

POST ON BULLETIN BOARD
DRILL STATUS GUARDSMAN
ADDITIONAL DUTY ANNOUNCEMENT
194TH SECURITY FORCES FLIGHT
WASHINGTON AIR NATIONAL GUARD
DSG ANNOUNCEMENT #20-19

WASHINGTON AIR NATIONAL GUARD	OPENING DATE:	CLOSING DATE:	POSITION NUMBER:
194th Security Forces Flight 114 Air Defense Lane Camp Murray, WA 98430	06 March 2020	06 April 2020	N/A
POSITION TITLE, GRADE, AFSC, FACILITY:			
Additional Duty First Sergeant, TSgt/MSgt, AFSC immateriel			
MINIMUM REQUIREMENTS FOR CONSIDERATION:			
<ul style="list-style-type: none"> • Must be a Technical Sergeant or Master Sergeant • Must complete Additional Duty First Sergeant Symposium within 12 months of assignment. • Must exhibit exceptional integrity and leadership qualities, while exemplifying the Core Values of the Air Force and the Air National Guard. • Must demonstrate the ability to speak distinctly, have strong writing skills, and experience counseling personnel. • Must possess and maintain a SECRET security clearance or higher. 			
OTHER REQUIREMENTS:			
<ul style="list-style-type: none"> • Knowledge in directives and procedures in the following areas: First Sergeant, Personnel, Training, Awards and Decorations, Evaluations, and Family Programs. • Ability to read, understand, interpret and administer Air Force Instructions (AFIs), laws, and directives. • Ability to effectively communicate both orally and in writing with all levels of personnel to include National Guard Bureau. • Ability to effectively lead personnel. • Ability to independently identify unit-level weaknesses and develop solutions that are effectively implemented with successful results. 			
AREA OF CONSIDERATION:			
Current members of the Washington Air National Guard.			
WORKING CONDITIONS:			
Must be able to meet the travel and mission requirements of the 194 SFF and this position, as well as performing additional planning days required by the SFF Commander. Member is expected to attend all RSDs and SFF Annual Training to include potential wing deployment commitments.			
SUMMARY OF DUTIES:			
<p>Advises the commander on a wide range of topics including the health, esprit de corps, discipline, mentoring, well-being, career progression, professional development, and recognition of all assigned enlisted members. Assists the commander in preparation information programs (e.g., commander's call). Works with fellow Senior Non-Commissioned Officers and supervisory personnel to ensure discipline is equitably maintained; and that the health, esprit de corps, mentoring, and welfare of the enlisted force are</p>			

met. Ensures training is provided on matters of leadership, customs and courtesies, dress and personal appearance, self-discipline, adherence to standards, drill and ceremony, safety, hygiene, and sanitation. Supervises administrative actions directed by the commander. Performs quality force review and ensures timely processing of awards, decorations, favorable communications, promotions, demotions, classification actions, quality control actions, and disciplinary actions. Develops and executes specific goals, plans, and objectives to address personnel issues related to enlisted members.

SPECIALIZED EXPERIENCE:

N/A

INFORMATION

1. This is an additional duty not assigned to a unit manning document line number.
2. If the applicant is not currently assigned to the 194 SFF, the member must have permission from their commander to apply with the understanding that the member will be DETAILED over to the 194 SFF for this assignment in 6 month blocks.
3. The 194 SFF is expected to grow to a squadron-sized unit within the next 6 - 12 months. If selected for this bid, the applicant will have the opportunity to transfer to the 194 SFF into a officially coded First Sergeant position in the event that they meet all of the requirements for the upgraded position.

INSTRUCTIONS TO APPLICANTS

APPLICATION REQUIREMENTS:

1. Cover Letter explaining your desire to serve in this position
2. Resume (Resume should include chronological listing of military and civilian experience)
3. Current Report of Individual Person (RIP) from vMPF
4. Current Report of Individual Fitness
5. Last three (3) EPRs, if available
6. Letters of Recommendation

EMAIL RESUME TO:

Maj Peter Micale
peter.n.micale4.mil@mail.mil

Applications must be received NLT 1630 on closing date.

OR SEND TO:

Maj Peter Micale
194th Security Forces Flight
114 Air Defense Lane
Camp Murray, WA 98430

Applications must be received NLT 1200 on closing date.

EQUAL OPPORTUNITY: This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration. Selection and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan.