

Washington Youth Academy

A joint program of the Washington State Military Department and National Guard Bureau

Academic Department
1207 Carver Street
Bremerton, WA 98312
<http://mil.wa.gov/youth-academy>



ACADEMIC RECORDS REQUEST FORM

To Washington Youth Academy Registrar
From School Official

**DO NOT INCLUDE STUDENT'S NAME OR BIRTHDATE ON THIS FORM
OR IN EMAIL CORRESPONDENCE**

STUDENT INFORMATION	
Student's State Student Identifier (SSID)	Session or Dates Student Attended the WYA

RECORDS REQUESTED <i>(one copy of checked items will be provided unless otherwise specified)</i>		
<input type="checkbox"/> Official Grade Report	<input type="checkbox"/> ASVAB scores	
<input type="checkbox"/> Immunization record*	<input type="checkbox"/> Behavior record	<input type="checkbox"/> Community Service record
<input type="checkbox"/> Special Education records*	<input type="checkbox"/> 504 Plan*	<input type="checkbox"/> Other (please describe):
<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>		
NOTE: In accordance with the Washington State Governor's orders regarding COVID-19 social distancing, the Washington Youth Academy Registrar is teleworking from home. Some records, such as Special Education records, immunization records, 504 plans, and the cumulative file will not be available until the Registrar can return to the WYA campus.		

REQUESTOR'S INFORMATION:		
Name of School Official	Title	Name of School
Requestor's Email Contact	Requestor's Phone Number	Date of This Request

To submit form - click the submit button at the right.
This will generate an email with the form attached.

SUBMIT