



Washington State Emergency Response Commission Meeting

Meeting Minutes
November 12, 2019
1:00 pm – 3:00 pm
Camp Murray, WA

MEMBERS PRESENT

Chief William “Bill” Whealan, SERC Chair
Chief Mike Harris, SERC Co-Chair
Bill Slosson, Washington State Patrol, Alternate
Rob Dengel, Department of Ecology, Primary
Eli Levitt, Department of Ecology, Alternate
Sue Vezeau, Military Department, Primary
Gregory McKnight, Department of Health, Alternate
Chandra Fox, Local Emergency Manager, Primary
Sean Davis, Local Emergency Planning Committee-Eastside, Primary (via Conference Bridge)
Sandi Duffey, Local Emergency Planning Committee-Eastside, Alternate
Cody Sriver, Local Emergency Planning Committee-Westside, Alternate

GUESTS PRESENT

Derrick Murrell, Tacoma Fire Department
Charma Anderson, Emergency Management Division
Cindy Stanley, CRESA
JoAnn Boggs, Pend Oreille County
Ken Anderson, Sunnyside Fire Department
Joe Schooler, WA NG 10th HRF

SUPPORT STAFF PRESENT

Susan Forsythe, State Emergency Management Division
Scott Lancaster, State Fire Marshal’s Office (via Conference Bridge)
Kim Mask, State Emergency Management Division
Tirzah Kincheloe, Emergency Management Division
Diane Fowler, Department of Ecology
Annie Merritt, State Emergency Management Division (via Conference Bridge)
Patrick Wicklund, State Emergency Management Division (via Conference Bridge)

CALL TO ORDER and INTRODUCTIONS

Chief Whealan, Chair of the SERC, called the meeting to order 1:07 PM by welcoming everyone and proceeded with introductions.

REVIEW AND APPROVAL OF SEPTEMBER 16, MEETING MINUTES

Chandra Fox motioned for the September 16th meeting minutes to be approved as written. Sandi Duffey seconded the motion.

WORKGROUPS AND STANDING REPORTS

Training Coordination (Hazmat Training) – Scott Lancaster

Scott Lancaster attended the National Association of Sara Title III Program Officials (NASTTPO) conference in Houston. There were presentations from Emergency Management Departments from across the country along with reports from Federal agencies (CSB PHMSA etc.) Susan Forsythe and I presented on how our organizations provide training to our stakeholders across the state.

Recent training held include the following:

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|---------------------------------------|-----------------------|---------------|
| • HM-On Scene Incident Command | Cowlitz Co#2 | Sept 20-22 |
| • Exercise at Ecolab-Pierce County | Pierce Co Hazmat Team | Sept 23 |
| • HM-On Scene Incident Command | WSP Shelton Academy | Sept 30-Oct 3 |
| • Hazmat IQ | Walla Walla #5 | Oct 1 |
| • Attended Fentanyl Training W/10 CST | Tacoma Fire | Oct 3 |
| • NASTTPO Conference | Houston Texas | Oct 14-16 |
| • Strategies and Tactics for Hazmat | Pierce Co #13 | Oct 16-18 |
| • Hazmat IQ | Spokane FD | Oct 21 |
| • HM-On Scene Incident Command | Marysville FD | Oct 28-30 |
| • HM-Technician | Central Pierce FR | Nov 11-15 |

State Fire Marshal's Office staff are currently working on the next instructor contract for HMEP training. The goal is to provide up to date and realistic training and to once again train over 1,000 responders.

EPCRA Compliance and Outreach – Diane Fowler

This is normally the quieter part of the year. If anything changes, Diane will update. Eli Levitt will present later in the meeting about changes to the reporting form.

SERC Budget Report – Charma Anderson

- Charma presented the budget for SERC. This year \$9,490 has been allocated to the SERC for meeting travel, NASTTPO, and strategic planning. Sue Vezeau will monitor.
- SFY19 had 35,000 allocated. Only 8,700 was spent. The rest was absorbed by the Military Department, so the total amount was spent.

HMEP Grant Update – Tirzah Kincheloe

- Requesting to extend the HMEP Grant deadline. This will push it out to end of March. Waiting for WSP to develop list of needs, replacing outdated equipment. The equipment will be used for Operations training and technicians. The list will need to be submitted before November 30.
- Other suggestions from the SERC were to purchase additional Emergency Response Guides (ERGs). Susan will work with LEPCs to find out if 25,000 is enough. There was a request to add additional Spanish versions.
- A survey monkey can be created to get a vote, due to the next meeting being in February.
- Four subrecipients under 19HMEP.

LECP Planning Update – Susan Forsythe

City of Kent submitted a draft plan for review. This should not be considered their formal submission as they were only looking for a "pre-approval".

Water Infrastructure Act – Rob Dengel and Greg McKnight

The federal government required the SERC to bring attention to water sheds on notification of spills. Department of Ecology documented a communication process to meet the law. A handout was provided ([link available here](#)). Need to start working with LEPCs and share the written process. This should meet the legal requirements. Rob Dengel and Greg McKnight request that the notification should come from the SERC to DOH and ECY. Rob Dengel made a **motion to approve the developed process and ask that**

local emergency management and health departments follow it. Bill Slosson seconded the motion with more clarifying discussion. The motion was approved.

OLD BUSINESS

CBRNE Study Update – Susan Forsythe

No update since last meeting.

Explosive Magazine Location Notification – Susan Forsythe

Planning a meeting with Labor and Industries. Will have an update after that meeting.

SERC Roles and Responsibilities/Strategic Planning – Chief Whealan

Recommendation of a group of 2-3 members work with Susan to develop the structure of the strategic plan.

HAZWOPER Update – Sue Vezeau

A contractor provided by the Department of Ecology and the EPA was used to conduct the training. EMD reimbursed for lodging and per diem using the 16HMEP Grant for those who attended. Sue provided a presentation showing the government agencies and tribes that participated and the cost of each course. ([See presentation here](#))

PRESENTATIONS

30th Annual Continuing Challenge Workshop – Derrick Murrell

Derrick Murrell from the Tacoma Fire Department was one of the persons chosen to attend the workshop. He shared his experience and how his attendance would benefit his agency.

Tier Two Form Revision – Eli Levitt

Following the presentation, there was discussion on how the changes in the form would be beneficial and what the impacts would be if it were not to change.

Motion was made to move forward but adding options to the application and to update the form to meet EPA standards. ([See presentation here](#)) Cody Sriver seconded the motion. The motion was approved.

NEW BUSINESS

Review of Representative Appointment Process

Chief Whealan rescinded his resignation that he made at the last meeting. Due to conflicting language between WAC 118-40 and the SERC bylaws, the Chief wants the fixed before he hands off to next chair. The process should be written into the charter and aligned with RCW 38.52, WAC 118-40 and the EMC Charter. Another recommendation was to ensure any member appointed to the SERC would have working knowledge or background history of EPCRA.

Annual Charter Update

Requesting some members of the SERC to work along side members of the EMC to update the charter to align with RCWs and WACs. It was noted that the SERC is a *commission*, not a *committee*, and should be a stand-alone, not a subcommittee of the EMC. It was recommended a WAC and RCW re-write be done to meet the requirements and needs of the SERC. Chief Whealan requested a commitment from EMD and the EMC to accomplish this. Chandra Fox (Lead, representing the SERC), Sean Davis, Cody Sriver, and Mike Harris volunteered to work on this. Sandi Duffey, both SERC member and Chair of the EMC will be included to represent the EMC.

2020 LEPC / Tribal Conference

The 2020 LEPC Conference will be held in conjunction of the 2020 WSEMA Conference this year. The dates are September 14-16 and will be held in Spokane at the Northern Quest Resort.

Cascadia Rising 2022 / Spill of National Significance (SONS) Brief

This will be a National Level Exercise (NLE) held in June 2022. The planning as already started. The exercise will be 4 days with the 5th day reserved for a hot-wash and include SONS. December 4th is the scheduled kickoff meeting. It will be held at the Pierce County Readiness Center at Camp Murray (Building 80), starting at 9:00 am.

GOOD OF THE ORDER

2020 Meeting Dates

February 5, 2020	Camp Murray	10:00 am – 12:00 pm	
June 3, 2020	Camp Murray	10:00 am – 12:00 pm	
Week of September 14-18, 2020	Northern Quest Resort		TBD (During LEPC/Tribal Conference and WSEMA)
November 4, 2020	Camp Murray	10:00 am – 12:00 pm	

CLOSING REMARKS

The November 12th meeting will be not Chief Whealan's last meeting as he rescinded his resignation as SERC Chair and will not be stepping down as chair.

NEXT MEETING

The next meeting will be held February 5, 2020 at Camp Murray. The exact meeting location will be determined based on availability.

ADJOURN

Meeting was adjourned at 3:32 PM.