

Washington State Enhanced 9-1-1
Advisory Committee Briefing
February 21st, 2019 – 9:00 AM
Summary

Chair, Joann Boggs

Call in number: 877-820-7831 Passcode: 955266

- 0901** **Roll Call** (According to AC Position or County Coordinator)
- 0905** **State Update** Adam Wasserman
- Farewell to Sharon Lotonuu
 - **Budget-** Four months left in the current biennium, working on closeout procedures. Budget is still tight for the remainder of the biennium. Next biennium’s Governor budget has included everything asked for.
 - **Grant-** Final Notice of Funding has come out, the grant work group has had a discussion in that regard. Independent reviews complete. Not finalized yet but still working numbers. Request is due early April. State’s request should be in by mid-March.
 - **Outage After Action Report (AAR)-** Most of the narrative has been completed and is now with the EMD training section. Will be briefing on the AAR at the forum in March. One of the big recommendations is creating an outage plan.
- 0910** **ESInet Transition Update** Andy Leneweaver
- **Cutovers-** Two cutovers remaining. King county Sheriffs office will cut over next Tuesday. Should be finished with PSAP cutovers next week.
 - **Transition-** Fairchild AFB will not be connected to the ESInet. Virtual PSAPs not directly connected to Comtech network.
 - Thank you to Darlene Mainwaring for providing Bob Johnson to Colville Tribe
 - **Milestones-** Beginning 5-year term of contract begins on March 1st. April 2nd Comtech carrier of record. Everything is going as planned. West database will be decommissioned 2 weeks later.
- 0920** **AC Update** Joann Boggs
- **Membership-** Lisa Caldwell has been approved as the interim At Large representative on the AC.
 - **Meeting Schedule Update-** March AC meeting is Cancelled. Next meeting is April 18th, in person at the Pierce county Environmental Services building.
 - **Attendance Letters-** Letters will be sent out to those organizations who have not had consistent representation in attendance.

0920

Subcommittee Update

- **NG911-** Met via conference call on February 14th. Created Action Items list for the subcommittee, including activities for the SECO about ESInet and future actions. Drafting language for change management process, hope to have a draft for the AC meeting in April. Putting out a request to approval, from the counties, to have the state publish Policy Routing Rules onto the SharePoint site.
- **GIS-** Reminder: March 1st the GIS subcommittee is encouraging recommending that counties move their data into the NENA data model schema. Python script has been sent out to your GIS personnel, if they need help utilizing that script for conversion from Washington State Schema to the NENA Schema, Melissa will walk them through it. Also recommending that by March 1st, counties have their Site Search Address Point (SSAP) and Provisioning Boundary into the datahub, which is getting an update. MSAG or GIS Coordinators should have received an email from Comtech for the ALI SBMS.
- **Strategic Planning-** Finished draft work on Strategic Plan for the Narrative. Stephanie will send it out this morning after this call. The Strategic Plan is for 2019-2025. It will be a draft for all of you to review. The AC will be asked to vote on April 18th during the AC meeting. *Timeline as follows:*
 - During March 19-21 Forum- Question and Answer period, directly related to the draft. Asking everyone to send this draft out to anyone you think it impacts.
 - March 21st, subcommittee will review all questions that came forward and make any adjustments that need to be made for draft.
 - April 3rd will send out final draft revision to stakeholders for final review.
 - April 18th will be closing date on email questions and we will be looking for approval.

Katy Myers

Melissa Liebert

Lisa Caldwell

0950

Closing Remarks

0959

Briefing Closed

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Conference Briefing
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Washington State Enhanced 9-1-1 Advisory
Committee Special Meeting
February 21st, 2019 – 10:00 AM
Minutes

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1000 Advisory Committee Special Meeting

• **FY19 Policies**

- *Richard Kirton moved to recommendation that SECO adopt the draft FY20 Deliverables, Contract Policy, and Pub Ed Policy and Training/Travel Policy using the January 2019 Draft and the February 6th, 2019 Draft of the State-Wide Services Policy. Katy Myers seconded motion. **Motion Approved.***

• **AC Annual Report**

- *Richard Kirton moved to authorize the chair to distribute the 2019 Report to the Legislature with any edits requested by the TAG upon finalization. Criselia Grupp Seconded motion. **Motion Approved.***

1030 Special Meeting Closed

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