

POST ON BULLETIN BOARD
DRILL STATUS GUARDSMAN
POSITION VACANCY ANNOUNCEMENT
141st COMMUNICATIONS FLIGHT
WASHINGTON AIR NATIONAL GUARD
DSG ANNOUNCEMENT # FY-21-10-009

| WASHINGTON AIR NATIONAL GUARD | OPENING DATE: | CLOSING DATE: | POSITION NUMBER: |
|---|----------------------|----------------------|-------------------------|
| 141 ST Communications Flight 220 W. Bong St. Fairchild AFB, WA 99011 | 30 October 2020 | 8 December 2020 | 0993520 |
| POSITION TITLE, GRADE, AFSC, FACILITY: | | | |
| Knowledge Management, MSgt, 3D071 | | | |
| MINIMUM REQUIREMENTS FOR CONSIDERATION: | | | |
| Current MSgt or promotable TSgt with a minimum of 10 years (time in service), 2 years (time in grade) and meets Air Force fitness standards. Must agree to serve a term of no less than 3 years from date of selection and maintain retention capability. Must possess and maintain a SECRET security clearance or higher. | | | |
| AREA OF CONSIDERATION: | | | |
| All members of the Washington Air National Guard and those eligible to enlist. Candidates should hold a 3D071, or 3D07X/3D17X AFSC and be able to obtain a 3D071 AFSC. Technical school may be required. | | | |
| WORKING CONDITIONS: | | | |
| The RSD working conditions are within the 141st Communications Flight and campus at Fairchild AFB, WA. TDY's and deployments as required to support the mission. | | | |
| SUMMARY OF DUTIES: | | | |
| Develop, govern, and monitor processes, technologies, and practices that support organizations to identify, capture, organize, and employ information in both fixed and deployed environments. These information assets comprise of raw data, documents, practices, policies, and individual expertise. Core competencies of Knowledge Managers include: professional networking, social collaboration, Communities of Practice (CoP), enterprise information systems technology, business continuity, cross-functional data sharing, and process improvement. | | | |
| OTHER REQUIREMENTS: | | | |
| <ul style="list-style-type: none"> • Ability to supervise subordinates which includes: developing and administering standards, appraisals and training plans, and directing/prioritizing tasks. • Ability to read, understand, interpret and administer Air Force Instructions (AFIs), laws, and directives. • Ability to effectively communicate both orally and in writing with all levels of personnel to include National Guard Bureau. • Ability to effectively lead personnel. • Ability to independently identify unit-level weaknesses and develop solutions that are effectively implemented with successful results. | | | |

SPECIALIZED EXPERIENCE:

Management, organization, direction, control, and customer education of actions associated with the collection, creation, use, and dissemination of official information, and related records. Focal point for EIS and collaborative technologies. Search support, incident response and data archiving.

INFORMATION

1. If selectee is an AGR, assumption of position cannot be made until the Manning Change Request (MCR) has been approved by NGB.
2. If this is a promotion announcement, but a change is required to the manning document – the promotion package may not be submitted until the Manning Change Request (MCR) has been approved by NGB.
3. The unit POC for this announcement must submit a completed DSG Selection Package to the FSF/FSS certifying validity of the interview and selection process.

INSTRUCTIONS TO APPLICANTS**APPLICATION REQUIREMENTS:**

1. Resume cover letter
2. Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
3. Current Report of Individual Person (RIP)
4. Point Credit Summary (PCARS) from vMPF.
5. Current Report of Individual Fitness
6. Letters of Recommendation

EMAIL RESUME TO:

SMSgt Sherri Potts
sherri.potts.1@us.af.mil

Applications must be received NLT 1200 on closing date.

OR SEND TO:

SMSgt Sherri Potts
141 CF/SCX
220 WEST BONG ST, ROOM 212D
FAIRCHILD AFB WA 99011
Applications must be received NLT 1200 on closing date.

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.