





# Washington Air National Guard

## Active Guard Reserve (AGR) Announcement

at times entail CONUS, Alaska, or Hawaii short-duration TDYs in support of the WADS mission. Members of the work center will be considered for rotation through Mission Systems, Communication Focal Point, Plans and Resources, and Quality Assurance work centers, some of which necessitate rotating shifts in a 24/7 work environment. WA ANG policy requires initial AGR tours of two or three years with potential for renewal at the end of current tour. Subsequent AGR tours are limited to a maximum of no more than four years.

### ELEMENTS

The following elements are considered essential for successful performance in this position. Response to the Elements is voluntary, however written response to each of the following Elements will ensure that specialized experience is recognized.

- **Knowledge of fundamentals of electronics, computer networks and digital theory**
- **Knowledge of network security and cryptographic equipment configurations**
- **Knowledge of communication and switching systems principles of operation and technologies**
- **Technical skills to perform installing, troubleshooting, repairing and/or modifying communication-computer systems**
- **Knowledge of EIA/TIA cabling standards and of UNIX, Linux, and Windows operating systems**
- **Knowledge of 3D career fields and how they interact**
- **Knowledge of Air Force COMSEC Policies and procedures**

### APPLICATION INSTRUCTIONS

Applicants may apply for this position by submitting the following:

- 1) Resume cover letter (*not required, but highly encouraged*).
- 2) NGB 34-1, *Application for Active Guard Reserve (AGR) position*, version dated 20131111
- 3) Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
- 4) Current Report of Individual Person (RIP) from the vMPF, under Self-Service Actions, Personal Data, Record Review, print all pages. A CDB, Career Data Brief, is **NOT** a substitute.
- 5) Point Credit Summary (PCARS) from the vMPF under Self-Service Actions, Personal Data, PCARS. Print "View All", minus the PCARS definitions and FAQ pages (*only applies to current members of the USAFR or ANG*)
- 6) Current Report of Individual Fitness from AFFMS II (*only applies to current members of the USAF, USAFR or ANG*)
- 7) Last 3 EPRs (not required, but encouraged)
- 8) Current AF Form 422 from Medical Group (*does not apply to current WA ANG members*)
- 9) Response to Job Elements (*not required, but highly encouraged*)



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10) Letters of Recommendation (not required, but encouraged, limit 3)

## **Submission of application:**

Email applications to: [LORIE.K.MOORE.MIL@MAIL.MIL](mailto:LORIE.K.MOORE.MIL@MAIL.MIL)

*\*All application documents must be consolidated into a single .pdf file.*

*\*When emailing applications, please put the announcement number and last name in the subject line. Also, name/title .pdf file with the announcement number and last name. (Ex. 20-005-ANG Moore)*

*\*If you do not receive an email "confirmation of receipt" within 4 duty days of emailing your application, please contact SMSgt Lorie Moore at 253-512-8347 or DSN 323-8347*

Complete applications must be received by this office by 1630 (Pacific Time) on the closing date of the announcement. Complete applications not received by HRO by the closing date/time will not be accepted. Applications will not be returned.

## **ADDITIONAL INFORMATION**

- New AGR's will be placed on a 2-3 year probationary tour. Continuation orders will be issued through a tour renewal request or an AGR Continuation Board as applicable.
- Equal Employment Opportunity: The Washington National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, national origin, gender, marital status or political affiliation.
- Enlistment/Appointment in the Washington Air National Guard is a condition for retention in the AGR program.
- Potential for promotion in the position is conditional upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade. Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.
- The process of applying and being nominated does not constitute final selection for nor guarantee this position. Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by the Adjutant General of the State of Washington or designated representative and applicant selectee meets all requirements to enter an AGR tour.
- Applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD) for officers, age 60 for enlisted. If unable to meet this requirement, a statement of understanding must be completed prior to start date.
- Military grade cannot exceed the maximum military grade authorized. A member who is overgrade must indicate, in writing, a willingness to be administratively reduced in grade when assigned.
- Point of Contact for this announcement at 225 ADS:  
CMSgt Laurie J. Doyle: DSN 382-4610, Comm (253) 982-4610 [laurie.doyle.3@us.af.mil](mailto:laurie.doyle.3@us.af.mil)



## **Washington Air National Guard Active Guard Reserve (AGR) Announcement**

- Point of Contact for AGR announcements:  
SMSgt Moore, AGR Manager for Air (253) 512-8347, DSN 323-8347