation (if necessary).