

# Washington State Enhanced 9-1-1 Advisory Committee

July 18<sup>th</sup>, 2019 – 9:03 AM

Environmental Services Building

9850 64th St W, University Place, WA 98467

Minutes

Chair, JoAnn Boggs

## I. Call to Order

JoAnn Boggs

## II. Roll Call

- a. Quorum obtained.

## III. Advisory Committee Member Changes

### a. Hails/farewells

- Welcomed Debbie Baldwin as the new State 911 Finance Manager.

## IV. Approval of Minutes from Last Meeting

JoAnn Boggs

- a. *Amy McCormick (Urban Counties East) made a motion to approve April 18<sup>th</sup>, 2019 Minutes as submitted.*

*Deb Flewelling (King County) seconded. Motion approved.*

## V. Old Business

### a. State Enhanced 911 Coordination Office (SECO)

Adam Wasserman

- Office/Personnel updates, new Operations Manager next week
- WA One Net Program moved to Emergency Management Division (EMD)
- ESInet II Status update; call routing issues. Automatic Location Identification (ALI) Discrepancy Reports.
- Questions from the gallery:
  - Deb Flewelling (King County) - Have all Public Service Answering Points (PSAPs) been switched over? Most, Fairchild Air Force Base (FAFB), Colville Tribe did not.
  - Is there a list of all issues of issues we are having through Comtech? Yes.

## VI. Subcommittee Reports

### a. 9-1-1 Authorities

Brenda Cantu

- Modernize Revised Code Washington (RCW) relating to 9-1-1 (four drafts)
  - 38.52.510 (update)
  - 38.52.512 (new)
  - 38.52.515 (new)
  - 38.52.525 (update)
- Ready for approval of the Advisory Committee (AC).
  - RCW 38.52.530 (update)

### b. 9-1-1 Communications

Jonathan Brock

- Updated Mission statement, to be presented to AC
- Legislative Report (annual), it was suggested that it resides within the Communications Subcommittee.

- Identifying "tools" to show outages, system status (Dashboard)
- c. Next Generation 9-1-1 (NG911) Keith Flewelling
- In progress: ESInet Change Management, system-wide changes.
  - Policy Routing tracking, policy routing function (PRF)
    - permission requested from SECO to publish this info.
- d. Training Tim Martindale
- Met 6/17 in Spokane, Fire Dispatch Training requested in light of CA Fires.
  - CTO Workshops around the state. Who, what, when, where & how?
  - State of Statewide Training. Maybe partnering with Training Section of EMD. Training Manager & Coordinator to be hired.
  - SECO Liaison, Lisa Barbier, working to ID instructors; T-1 & T-2 Courses.
- e. GIS Jason Guthrie
- Focused on Quality Control (QC), scrubbing data. PSAP Boundaries.
  - Data Hub QC.
  - Sharing QC processes across the state; i.e. Python scripting, Model Builder.
  - Started work on Strategic Plan.
  - Suggested that all counties submit their ALI Data, only about half have done so. It's best to rectify at the county level since they know their geography better than Comtech or Geocomm.
    - Discrepancy Reports from county to Geocomm & Comtech, to be in sync.
    - Question- Richard Kirton (Kitsap County) Does a Discrepancy Report need to be done for every ALI errors? No, can be batch-submitted.
- f. Strategic Planning Lisa Caldwell
- Completed & accepted at last AC Meeting, but without graphics.
  - Suggested that each Subcommittee look at the Plan to see what relates to their work.
- g. Public Education Roxanne Castleman-Reffalt
- Nothing to report.
- h. Policy Richard Kirton
- Met a couple of times since last AC.
  - Equipment contract, i.e. Customer Premise Equipment (CPE)
- i. Subcommittee Member Changes Richard Kirton
- ADD:
    - Paul Holt (GIS)
    - Evan Nelson (Training)

\*Power outage in Pierce County Environmental Services Building @ 1008.

## VII. State Office Reports

Adam Wasserman

- a. Fiscal Reports
  - Discussed end of the year close-out and the upcoming biennium.
- b. ESInet II Report

## VIII. For the Good of the Order

- a. APCO/NENA Governmental Affairs Report  
Keith Flewelling
  - Bill to support Call-taker classifications, approved by House, moved to the US Senate. Deb Flewelling said our congressional delegation has not heard from Washington.

- b. APCO Information
  - Registration for October Forum is open.

Richard Kirton

## IX. New Business

- a. 9-1-1 Study
  - PowerPoint on study was sent out to all. Legislature requires that SECO & AC make report on the Costs to run 9-1-1 statewide. Lots of other requirements. Danni Colo, Project Analyst - Pierce County Emergency Management; Project Management (Black-Belt in LEAN Six-Sigma).
  - Revote on Financial Tiger Team. Deb F. read some language on suggested Tiger Team focus. Basically, a task force to look at the entire funding process statewide.
  - Rebecca Beaton asked if Adam W. & Robert E. should look at the SECO mandated support for 9-1-1.

Power back on @ 11:02am

- Continued discussion about the Tiger Team. Vote: In favor (11), opposed (~5)
- Vote on changing AC Meeting from October 18th to November 21st.
- Teresa Lewis reminder that it's the end of Biennium.

## X. Adjournment

JoAnn Boggs

- a. Meeting Adjourned at 11:19 pm

Next Meeting: August 15th, 2019 9:00 AM  
AC Phone Briefing Only  
Dial In: 877-820-7831  
Passcode: 955266