



WASHINGTON ARMY NATIONAL GUARD

J1-Human Resources Office
Active Guard Reserve (AGR) Announcement
Job Announcement # **20-048**

OPEN TO CURRENT MEMBERS OF THE WASHINGTON ARMY NATIONAL GUARD OR APPLICANTS WHO ARE ELIGIBLE FOR IMMEDIATE ENLISTMENT/APPOINTMENT IN THE WASHINGTON ARMY NATIONAL GUARD.

OPENING DATE: 5 May 2020

CLOSING DATE: 3 June 2020

VACANCY ANNOUNCEMENT: NATIONWIDE

All applicants **MUST** be worldwide deployable.

MINIMUM GRADE REQUIREMENT: SGT: \$2467.50 - \$3501.90 to SSG: \$2693.70 - \$4172.10 depending on years of service, plus allowances for rations, uniforms, and housing.

POSITION: Training NCO (88M)

UNIT: HHC 181 BSB

DUTY LOCATION: Seattle, WA

SECURITY CLEARANCE: Secret

BRIEF DESCRIPTION OF DUTIES:

Assists in carrying out the plans and programs established by the chain of command for the accomplishment of the unit's training objectives and missions. Functions as the unit's technical advisor for all training. Responsible for drafts training schedules, yearly training calendars and other training management items to ensure compliance with directives and publications to higher headquarters. Maintains the unit training files and libraries. Plans and submits requisitions for training aids and other requirements to support training. Prepares and submits requests for training areas and ranges. Coordinates with appropriate sections, requests for vehicles, equipment, fuel, and other required resources. Prepares training charts, schematics and graphs as required. Must be proficient with My Unit Pay (MUP), Digital Training Management System (DTMS), Defense Travel System (DTS), Interactive Personnel Electronic Records Management System (iPERMS), Army Training Requirements and Resources System (ATRRS), Automated Fund Control Orders System (AFCOS), Medical Operational Data System (MODS), Line of Duty (LOD), SharePoint, Common Operational Picture & Reserve Component Automation System (RCAS). Manages security clearance processing and has oversight of the company's physical security program. Manages the unit individual training evaluation program (ITEP). Assist in preparation of the Commander's Unit Status Report (CUSR) and other training related reports required by higher headquarters. Serves as ammunition manager for the unit. Coordinates ammunition requirements through logistical channels and the ammunition manager at higher headquarters. Assists in identification of resource shortfalls and reporting same to higher headquarters. Performs additional duties as assigned.

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MINIMUM QUALIFICATIONS:

Open to all enlisted Soldiers with a minimum rank of **SGT** (AGR & Traditional). Applicants must be **88M** qualified or be eligible to become qualified within 12 months of hire date in accordance with AR 135-18. All new AGR's over the rank of **SGT** that are not MOS qualified must take a reduction to **SGT**.

The maximum rank of this position will not exceed **SSG**.

THE FOLLOWING ARE SOME OF THE MANDATORY QUALIFICATIONS FOR ENTRY INTO THIS MOS PER DA PAM 611-21 AS OF OCT 2019:

- A physical demands rating of Heavy (Black).
- A physical profile of 222222.
- Color discrimination of red/green.
- Qualifying scores.
- A minimum score of 90 in aptitude area OF in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
- A minimum score of 85 in aptitude area OF on ASVAB tests administered on and after 2 January 2002.
- A minimum OPAT score of Standing Long Jump (LJ) – 0160 cm, Seated Power Throw (PT) 0450 cm, Strength Deadlift (SD) – 0160 lbs. and Interval Aerobic Run (IR) – 0043 shuttles in Physical Demand Category "Heavy" (Black).

CONDITIONS OF EMPLOYMENT:

- Applicants must meet medical fitness standards established in AR 40-501, Chap 2, 3, 4, or 5 as applicable and must meet body composition standards prescribed in AR 600-9.
- Applicants must have a current Army Physical Fitness Test (APFT) and meet the Army body composition standards per AR 600-9 upon selection, for entry into the AGR Program.
- Must be able to complete a 3-year initial tour of active duty before one of the following:
 - Reaching the applicable date for Retention Control Points based on grade.
 - Reaching the date of mandatory removal from an active status based on age or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
- Applicants meeting any condition listed in Table 2-3, AR 135-18 will be determined ineligible to enter the AGR program.
- Applicants are encouraged to refer to detailed qualifications in Chapter 2, AR 135-18.
- Individual selected must have at a minimum an Interim Secret Clearance to enter into the AGR program. All Soldiers in an AGR status are required to maintain at least a SECRET security clearance regardless of the Soldier's primary military occupational specialty (PMOS). See NGWA-HRO, Security Clearance Policy dated 5 November 2013 for further guidance.
- All applicants must possess a valid civilian motor vehicle operator's license and become licensed to operate military vehicles organic to the unit.
- Acceptance of an AGR position will terminate eligibility for all bonuses and student loan repayments effective on the date of entry into AGR status. This does not affect Montgomery GI bill eligibility.

ADDITIONAL INFORMATION:

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- Acceptance of an AGR position will terminate eligibility for all bonuses and student loan repayments effective on the date of entry into AGR status. This does not affect Montgomery GI bill eligibility.
- If applicable, promotion will not exceed maximum grade authorized for the position occupied.
- Individual selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f) in Washington State. Subsequent tours are at the discretion of The Adjutant General.
- Individuals entering the AGR program are required to enroll in the Army Sure-Pay Program (direct deposit).
- Individual selected will be stabilized in the position for the first 18 months, each transfer after the initial 18 months will be 12 month tours. An exception to the 18 month and 12 month rule requires prior approval from TAG.
- Applicants must satisfy requirements outlined in Chapter 2, NGR 600-5, AR 135-18, NGR 600-200, NGR 601-1(ch 2-7), and DA Pam 611-21.

APPLICATION PROCEDURE:

Please see VACANCY ANNOUNCEMENT CHECKLIST included with the announcement for required documents to submit with your application. All applications must be received at HRO-AGR, NLT **COB 1630** hrs PST on the closing date. **Early submission** is highly suggested.

E-mail applications: HRO-AGR Applications Distro List
nq.wa.waarnq.list.agr-applications@mail.mil

Note: If you do not receive a confirmation of receipt within **2** business days of submission, please contact the HRO-AGR office at (253) 512-8396 or 8822.

POSITION FILL:

Applications received are reviewed for eligibility. Complete and accurate data is essential to ensure fair evaluation of candidates. **Application packets missing documents and/or vital or current data will not be considered and will be determined UNQUALIFIED.** It is the applicant's responsibility to ensure the NGB 34-1 and all supporting documents are accurate and complete.

EQUAL OPPORTUNITY:

This position will be filled without regard to race, color, gender, religion, national origin, or political affiliation. This announcement will be posted on the website below:

Washington Military Department website at <https://mil.wa.gov/job-opportunities/federal-human-resources/agr-positions>

You can reach the HRO-AGR office at (253) 512-8396 or 8822.

FOR THE ADJUTANT GENERAL

//S//
KRYSTIAN D. DERDA
MAJ, AR, USA
AGR Manager

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DISTRIBUTION: A

APPLICATION PACKET PREPARATION

HOW TO APPLY:

PORTFOLIO PDFs AND PDFs WITH ATTACHMENTS WILL NOT BE ACCEPTED.

All applicants must submit a **complete single PDF** application packet via email to HRO-AGR Services (ng.wa.waarng.list.agr@mail.mil) to be considered for an AGR position. Packets submitted with multiple attachments will be returned.

The documents listed on the checklist may be located on iPERMS, AKO, or through your Readiness NCO/Battalion S1. It is highly recommended that all applicants use these sources to assist with packet assembly. Follow the checklist for guidance in packet preparation.

- NGB Form 34-1 <http://www.ngbpdc.ngb.army.mil/forms/Adobe/ngbf34-1.pdf> (Application for AGR Position) dated Nov 2013 (**must be signed and dated**); **if applicable attach a sheet explaining any “yes” answers to section IV.**
- Make all entries legible and complete. **Job Announcement Number and Position Title are required for all applications. Please include contact information (i.e. phone numbers, complete address, and an e-mail address).**
- Submit copies of supporting documents that are **up to date**.
- Make sure copies are clearly legible throughout.
- Additional supporting documents (letters of recommendation, certificates, diplomas, etc) will be placed at the end of the packet.

The applicant is responsible for ensuring the application is complete and all required documents are correct, current, and included. If an incomplete packet leads to the inability to determine eligibility notification will be sent to the individual indicating the reason for disqualification. All application packets submitted become the property of the HRO-AGR Office and will not be returned.