ARMY NATIONAL GUARD ★

Credentialing Assistance (CA) Program

1. What Is It?

➢ The Army's Credentialing Assistance (CA) Program provides Soldiers with funding for more than 1,600 credentials listed on https://www.cool.army.mil/

2. How Do I Qualify?

➢ Soldiers may begin work on their **first credential** pathway upon successful completion of IADT, WOBC or BOLC (Tier 1).

➢ Soldiers establish eligibility for a **second credential** pathway upon successful completion of ALC, WOAC or CCC or equivalent (Tier 2).

➢ Soldiers assigned to the following states (including TX and KY) are eligible for the CA program;
  - o Effective 1 Oct 2019: CO, KS, NY and WA
  - o Effective 1 Nov 2019: GA and NC
  - o Effective 1 Dec 2019: AZ, CA, LA, PA, SC and VA
  - o Effective 1 Jan 2020: All States/Territories

3. What Do I Get?

➢ CA will provide Soldiers up to $4,000 each year to pay for an eligible credential.

➢ Soldiers may use both Federal Tuition Assistance (FTA) and Army Credentialing Assistance (CA); however, the combined usage shall not exceed $4,000 per FY.

➢ CA can be used for any credential listed on https://www.cool.army.mil/ but does not have to be related to the Soldier's MOS.

➢ CA will pay expenses for classroom, hands-on, online/blended training and associated materials to include: manuals, study guides, textbooks, processing fees, test fees, related fees for continuing education requirements, and recertification of credentials.

PERSONAL TRAINER

4. What Are The Most Popular Certifications?

- Associate Professional in HR (aPHR)
- Certified Logistics Technician (CLT)
- Certified Personal Trainer (CPT)
- Certified Welder (CW) Commercial
- Certified Personal Trainer
- Driver License (CDL)
- CompTIA
- Emergency Medical Technician (EMT)
- Lean Six Sigma
- Project Mgt Professional (PMP)
- Private Pilot, Airplane Single Engine
- CompTIA A+ CompTIA Security +ce

5. How Do I Apply?

- Contact your State ESO/ESS to discuss the CA application process and verify eligibility
- Receive a CA request packet from your ESO/ESS (Excel file and SOU)
- Ensure your credential is listed on Army Cool at; https://www.cool.army.mil/
- Complete the Credentialing Pathway tab in the excel file
- Fill out the Main Page and Page 2 (cost details) in the excel file
- If you don't have a GoArmyEd (GAE) account, create an account at www.goarmyed.com
  - When the GAE VIA decision tool launches:
  - Select **"Credential School"** and **"Credentialing Pathway"** degree program to pursue a credential program.
- Fill out a helpdesk case in GAE and upload the completed excel file and SOU
- Gather all required documents/forms required for training and upload in the GAE eFile
- Education office reviews documents for completion and escalates to HQ ACES for action
- HQ ACES notifies Soldier if approved/disapproved

6. Where Can I Go For Testing?

- There are two major companies that offer certification and licensure exams. You can find local test centers on their websites.
  - Pearson VUE: https://home.pearsonvue.com/
  - Prometric: https://www.prometric.com/en-us/Pages/home.aspx

For More Information:

- Go to Army Cool: **www.cool.army.mil**
- Apply On Line: **www.goarmyed.com**
- Contact your ESO: **www.nationalguard.com/contacts/eso**

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