

19HMEP Years 1 & 2

HazMat Workshops & LEPC/Tribal Conferences

Due to the COVID-19 public health emergency, the 2020 HazMat Workshop and LEPC/Tribal Conference were cancelled, and funds need to be reallocated. Period of performance goes through 09/30/2022.

Need vote from SERC on how to reallocate funds.

Amounts listed below are the SERC-approved percentages (6%/event) of the overall HMEP award.

Year 1 Overall Award: \$313,882 x 6% = \$18,833 per event

	<u>Amount Budgeted</u>
2020 HazMat Workshop	\$18,833 (planned for 75 attendees to attend in Ellensburg, 2 nights/person)
2020 LEPC/Tribal Conference	\$18,833 (planned for 75 attendees to attend in Ellensburg, 2 nights/person)

Year 2 Overall Award: \$265,797 x 6% = \$15,948 per event

	<u>Amount Budgeted</u>
2021 HazMat Workshop	\$15,948 (planned for 66 attendees to attend in Ellensburg, 2 nights/person)
2021 LEPC/Tribal Conference	\$15,948 (planned for 66 attendees to attend in Ellensburg, 2 nights/person)

Combined amounts available:

HazMat Workshop	\$34,781
LEPC/Tribal Conference	\$34,781

If attendees were *increased* to 100 per event:

	<u>Amount Needed</u>
HazMat Workshop	\$23,894 (100 attendees in Ellensburg, 2 nights/person)
LEPC/Tribal Conference	<u>\$27,225</u> (100 attendees in Spokane, 2 nights/person)
Total Remaining	\$18,443

Note: This is not accounting for food/beverages since that was not requested in the original application (not enough funds); however, meals can be budgeted in since we will be submitting an Activity Request to PHMSA for the reallocations. Meals are conditionally allowable; Light refreshments are not allowed.

Options for total remaining \$18,443:

1. Include meals for the Conference (WSP-FPB handles meals for the Workshop)
2. Adjust Workshop and/or Conference attendees up/down
3. Open for competitive LEPC/TERC applications (to combine with \$19,309 that will be available under Year 3)
4. Fund consultant for SERC Strategic Plan and also pay for travel/per diem for consultant and SERC members
5. *Any other suggestions?* Did not receive any suggestions since last SERC meeting in June.

Questions? Please contact Tirzah Kincheloe, HMEP Program Manager, at tirzah.kincheloe@mil.wa.gov