



Washington State Emergency Response Commission Meeting

Meeting Minutes

Monday, September 16, 2019

3:00 PM – 5:00 PM

Skamania Lodge

Stevenson, WA

MEMBERS PRESENT

Chief William “Bill” Whealan, SERC Chair

Chief Mike Harris, SERC Co-Chair (via Conference Bridge)

Bill Slosson, Washington State Patrol, Alternate

Rob Dengel, Department of Ecology, Primary

Sue Vezeau, Military Department, Primary

John Geppert, Department of Labor and Industries, Primary

Chandra Fox, Local Emergency Manager, Primary

Sean Davis, Local Emergency Planning Committee-Eastside, Primary (via Conference Bridge)

Sandi Duffey, Local Emergency Planning Committee-Eastside, Alternate

L.M. Havner, Local Emergency Planning Committee-Westside, Primary (via Conference Bridge)

GUESTS PRESENT

Anthony Vendetti, CRESA

Charma Anderson, Emergency Management Division

Daniel Massey, Labor and Industries (Explosives)

Eli Levitt, Department of Ecology

Jennifer Schaal, Volunteer

Patrick Purcell, Walla Walla County

Jason Clapp, Yakima Valley Emergency Management

Lorraine Churchill, Cowlitz Indian Tribe

Jennifer Rosenberger, King County

Cindy Stanley, CRESA

Eric Brooks, Island County (via Conference Bridge)

Cody Shiver, Seattle Fire Department (via Conference Bridge)

Andy Rose, Department of Health (via Conference Bridge)

SUPPORT STAFF PRESENT

Susan Forsythe, State Emergency Management Division

Scott Lancaster, State Fire Marshal’s Office

Kim Mask, State Emergency Management Division

Tirzah Kincheloe, Emergency Management Division (via Conference Bridge)

Diane Fowler, Department of Ecology

CALL TO ORDER and INTRODUCTIONS

Chief Whealan, Chair of the SERC, called the meeting to order 3:15 PM by welcoming everyone to Stevenson and introductions.

Chief Whealan asked everyone to partake in a moment of silence in memory of Clallam County’s LEPC Coordinator, Jamie Wisecup, who recently passed away.

REVIEW AND APPROVAL OF APRIL 30, 2019 MEETING MINUTES

Sean Davis motioned for the April 30, 2019 meeting minutes to be approved with noted changes. Bill Slosson seconded the motion. The motion stands to approve the minutes with noted changes.

WORKGROUPS AND STANDING REPORTS

Training Coordination (Hazmat Training) – Scott Lancaster

- State Fire Marshal’s Office continued to provide Hazardous Materials training to first responders. The current YTD number for responder training is at 1,848. This includes all levels of hazardous materials training.
- Continually working on upcoming grant expirations and new application deadlines, including instructional contracting and curriculum updates.
- Looking forward to conducting the following courses during the 4th quarter of the year:
 - Hazmat-On Scene Incident Command at Cowlitz Co. #2 – Sept 20-22
 - Hazmat-On Scene Incident Command at WSP Patrol Academy – Sept 30-Oct 3
 - Hazmat IQ at Walla Walla #5 – Oct 1
 - Strategies and Tactics for Hazmat Response at Pierce Co. #13 – Oct 16-18
 - Hazmat IQ at City of Spokane Fire – Oct 21
 - Ammonia Training at Grant Co. #3 – Oct 26
 - Hazmat-On Scene Incident Command at Marysville FD #62 – Oct 28-30
 - Drug IQ at WA Dept. of Corrections – Nov 14
 - Hazmat-On Scene Incident Command at Bellevue FD – Nov 18-20
 - Hazmat IQ at Central Pierce FD – Dec 13
- In an effort to support other agencies throughout the state, Scott participated with EMD with their monthly SEOC training. The topic of the training was CBRNE.
- Scott will be attending Mid-Year NASTTPO Conference in Houston, TX. This conference will provide up to date information on Federal and State requirements.
- Hazmat grant funding from the HMEP grant was reduced by approximately \$20,000 for 2019/20 and the same amount for the next grant period. This will make scheduling and availability especially difficult in order to provide the same amount of training as in years past.

EPCRA Compliance and Outreach – Diane Fowler

- Currently 4,791 sites have reported in Washington. Still 200+ that have not reported or are pending. If anyone would like to view the report, please contact Diane Fowler.
- The passcode for the phone application is changing. Diane will make sure the information is shared with everyone. (This is on hold until further notice.)
- There are grant funds available to update the reporting system. Work is scheduled to begin in early 2020, but users of the electronic reporting system will not see changes until the start of 2021 (when the 2020 Tier Two reports are due).

SERC Budget Report – Charma Anderson

Closeout of SFY19 is not complete. Expect to have it by November meeting.

HMEP Grant Update – Tirzah Kincheloe

Years 1 & 2:	\$26,027.98
<u>Year 3:</u>	<u>\$38,485.73</u>
Total Reallocation:	\$64,513.71

5,000 Hazardous Chemicals Pamphlets: \$5,498.52 (estimated)

12 Attendees to the Continuing Challenge: \$17,126.30

- Sacramento, CA: September 24-27, 2019

2 HAZWOPER Trainings: \$41,888.89

- Toppenish, WA: September 30-October 4, 2019
- Nespelam, WA: October 21-25, 2019
- Bill Slosson questioned the approval of this. Sue Vezeau provided him with the explanation.

2019 HMEP

Federal Award Allocation: \$313,882.00 *

Recipient/Subrecipient	Allocations
70% WSP-FPB	\$219,717
LEPC: Chelan/Douglas Counties	\$5,000
LEPC: Cowlitz County	\$9,600
LEPC: Seattle FD (Yr 1)	\$13,649
6% HazMat Workshop	\$18,833
6% LEPC Conference	\$18,833
9% EMD	\$28,250
TOTAL	\$313,882

*Expect to receive award by 9/30/19 or possibly later

Years 2 & 3 (combined) Federal Award Allocation: \$521,516.00

Recipient/Subrecipient	Allocations
70% WSP-FPB	\$365,061
LEPC: Seattle FD (Pt 2)	\$28,535
LEPCs: Unallocated	\$18,401 *
6% HazMat Workshops	\$31,291
6% LEPC Conferences	\$31,291
9% EMD	\$46,937
TOTAL	\$521,516

*Expect to re-open applications before Year 3

LEPC Planning Status – Susan Forsythe

- No new plans have been submitted/approved since last meeting.

OLD BUSINESS

CBRNE Study Update – Susan Forsythe

The draft study has been completed by the contractor. It is being reviewed by Department of Ecology and Washington State Patrol. Going to create a small subcommittee for review to include Chandra Fox, Rob Dengel, Dave Byers, Susan Forsythe and Scott Lancaster. **Will be sending scheduling dates out for the review.**

SERC Roles and Responsibilities/Strategic Planning – Chief Whealan

Kim found a good example from the State of Alaska. **She will create and send out an outline for the November meeting, based on the Alaska model.**

Water Infrastructure Act – Rob Dengel

Department of Health and Department of Ecology are moving forward doing a high-level review of water resources, infrastructure and notifications. **Request to make this a reoccurring agenda item in order to meet the language in the act.**

PRESENTATION

Explosive Magazine Storage – Daniel Massey

Daniel Massey provided a presentation regarding explosive magazine storage. For Washington, he monitors the licensing of private businesses which are required to store explosive materials. His presentation can be found [here](#).

NEW BUSINESS

Review of Representative Appointment Process

Need to develop a process for how LEPC representatives are chosen as representatives to the SERC. This can be added to the Strategic Plan. According to the SERC Charter and WAC, all other positions are listed as what entity could be responsible to submit a nomination to the EMC. Cindy Stanley recommended the LEPC representative should understand the responsibilities of the position, such as communication with the rest of the LEPC community. She also recommended term limit for that position. Historically, it has been passed down within the same agencies based on the position. It was recommended to add as an agenda item of the Charter Update meeting.

City of Yakima LEPC Status

Chief Whealan will reach out to City of Yakima after the meeting today.

GOOD OF THE ORDER

November Meeting Date Change

Due to conflict in events scheduled, the Emergency Management Council meeting date was changed to November 12. The meeting time is 8:00 am – 12:00 pm. A motion was made by Chief Mike Harris to change the meeting date and time to November 12th, starting at 1:00 pm. The motion was seconded by Sandi Duffey. SERC members unanimously agreed to change this meeting.

Future Agenda Items

- Update on the closeout of the 2019 SERC Budget
- Update on HAZWOPER Classes
- 2020 LEPC Conference
- CBRNE Study Update
- EPCRA Application
- Roles and Responsibilities of SERC members

CLOSING REMARKS

The November 12th meeting will be Chief Whealan's last meeting as he will be stepping down as chair. He is working with the WFC to submit a nomination to the EMC for his replacement.

NEXT MEETING

The next meeting will be held November 12th at 1:00 pm, following the EMC. The meeting will take place in Building 91 at Camp Murray, WA.

ADJOURN

Meeting was adjourned at 4:30 PM.