



WebEOC Basics

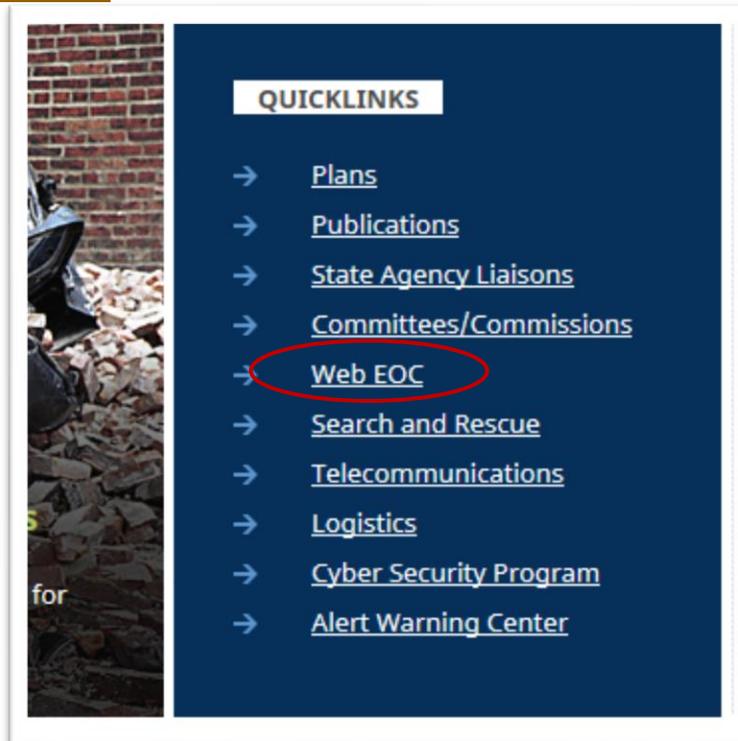
User Guide

WebEOC Version 8.6

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Getting Started

The link to the WebEOC webpage is located on the Washington Military Department, Emergency Management Division homepage: <http://mil.wa.gov/emergency-management-division>



Note: Chrome and Internet Explorer are the best browsers to use with WebEOC. Firefox is not ideal as it does not allow the user to check out of the Staffing Board.

The direct URL for WebEOC can also be accessed at: <https://WASEOC.webeocasp.com>



WebEOC

[WebEOC Login](#)

WebEOC® is software designed to bring real-time crisis information management to the Washington State Emergency Operations Center (EOC) as well as to other local, state and federal EOCs.

WebEOC 8.6 Login

<https://waseoc.webeocasp.com/WASEOC>

username: WA-EOC-Guest

Temporary password: Emergency1

Note: If an Individual Username has been assigned to you, you will be required to manage your own password. If you get locked out, you will be given a temporary password that you will be prompted to change. Password requirements are at least one uppercase letter, at least one lowercase letter, and at least one number in an 8-character password (special characters may also be used). The following can reset your password: Debbie.Bostwick@mil.wa.gov, adam.mulvey@mil.wa.gov, alisha.osborne@mil.wa.gov, Lisa.Barbier@mil.wa.gov, or Mark.Douglas@mil.wa.gov



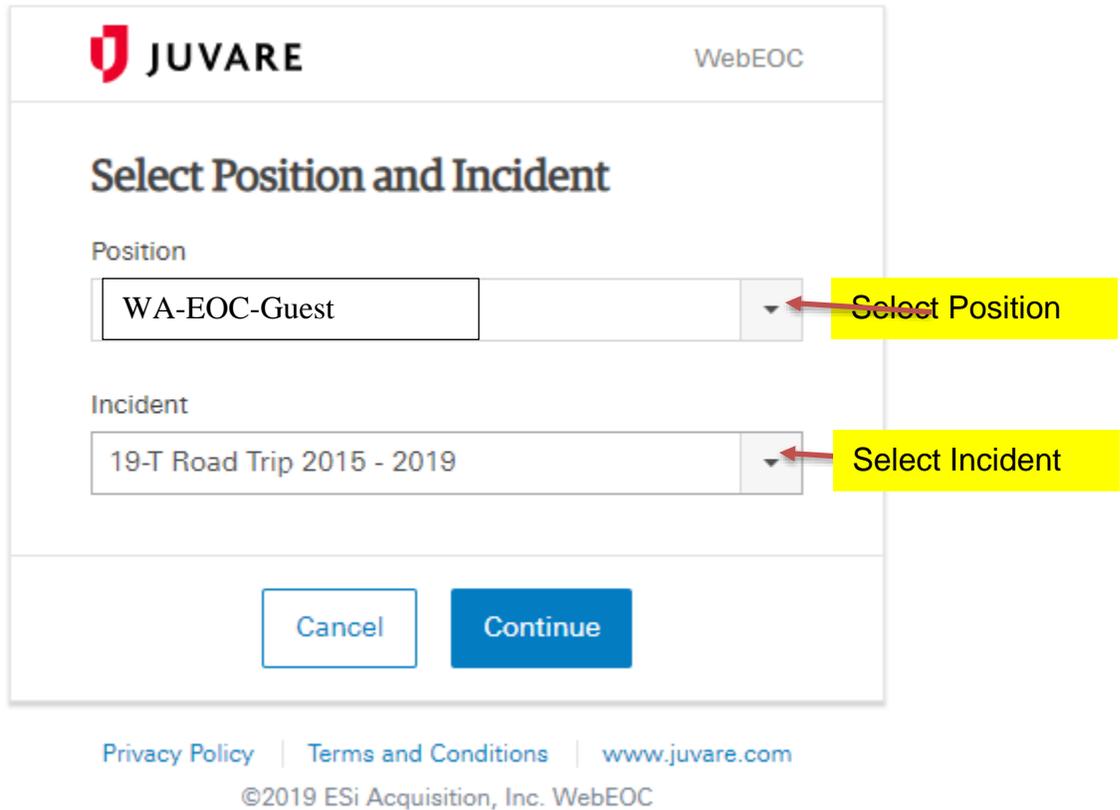
The screenshot shows the JUVARE WebEOC login interface. At the top left is the JUVARE logo, a red stylized 'J' followed by the word 'JUVARE' in black. To the right of the logo is the text 'WebEOC'. Below the logo and text are two input fields. The first is labeled 'Username *' and contains the text 'WA-EOC-Guest'. The second is labeled 'Password *' and contains the text 'Emergency*1'. Below the input fields is a blue button with the text 'Log In' in white.

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Select Position and Incident

At the next login screen select the **'Position'** to which you are assigned **and the appropriate incident** from the dropdown menu. Click **'Continue'**.



JUVARE WebEOC

Select Position and Incident

Position
WA-EOC-Guest ▼ **Select Position**

Incident
19-T Road Trip 2015 - 2019 ▼ **Select Incident**

[Cancel](#) [Continue](#)

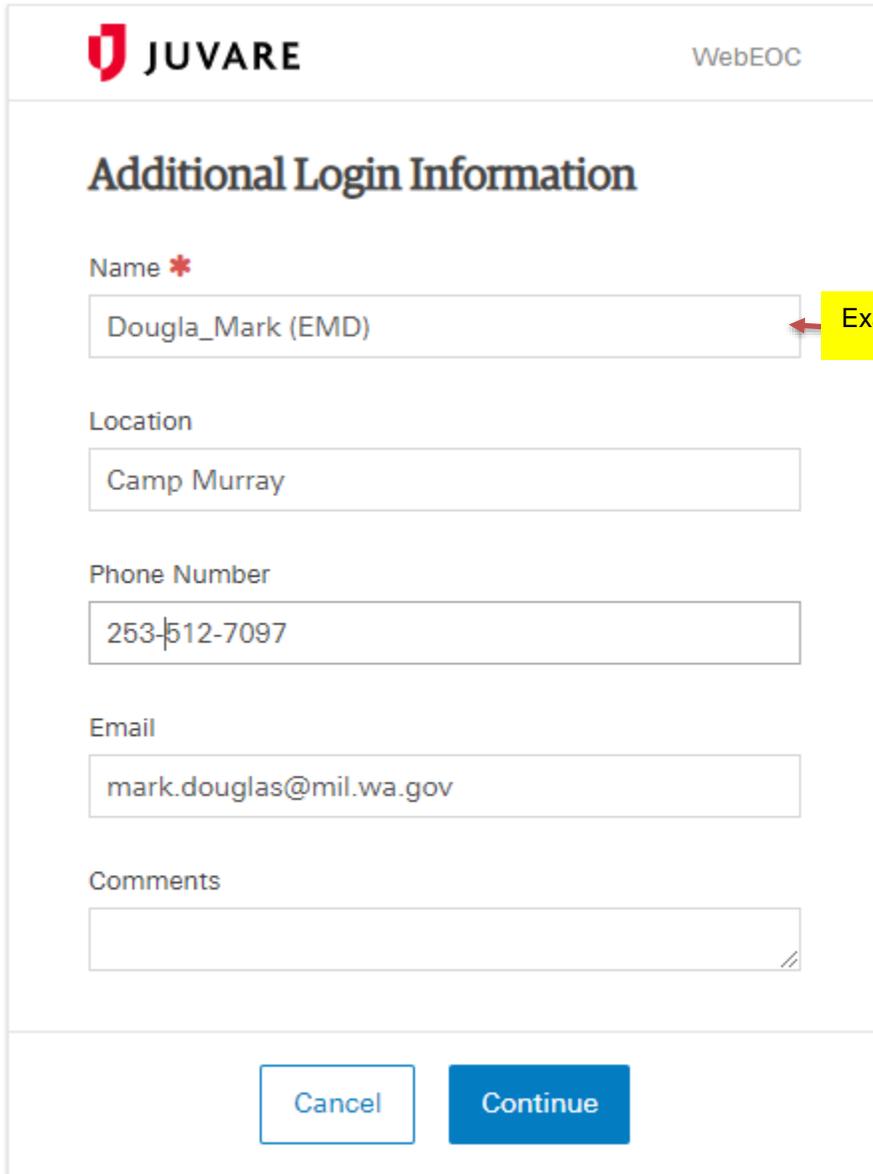
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Additional Login Information

You then get an 'Additional Login Information' screen. The 'Name' field is the only required field. Format for name is: **First Name Last Name (Agency)**.

You will use the 'Staffing Board' to enter your other contact information.



JUVARE WebEOC

Additional Login Information

Name *

Dougl_Mark (EMD)

Location

Camp Murray

Phone Number

253-512-7097

Email

mark.douglas@mil.wa.gov

Comments

Cancel Continue

Example: Lastname_Firstname (Agency)

Home Page Opens to see System-wide Messages

The Home page opens with the control panel menu rolled up. You will see any system wide messages the WebEOC Administrator has sent you.

Top tool bar



Notifications

debbie

System-wide Message

WebEOC 8.6 is Here

New Mapping Solutions

For the WebEOC 8.6 release, the Juvare team consulted with numerous clients and invested significant resources into what are proving to be the most intuitive, visually appealing, and comprehensive mapping solutions to date. Maps and Maps Add-on, the latest mapping solutions developed for WebEOC, respond to the needs of clients while simultaneously bringing to the table a series of new functions that seamlessly integrate with boards for improved workflows and a more comprehensive common operating picture.

[Click Here for more information](#)



Navigation options exist when in this mode, affording you some control over the presentation. Various controls, located in a panel at the bottom of the screen, allow you to manually navigate or automatically scroll between boards, pause the presentation, and set the transition speed from one board to the next.



- **Forward/Back.** To navigate between open boards while in the Full Screen mode, click either the forward or back buttons. Clicking the forward button takes you to the next board and restarts the timer. Clicking the back button takes you to the previous board and restarts the timer.
 
- **Play/Pause.** To initiate the presentation function, click the play button. To pause the presentation on a particular board, click the pause button, which temporarily replaced the play button. Resume scrolling through boards by clicking the play button again.
 
- **Speed.** To determine the transition time between boards, drag the **Speed** cursor left or right accordingly. By intervals of 5 seconds, you can choose to have boards remain on the screen for as little as 5 seconds to as long as 3 minutes.
 
- **Minimize.** To return to the Standard viewing mode, click the minimize button.
 

☰ < Click to open the Control Panel

Click to open a shortlist of open tabs. You can open boards or close all tabs from here.

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The screenshot shows the WebEOC interface. At the top, there is a navigation bar with the text 'WebEOC', 'debbie', '_WebEOC Admin', '19-T-SEOC Work Day Credentialing Mar 13', 'Log Out', and 'JUVARE'. Below this is a control panel with a hamburger menu icon (☰) circled in red. To the right of the control panel is a tab shortlist, also circled in red. The shortlist contains the following items: Home, SEOC Staff Training Day Course Material, 01 WA-EOC Significant Events, 02 - Situation Report Published List, 02 Situation Report Dashboard, 04 WA-EOC Resource Tracker, 05 WA-EOC Staffing and Seating Charts, 06 WA-EOC Logistics Activity Log, 07 WA-EOC Media Monitoring and Publications, 08 WA-EOC Contacts, 09 WA-EOC After Action Review, 10 Local EOC Activation Status, 11 Weblinks Board, 12 Statewide Shelter Status, 14 WA-EOC Notification Forms, and 15 WA-EOC Operations Activity Log. A 'Close All Tabs' button is circled in red at the bottom of the shortlist. Red arrows point from the yellow text box to the hamburger menu and the tab shortlist.

Control Panel Menu

The Control Panel appearance will vary from user to user. The example shown below is for the WA-LSC-OSC position. **Permissions vary based on the position to which you are assigned.**

Boards	
SEOC Staff Training Day Course Material	
01 WA-EOC Significant Events ⚡	
02 - Situation Report Published List	
02 Situation Report Dashboard	
04 WA-EOC Resource Tracker ⚡	
05 WA-EOC Staffing and Seating Charts ⚡	
06 WA-EOC Logistics Activity Log	
07 WA-EOC Media Monitoring and Publications	
08 WA-EOC Contacts	
09 WA-EOC After Action Review	
10 Local EOC Activation Status ⚡	
11 Weblinks Board	
12 Statewide Shelter Status	
14 WA-EOC Notification Forms ⚡	
15 WA-EOC	

To view entries in a list display, add, or edit records, click the title of an item to open board in a tabbed view.

Icon indicates that there is new information to view.

To Pop a display out into a new window,

Click Icon. This allows you to copy paste or move the window to another screen.

16-T Road Trip 2015 - 2016

ISNAP List

New Record Print Print PDF

Request ID#	Date/Time	Mission	Reporting Jurisdiction	Casualties	Communications	Energy	Environmental	Government	Medical	Public Safety	Transportation	Utilities	Detail
31	08/26/2016 08:31:12		King Seattle	Red	Yellow	Red	Red	Green	Red	Green	Red	Green	View Edit



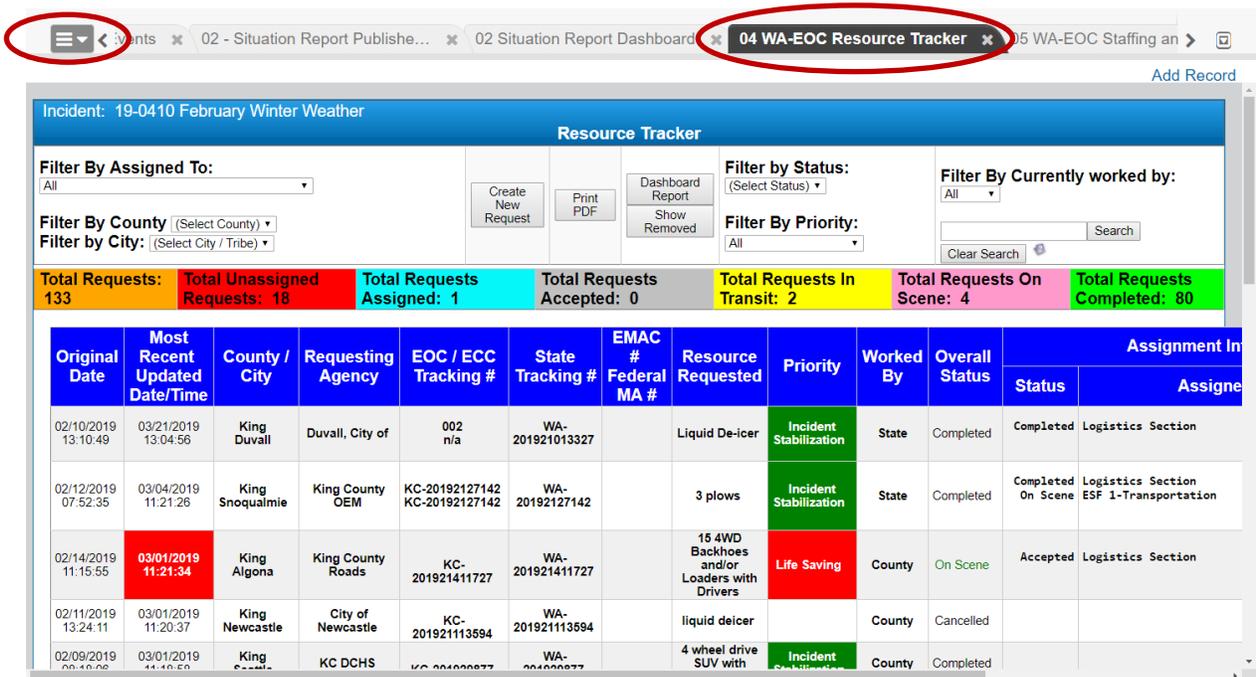
Indicates the SEOC is sharing these boards with other WebEOC Licensees via WebFUSION.

Tabbed View

After opening boards in tabbed view, you can arrange them the way you like by position. The next time you log and use the same position, they will remain the same.

This example is showing tabs with the Resource Tracker display open. Notice that the control panel menu is rolled up to not block the display.

The active board tab is black



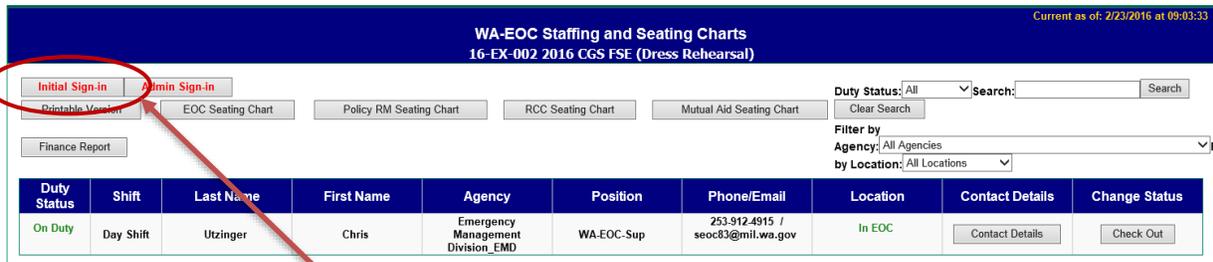
Original Date	Most Recent Updated Date/Time	County / City	Requesting Agency	EOC / ECC Tracking #	State Tracking #	EMAC # Federal MA #	Resource Requested	Priority	Worked By	Overall Status	Status	Assignment In
02/10/2019 13:10:49	03/21/2019 13:04:56	King Duvall	Duvall, City of	002 n/a	WA-201921013327		Liquid De-icer	Incident Stabilization	State	Completed	Completed	Logistics Section
02/12/2019 07:52:35	03/04/2019 11:21:26	King Snoqualmie	King County OEM	KC-20192127142 KC-20192127142	WA-20192127142		3 plows	Incident Stabilization	State	Completed	Completed On Scene	Logistics Section ESF 1-Transportation
02/14/2019 11:15:55	03/01/2019 11:21:34	King Algona	King County Roads	KC-201921411727	WA-201921411727		15 4WD Backhoes and/or Loaders with Drivers	Life Saving	County	On Scene	Accepted	Logistics Section
02/11/2019 13:24:11	03/01/2019 11:20:37	King Newcastle	City of Newcastle	KC-201921113594	WA-201921113594		liquid deicer		County	Cancelled		
02/09/2019 08:40:08	03/01/2019 11:10:50	King Castle Rock	KC DCHS	KC-20192100877	WA-20192100877		4 wheel drive SUV with	Incident Stabilization	County	Completed		

While the interface has changed, the boards remain the same.

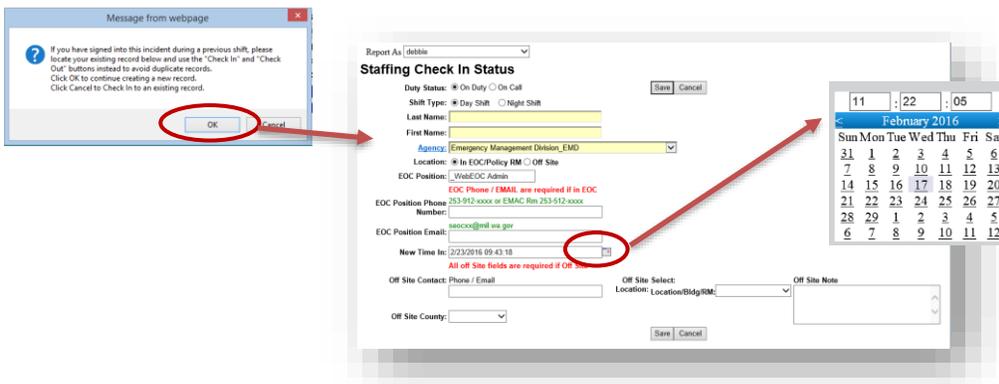
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Staffing Board

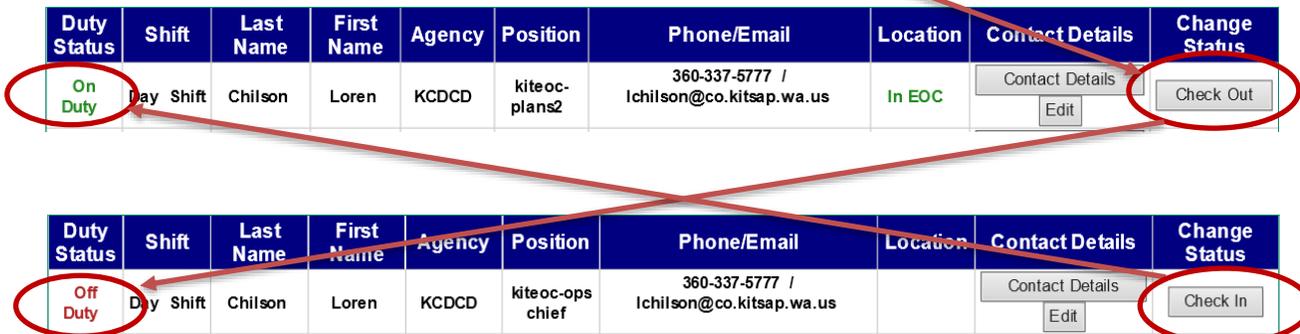
To check in and out, point to Board 05 'Staffing Board' on the Control Panel (pictured on pg. 10-11) and, once it is underlined, click to open. You can also select this board to access information about others who are participating in the event/exercise.



To Check In, use the the 'Initial Sign-in' button. A popup opens warning you to only create one record in the staffing board per incident, the form will open when you click the 'OK' button.



At the end of your shift, click on the 'Check Out' button under 'Change Status'. The duty status changes to 'Off Duty' and the change status changes to 'Check In'.



Duty Status	Shift	Last Name	First Name	Agency	Position	Phone/Email	Location	Contact Details	Change Status
On Duty	Day Shift	Chilson	Loren	KCDCD	kiteoc-plans2	360-337-5777 / lchilson@co.kitsap.wa.us	In EOC	Contact Details Edit	Check Out
Off Duty	Day Shift	Chilson	Loren	KCDCD	kiteoc-ops chief	360-337-5777 / lchilson@co.kitsap.wa.us	In EOC	Contact Details Edit	Check In

The duty status changes according to being checked in or checked out. The next shift you work, click on the 'Check In' button to Check In.

Activity Log · Significant Events

During an incident, Significant Events are always displayed on the SEOC projectors.

To view, edit, add, and print activity log entries and attachments, point to the **'SEOC Activity Log'** on the Control Panel (pictured on pg. 10-11) and, once it is underlined, click to open. Once the Activity Log is opened you can view, edit, add, and print entries.

Add Record



Record No.	Originator Name	Date/Time	Subject	Description	Detail
7940	Yemm, Keily (EMD) WA-OPS-DOSC	02/19/2019 13:11:34	Completed 204 forms	Received completed 204 forms from ESF 1,5,8,10, 11,15, 20 (ESF 10 was simulated and did not have any deployed resources to deploy). Sent completed 204 forms to Justin in Planning section. ...	Detail Edit
7939	Yemm, Keily (EMD) WA-OPS-DOSC	02/19/2019 13:10:40	sent Staffing Pattern	completed staffing pattern for Operations sections (to include LNOs and ESFs)...	Detail Edit
7938	Steven Williams WA-OPS-OSC	02/19/2019 12:50:00	EOF TRANSITIONED TO THE STATE	CGS has transitioned the EOF to the State. This is the trigger level for the State EOC and Locals to begin the Intermediate Phase of the incident. CGS, DOH, and EMD have had discussions on the conditions for transition and CGS support to the State in the EOF/MUDAC....	Detail Edit

By default, the current date and time are entered in the record, but you can overwrite the information and put in different information. This is especially useful if you have information to enter that you want to track the date/time when it occurred.

Publish to WA-EOC Significant Events

WA-EOC Operations Activity Log

Return to list

Name: Bostwick, Debbie (EMD)

Position: WA-OPS-OSC

Date/Time: 09/08/2016 11:14:03

Subject:

Description:

Save

Add Another File Cancel Add File

File 1: Choose File No file chosen

Optional Mapping Information

Optional Mapping Information Fields Hide Optional Mapping Information Fields

Save Cancel

By default, the entry is 'Routine' unless the 'Publish to Significant Event' is checked. Section Chiefs and Lead ESFs have permission to push entries to Significant Events. Routine entries of no consequence to other sections or agencies should not be posted to the Significant Events Board.

Note that there is a feature that allows you to attach files.

When you have completed your entry, click on the **'Save'** button. After you have clicked the **'Save'** button you will go back to the Activity Log, where you can again view, edit, add, and print records.

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Situation Report Published

To view the Situation Report click

Situation Reports

18-T Road Trip 2015 - 2018

Actions ▾

Incident Name	SitRep #	Operational Period	Publish Date	
16-T Road Trip 2015 - 2018	22	10/10/2018 12:00:00 AM 1700 - 0700	10/17/2018 11:41:49	Q View
16-T Road Trip 2015 - 2018	21	10/11/2018 12:00:00 AM 1700 - 0700	10/17/2018 11:03:13	Q View
16-T Road Trip 2015 - 2018		10/12/2018 12:00:00 AM -	10/17/2018 10:56:00	Q View
16-T Road Trip 2015 - 2018	19	10/13/2018 12:00:00 AM 07:00 - 17:00	10/17/2018 10:41:23	Q View
16-T Road Trip 2015 - 2018	19	10/14/2018 12:00:00 AM 07:00 - 17:00	10/17/2018 10:36:51	Q View
16-T Road Trip 2015 - 2018	18	10/15/2018 12:00:00 AM 07:00 - 17:00	10/17/2018 09:30:39	Q View
16-T Road Trip 2015 - 2018	17	10/16/2018 12:00:00 AM 07:00 - 17:00	10/17/2018 09:11:33	Q View
16-T Road Trip 2015 - 2018	17	10/17/2018 12:00:00 AM 07:00 - 17:00	10/17/2018 09:00:39	Q View
16-T Road Trip 2015 - 2018	15	9/27/2018 12:00:00 AM 07:00 - 17:00	10/02/2018 16:00:12	Q View
16-T Road Trip 2015 - 2018	15	9/28/2018 12:00:00 AM 07:00 - 17:00	10/02/2018 12:37:03	Q View
16-T Road Trip 2015 - 2018	02	9/13/2018 12:00:00 AM 07:00 - 17:00	09/14/2018 09:04:06	Q View
16-T Road Trip 2015 - 2018	02	8/16/2018 12:00:00 AM 07:00 - 17:00	08/22/2018 14:55:41	Q View

[Q View](#)

Situation Report

18-T Road Trip 2015 - 2018

Actions ▾

Incident Name: 16-T Road Trip 2015 - 2018	Situation Report # 22
Situation Report Version: Incident Type: Update	
Incident Type: EXERCISE EXERCISE	Operational Period: 10/10/2018 12:00:00 AM 1700 - 0700
SEOC Activation Level: Level 1 - Full	Disaster Manager: Stacey McClain
Other Activated Centers: Benton, Franklin, Grant Counties	SEOC Supervisor: Chris Utzinger
Activated ESFs: ESF 01, ESF 02, and ESF 03	Date / Time EOC Sup Approved: 10/17/2018 11:41:49

General Situation:

At 0800 hours on Tuesday, June 7, a Magnitude 9.0 earthquake occurred along the full length of the 800-mile Cascadia Subduction Zone (California, Oregon, Washington and British Columbia). Ground shaking lasted for approximately five minutes. The Washington State Emergency Operations Center (EOC) activated to Level 1 as of 0815. There have been two aftershocks as follows: 6/08/16, 0500 hrs - 5.0 Aftershock West of Bremerton and 6/08/16, 1409 hrs - 5.0 Aftershock Seattle Fault Line.

The Tsunami Advisory remains in effect for the coastal areas of California, Oregon, Washington, and British Columbia from point conception California to the BC/Alaska border. Tsunami advisories mean that a tsunami capable of producing strong currents and waves dangerous to persons in or very near the wave. The earthquake generated six tsunami incidents striking the Washington Coast causing extensive damage to coastal communities and infrastructure. Tsunami warnings remain in effect for Washington's Pacific coast from the Oregon-Washington border to the straights of Juan De Fuca.

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Situation Report Edit

The Situation Report Writer coordinates the content of the situation report. The General Staff Section Chiefs and the Emergency Function Leads click 'View' and then 'Edit' to provide their content to the Situation Report.

Example WA-OPS-OSC

The screenshot displays the WebEOC interface. At the top, a navigation bar shows '02 - Situation Report Published List'. Below this, a list of boards is shown, with '02 Situation Report Ops Edit' circled in red and a red arrow pointing to it. The main content area shows the 'Situation Report' for '18-T Road Trip 2015 - 2018'. The 'Operations' section is visible, and the 'Edit' button is circled in red. Below the 'Operations' section, the 'Situation Report' edit form is shown. A yellow callout box contains the text: 'Click Edit to open the input form. Type in the text box and, when complete, check [Include] and Save.' The 'Include' checkbox and the 'Save' button are also circled in red.

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Resource Tracker

The Resource Tracker is deployed statewide to all local jurisdictions. Cities can manage resources at the city level, and counties and tribes can manage resources at the county and tribal levels. Once each have exhausted mutual aid, local resources, and commercial assets, they can elevate resource requests to the next level.

Incident: 19-0410 February Winter Weather

Resource Tracker

Filter By County: (Select County) | Filter By Status: (Select Status) | Filter By Currently worked by: All

Filter By Priority: All | Search | Clear Search

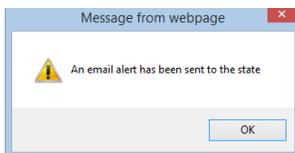
Total Requests: 133 | Total Unassigned Requests: 10 | Total Requests Assigned: 1 | Total Requests Accepted: 0 | Total Requests In Transit: 2 | Total Requests On Scene: 4 | Total Requests Completed: 89

Originating Date/Time	Most Recent Updated Date/Time	County / City	Originating Agency	Jurisdiction Tracking #	State Tracking #	EMAC Tracking # / Federal MA Tracking #	Subject	Priority	Worked By	Overall Status	Assignment Information			Edit
											Status	Assigned To	Assign	
02/10/2019 13:10:49	03/21/2019 13:04:56	King	Duvall, City of	002 n/a	WA-201921013327		Liquid De-icer	Incident Stabilization	State	Completed	Completed	Logistics Section		
02/12/2019 07:52:35	03/04/2019 11:21:26	King	King County OEM	KC-20192127142 KC-20192127142	WA-20192127142		3 plows	Incident Stabilization	State	Completed	Completed On Scene	Logistics Section ESF 1-Transportation		
02/14/2019 11:15:55	03/01/2019 11:21:34	King	King County Roads	KC-201921411727	WA-201921411727		15 4WD Backhoes and/or Loaders with Drivers	Life Saving	County	On Scene	Accepted	Logistics Section		Assign Edit

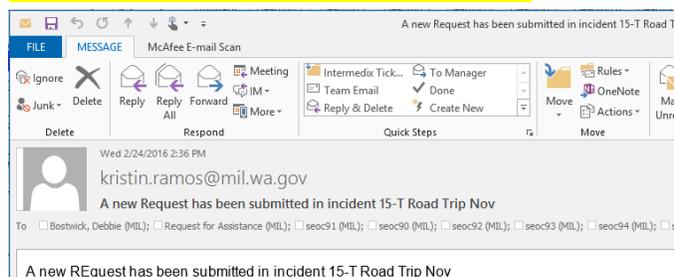
The counties and tribes click the 'State' button to push the request to the state level. An email alert is automatically generated and sent to rfa@mil.wa.gov, which the SEOC Operations and Logistics sections monitors. The email identifies what incident the request is for and which jurisdiction is sending the request.

Originating Date/Time	Most Recent Updated Date/Time	County	Originating Agency	Jurisdiction Tracking #	State Tracking #	EMAC Tracking # / Federal MA Tracking #	Subject	Priority	Worked By	Overall Status	Assignment Information			Edit	Options	Forward to State	
											Status	Assigned To	Assign				
11/24/2015 09:42:54	12/02/2015 07:50:33	Snohomish	Index	SnoCo4411-09:42:54	WA-201511249913		Debris removal crew	Property Preservation	County		In Transit	WCC	WCC	Assign	Edit	Update	State
11/30/2015 09:50:58	12/02/2015 07:50:30	Snohomish	DEM	SnoCo4411-09:50:58	WA-201511309195		sandbags	Property Preservation	County		Completed	city of Index		Assign	Edit	Update	State

The Sender(s) sees this Pop-up alert



The state receives an email



For more details, please refer to:

<http://mil.wa.gov/uploads/pdf/e911/web-eoc-resource-tracker-current.pdf>

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After Action Review (AAR)

The AAR Board has three forms for three different purposes:

1. The Activation Form provides users with a place to express their observations and recommended corrective actions.
2. The Exercise Form contributes to evaluating exercises.
3. The LEP Form provides feedback when Limited English Proficiency (LEP) populations are involved.

These three elements are used to help the SEOC make better-informed decisions to improve response, procedures, and communications.



Washington State
Emergency Operations Center

After Action Review Incident: 16-T Road Trip 2015 - 2017

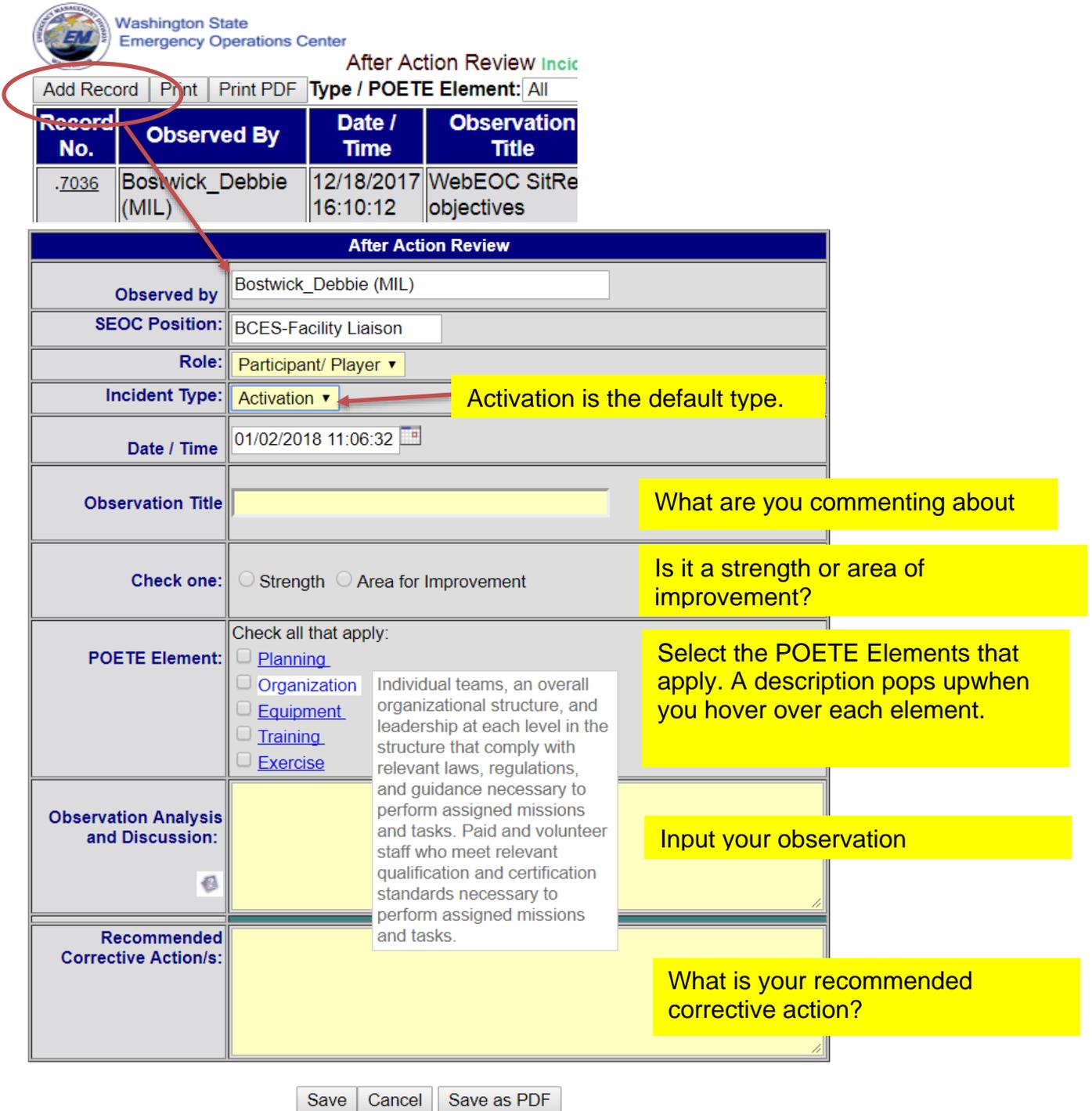
Add Record | Print | Print PDF | Type / POETE Element: All | LEP Answers | Go to Exercise View | Search | Clear Search

Record No.	Observed By	Date / Time	Observation Title	Type	POETE Element	Observation Analysis and Discussion	Recommended Corrective Action/s	Edit Record
.7041	Bostwick_Debbie (MIL) _WebEOC Admin Participant/ Player Emergency Management Division_EMD	12/26/2017 14:17:55	Test 2	Strength	Equipment	Red Hot Peppers	test test	Edit Details
.7040	Bostwick_Debbie (MIL) _WebEOC Admin Participant/ Player Emergency Management Division_EMD	12/26/2017 10:00:32	test exercise part	Strength	Equipment	Confirm exercise part works	test	Edit Details
.7039	Bostwick_Debbie (MIL) _WebEOC Admin Participant/ Player Emergency Management Division_EMD	12/26/2017 09:50:26	test	Strength	Equipment	Make sure everything works	test	Edit Details
.6914	Bostwick_Debbie (MIL) _WebEOC Admin Participant/ Player Emergency Management Division_EMD	08/17/2017 10:40:51	Test a exercise entry	Strength	Organization	Test test	keep testing	Edit Details

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AAR Activation Form

From the display, click 'Add Record' to open the form.



The screenshot shows the 'After Action Review' form in the WebEOC system. A red circle highlights the 'Add Record' button in the top navigation bar. A red arrow points from this button to the 'Incident Type' dropdown menu, which is set to 'Activation'. A yellow callout box next to this dropdown states: 'Activation is the default type.'

Other callout boxes provide instructions for various fields:

- 'What are you commenting about' points to the 'Observation Title' field.
- 'Is it a strength or area of improvement?' points to the 'Check one' radio buttons for 'Strength' and 'Area for Improvement'.
- 'Select the POETE Elements that apply. A description pops up when you hover over each element.' points to the 'POETE Element' section, which includes checkboxes for Planning, Organization, Equipment, Training, and Exercise. A tooltip is visible over the 'Organization' checkbox, providing a detailed description of organizational structure requirements.
- 'Input your observation' points to the 'Observation Analysis and Discussion' text area.
- 'What is your recommended corrective action?' points to the 'Recommended Corrective Action/s' text area.

At the bottom of the form, there are three buttons: 'Save', 'Cancel', and 'Save as PDF'.

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AAR Exercise Form

If you select 'Exercise', a list of Exercise assessment factor questions appears. You can rate and rank each assessment factor 1 – 5 from strongly disagree to strongly agree.

After Action Review					
Observed by	Bostwick_Debbie (MIL)				
SEOC Position:	BCES-Facility Liaison				
Role:	Participant/ Player ▼				
Incident Type:	Exercise ▼				
Assessment Factor	Strongly Disagree		Strongly Agree		
The exercise was well structured and organized:	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The exercise scenario was plausible and realistic:	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The multimedia presentation helped the participants understand and become engaged in the scenario.:	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The facilitator/s was knowledgeable about the material, kept the exercise on target, and was sensitive to group dynamics.:	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The Situation Manual used during the exercise was a valuable tool throughout the exercise.:	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Participation in the exercise was appropriate for someone in my position.:	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
The participants included the right people in terms of level and mix disciplines.:	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	<input type="radio"/> 5
Additional Comments:					

Participant/ Player ▼
 Participant/ Player
 Facilitator
 Observer
 Evaluator
 SimCell

Select your role
 Change type to Exercise.

Save Cancel Save as PDF

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AAR LEP Form

The PIO can check 'Were any LEP populations affected?' to get three additional LEP Questions to dropdown.

After Action Review	
Observed by	Bostwick_Debbie (MIL)
SEOC Position:	BCES-LEP-Coord
Role:	Participant/ Player ▼
Incident Type:	Activation ▼ <input checked="" type="checkbox"/> Were any LEP populations affected?
Date / Time	01/02/2018 13:27:21
Observation Title	
Check one:	<input type="radio"/> Strength <input type="radio"/> Area for Improvement
POETE Element:	Check all that apply: <input type="checkbox"/> Planning <input type="checkbox"/> Organization <input type="checkbox"/> Equipment

Limited English Proficient (LEP):
 Individuals whose primary language is not English and who have limited ability to write, read, speak or understand English can be limited English proficient, or "LEP." These individuals may be entitled language assistance with respect to a particular type or service, benefit, or encounter.

LEP After Action Review	
<p>LEP After Action Review</p> <p>Guidance: We ask you to complete answers to the following questions in order to satisfy the requirements of SSB 5046 – 2017-18: Providing public notices of public health, safety, and welfare in a language other than English. [RCW 38.52.070]</p> <p>During the After-Action Review (AAR), local jurisdictions must evaluate the effectiveness of communicating life safety information to Limited English Proficient (LEP) populations during the disaster or exercise. This evaluation, along with recommendations for tools, processes and resources needed to address the challenges, informs the Washington Military Department's Emergency Management Division and helps EMD plan strategies for improved LEP communications.</p>	
<p>(1) Please describe the effectiveness of communications to LEP groups during this disaster or exercise, and how you came to your conclusions.</p>	
<p>(2) Please describe any technological challenges you encountered when communicating with LEP groups during this disaster or exercise.</p>	
<p>(3) Please describe tools, processes, and resources (funding, staff, training, equipment, or other) needed to address the challenges you experienced.</p>	
<p>Save Cancel Save as PDF</p>	

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AAR Displays

The AAR default display shows answers to Activation Form questions.

After Action Review Incident: [Training \(Do not Delete 2017 - 2018\)](#)

Record No.	Observed By	Date / Time	Observation Title	Type	POETE Element	Observation Analysis and Discussion	Recommended Corrective Action/s	Edit Record
.4	Bostwick_Debbie (MIL) DOH-OSC Participant/ Player Health Dept of DOH	01/02/2018 09:56:44	test	Strength	Equipment	test	test	Edit Details
.3	Bostwick_Debbie (MIL) SnoCo-Planning Participant/ Player Snohomish	12/28/2017 15:04:38	test	Strength	Equipment	test	test	Edit Details

Click 'Go to Exercise View' to see exercise evaluation(s).

After Action Review Incident: [16-T Road Trip 2015 - 2017](#)

Record No.	Observed By	Date / Time	Observation Title	Type	POETE Element	Observation Analysis and Discussion	Recommended Corrective Action/s	Well Structured	Scenario	Presentation	Facilitator Knowledge	Situation Manual	Participation	Right People	Edit Record
.5	Bostwick_Debbie (MIL) BCES-LEP-Coord Participant/ Player Benton	01/02/2018 13:58:59	exercise test	Strength	Equipment	test test	test test	1	2	3	2	1	3	2	Edit Details

Click 'LEP Answers' to see LEP answers.

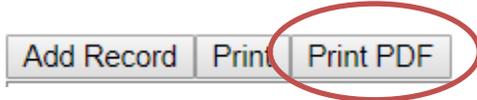
After Action Review Incident: [16-T Road Trip 2015 - 2017](#)

Record No.	Observed By	Date / Time	Effective Communications	Technological Challenges	Recommendations	Edit Record
.6	Bostwick_Debbie (MIL) BCES-LEP-Coord Participant/ Player Benton	01/02/2018 14:03:10	Communications to LEP groups was good.	There were no technological issues.	Not sure what tools are needed	Edit Details

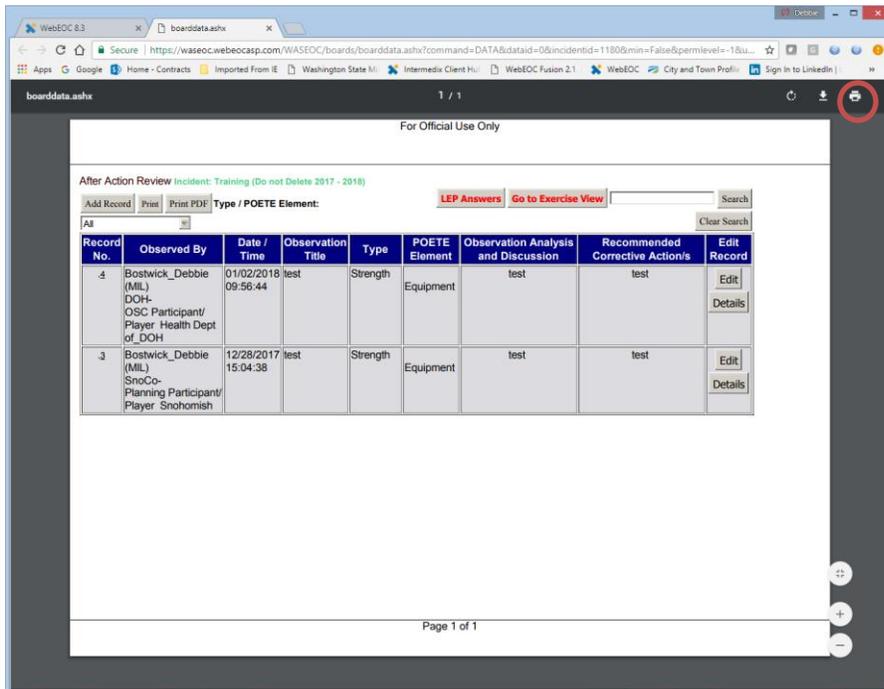
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How to Print the AAR Board

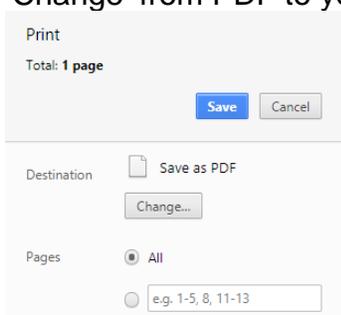
Click 'Print PDF'



When the Print Page opens, click the print icon located in the top right corner of the page.



You can either save the document as a PDF or you can change it to printer by clicking 'Change' from PDF to your printer name.



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Notes and Tips

Other Boards

Depending upon your position, there are other boards available to view and make entries. This training module covers only the basics of WebEOC. You may use the **'SEOC Training (Do Not Delete 2015)'** incident to navigate around the Control Panel and learn more about WebEOC.

Managing Your Desktop

Most people find it easier to work in WebEOC if they resize the windows and arrange them on their desktop. You should experiment to find the configuration that works best for you.

How to Refresh the Page

Control R or F5 will refresh the homepage. Do not use the browser's refresh icon (next to the web address bar) as it will log you off of WebEOC.



Incident creation and password resets

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