

SECC Meeting

March 12, 2019

Attendees:

In Person....

Clay Freinwald – Chair

Ted Buehner – Vice-Chair

Chris Utzinger – Wash St Emergency Management

Anthony Clark – Wash St Emergency Management

Bill Peters – T-Mobile

Joshua Atkins – Pierce Co Emergency Management

Terry Spring – KWPX TV

Carri Gordon - WSP

On Phone.....

Jon Kasprick – SBE 16

Sandi Duffey – Grant Co Emergency Management

Jason Clapp – Yakima Co Emergency Management

Maurice Goodall – Okanagan Co Emergency Management

Charlie Osgood – Alpha Media

John Price – Mason/Thurston LECC

Introductions were made and the minutes from the previous meeting were approved. There were no additions made to the agenda.

There will be no TAB revisions distributed until the state plan revision is completed.

IPAWS will be moving to the cloud. The money has been approved and budgeted.

At the FCC Greg Cook has been reassigned and is no longer involved in EAS. Elizabeth Cuttner, elizabeth.cuttner@fcc.gov (202) 418-2145, is the new contact. The secondary contact is Linda Pintro, linda.pintro@fcc.gov (202) 418-7490.

The next SECC meeting will be in Ellensburg at KITCOMM. This happens yearly so that we can meet in person with the folks in Eastern Washington.

In old business, the state plan revision committee has met 13 times, so far. The TAB's are being reorganized so that they grouped in different categories, such as structure, overview, etc. The numbering has been hap-hazard in the past and, for the most part, have not been in any

40 particular order. A summary of how the TAB's have been organized has been appended to the
41 minutes below.

42

43 The idea is to have the information in a form that would make it easier for someone to learn
44 how the system works. The current Overview, TAB 0, will now be TAB A-4. The committee
45 needs feedback and suggestions for this TAB. Please respond on the remailer.

46

47 The work should be done soon. The deadline is approaching. The next meeting will be held
48 Tuesday, March 19, at 6:30 PM. The meetings are conducted by phone conference bridge and
49 are announced on the remailer.

50

51 The Partners In Emergency Management Conference will be held April 16th, 17th and 18th at the
52 Lynnwood Convention Center. Clay plans to create a play script from the Fred and Wilma story
53 he gave last spring. The play will be the lead-in to a workshop on emergency information
54 communication on Tuesday from 1 to 5 PM. Adam Wasserman and Anthony Clark will give a
55 presentation on the December 911 outage on Thursday afternoon. It will include the timeline,
56 how it happened and lessons learned. This will also be distributed on the remailer. Other
57 presentations from the conference will also be available. See
58 <http://www.cm.wsu.edu/ehome/index.php?eventid=348773&> for more information.

59

60 In new business, there have been several missed RMT's lately. The SECC is here to help with any
61 problems that come up, but we need to know about them. Use the remailer to get help and to
62 also post an explanation when a RMT doesn't happen. It is an FCC requirement that a licensed
63 station must provide an explanation for a missed RMT for their EAS log. TAB 11 has information
64 and procedures for running RMT's that needs to be followed.

65

66 Required Monthly Tests must be done. Training for them can be done using a Required Weekly
67 Test or DMO (Practice/Demo Warning). These codes do not get relayed by broadcasters. The
68 state can do the RMT if necessary.

69

70 Chris Utzinger has been working on the permissions situation with Everbridge/IPAWS. This is
71 where one county cannot issue alerts or tests for other counties in their operational area. If this
72 is happening in your area contact Chris at state emergency management and he will work on
73 getting it straightened out. There are counties that have changed personnel lately and may not
74 have had all the proper documentation passed on. A RWT or DMO can be used for testing. The
75 IPAWS Test Lab can also be used for testing your equipment without it going live. See
76 [https://www.fema.gov/media-library-data/1527689036170-
77 80791f22728e32672bc0f3ca711a44d0/IPAWS_Checklist_2018.pdf](https://www.fema.gov/media-library-data/1527689036170-80791f22728e32672bc0f3ca711a44d0/IPAWS_Checklist_2018.pdf) for instructions. The state
78 will back you up if necessary. If there are problems do not be afraid to ask. The remailer is a
79 great resource. There are people willing to help.

80

81 Chris will be sending out an email on the remailer on the permissions situation and encouraging
82 all counties to get their COG through IPAWS. COG stands for Collaborative Operating Group and
83 is an alerting authority that has authorization to issue alerts through FEMA IPAWS. See

84 [https://www.fema.gov/media-library-data/1551104352787-](https://www.fema.gov/media-library-data/1551104352787-818b5a8b607440b6e8d64ae67c15b09e/How%20to%20Sign%20Up%20for%20IPAWS.pdf)
85 [818b5a8b607440b6e8d64ae67c15b09e/How to Sign Up for IPAWS.pdf](https://www.fema.gov/media-library-data/1551104352787-818b5a8b607440b6e8d64ae67c15b09e/How%20to%20Sign%20Up%20for%20IPAWS.pdf) for more information.
86 He will be available to help with that process. To see where your organization is in the approval
87 process see <https://www.fema.gov/media-library/assets/documents/117152>.

88
89 The FCC has released a Report and Order for improvements to WEA (Wireless Emergency
90 Alerts). WEA 2.0 is being rolled out with more characters (360 instead of 90), links to more
91 information and Spanish translations. WEA 3.0 is coming. It uses geo-fencing for more accurate
92 dissemination. The carrier decides which sites send the message. The location of the phone
93 determines who gets the message. If a phone moves into the polygon it will then receive the
94 message. A decision would have to be made on whether a message requires geo-fencing. A
95 statewide emergency, probably not. A local emergency would probably be a yes. Both versions
96 would be available for a while which would require two messages. It takes a while for older
97 phones to be replaced. WEA 3.0 will start later this year. In California they are using Twitter in
98 conjunction with 3.0.

99
100 EAS participants will be required to tell the FCC what they are monitoring using ETRS. The SECC
101 will be able to access that information.

102
103 In the Mason/Thurston local area, the LECC meets regularly. They are working on an updated
104 communications plan. They are also working on an analog backup emergency communications
105 system.

106
107 Grant County has been conducting outreach to the public.

108
109 At the state emergency management, the Alert Sense contract is being renewed.

110
111 Keith Shipman (Washington State Association Of Broadcasters) reports that passage of First
112 Responders legislation in Washington looks likely. There are bills in both houses.

113
114 AMBER is still in transition. Progress is being made and is supposed to be completed by June 1.

115
116 Remember to use the remailer. See <http://sea.sbe16.org/mailman/listinfo/eas-wa> to
117 subscribe.

118
119 The next meeting will be on Tuesday, March 12 at 9:30 AM at Clover Park. Directions will be on
120 the remailer.

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123

124

125 **SUMMARY OF PLAN-REV COMMITTEE ACTIVITY REGARDING THE TABS – Clay Freinwald 3.7.19**

126 With the elimination of Tab 0 – It is imperative that the Tabs deal with their category and provide the
 127 reader with a complete understanding of how this facet of EAS Functions. I urge all parties to carefully
 128 read the existing Tabs to make sure that they do just that. Specific recommendations as to what needs
 129 to be changed is requested at the next SECC Meeting on March 12th. Our goal should be to roll-out the
 130 new plan with as much of this work done, in advance, as possible. We have an FCC Deadline to
 131 complete this task!

132

133 **Guide to the table below –**

CAT	The plan is divided into several Lettered categories with number Tabs within each A- Overview B- B- Structure C- C- Distribution D- D- LECC's E- E- Amber F- Additional Resources
PVS	This is the number of the previous or present Tab
TOPIC	Information the Tab deals with.
NEW	The new Tab Number. A * next to the Tab Number indicates this is an ARS Required Item
LEAD	The Person the Plan-Rev Committee would like to have lead the update process
ACTION	Change action that appears to be necessary

134

CAT	PVS	TOPIC	NEW	LEAD	ACTION REQUIRED
A	A	Cover Sheet	A1	TBD	TBD
	23	Letter of Promulgation	A2	Chris	New document
	31	Table of contents/Tab Index	A3	TBD	The last thing to do
	B	Guide to WaState EAS Plan	A4*	Ted	Team to supply Ted
	0	WaState EAS Plan	n/a	Team	Tab eliminated, information distributed
	n/a	Plan user Tools	A5	TBD	To be developed- Need Volunteer
B	9	SECC Bylaws	B1	TBD	Needs to be updated
	1A	SECC Membership Roster	B2*	Clay	Needs Rev Blue Box
	1B	SECC & Committee Structure	B3	Clay	Needs Rev Blue Box
	n/a	SECC Governance	B4*	Chris & Ted	All New
	1C	SECC Meeting Schedule	B5*	Clay	Needs Rev Blue Box
	n/a	Alerting Procedures	B6*	Chris	All New
	8	Event Codes and Guidance	B7*	Lowell	Needs Rev Blue Box
	18	Washington FIPS Codes	B8*	Clay	Needs Rev Blue Box
	3	Operational Areas Map	B9*	Clay	Needs Rev Blue Box
	11	RMT Sched and Procedures	B10*	Roland	Needs Rev Blue Box
	15	NOAA/NWS Info and Maps	B11	Reid	WIP 3.4.19

C	2	Process Flowchart	C1*	Alex	WIP 3.5.19
	16	CAP Distribution Systems	C2*	Alex	WIP 3.5.19
	14	Analog National Level Dist. System	C3*	Alex	WIP 3.5.19
	4	Analog State Relay Network Map	C4*	Alex	Needs Rev Blue Box
	10	Wash Monitoring Description/Guidelines	C5*	JonK	Will be new how to use ARS info
	5	West. Wa EAS Matrix	C6*	JonK	6 and 7 may be combined. Jon to supply Draft to Plan Rev Comm
	6	East Wa EAS Matrix	C7*	JonK	
	21	Wireless Emergency Alerts (WEA)	C8*	Bill P	Re-Format – Needs Blue Box
	20	Premier Network	C9*	TPD	Need a Volunteer 3.4.19
	19	Cable System Information	C10*	Cami	Need Rev Blue Box. New Version?
D	24	LECC Guidelines	D1*	John P	Need Rev Blue Box
	2	LECC Chairs/County EMD Officials	D2*	Simone	Needs Rev Blue Box and Updates
	12	Operational Area Plan Links	D3	John P	Needs Rev Blue Box and Update
	27	Multilingual Info by County	D4	Chris ?	To be Developed by EMD
E	26	Amber Alert Guidelines	E1	Carri	Needs Rev Blue Box – New Version?
F	7	Glossary of Terms and Acronyms	F1	Cami	Needs Rev Blue Box
	17	Emergency Notification Systems	F2	Chris	Needs New Blue Box
	28	Electronic Test Reporting System/ETRS	F3	Clay	Needs New Blue Box